

SIRI Financial Dashboard Overview

Training Outline

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Note: You can navigate to a section in the document by clicking on the links in the outline or the following table of contents. Also, use the zoom feature at the bottom of the screen (taskbar) to view images in a larger size.

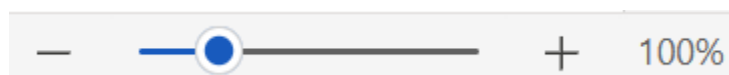


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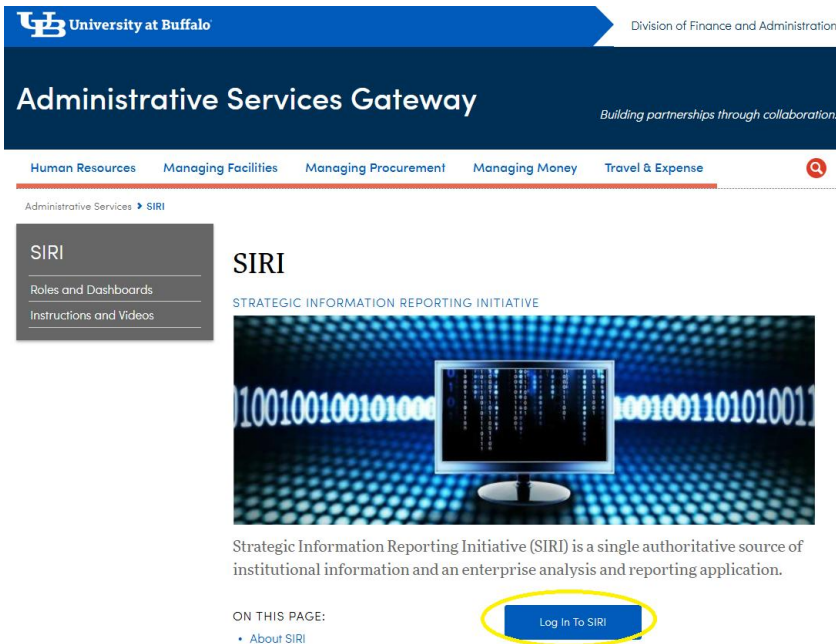
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Financial Dashboard

This is the **University at Buffalo Financial Dashboard**, a centralized portal used for financial reporting, tracking, and analysis across different university units and accounts. The dashboard is designed to give access to both **operational** and **strategic** financial data in one place.

[Log in to SIRI from the Administrative Services Gateway website.](#)



University at Buffalo

Division of Finance and Administration

Administrative Services Gateway

Building partnerships through collaboration.

Human Resources Managing Facilities Managing Procurement Managing Money Travel & Expense

Administrative Services > SIRI

SIRI

Roles and Dashboards
Instructions and Videos

SIRI

STRATEGIC INFORMATION REPORTING INITIATIVE

Strategic Information Reporting Initiative (SIRI) is a single authoritative source of institutional information and an enterprise analysis and reporting application.

ON THIS PAGE:

- About SIRI

[Log In To SIRI](#)

Once logged in, select the **FINANCIAL** dashboard from the list of available dashboards

Financial
Homepage

Fund
Summary

Account
Summary

Account
Detail

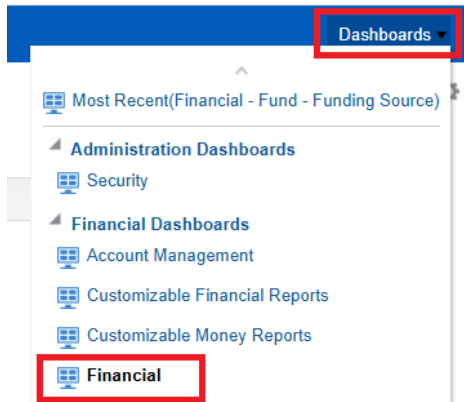
Trend

Operating
Reports

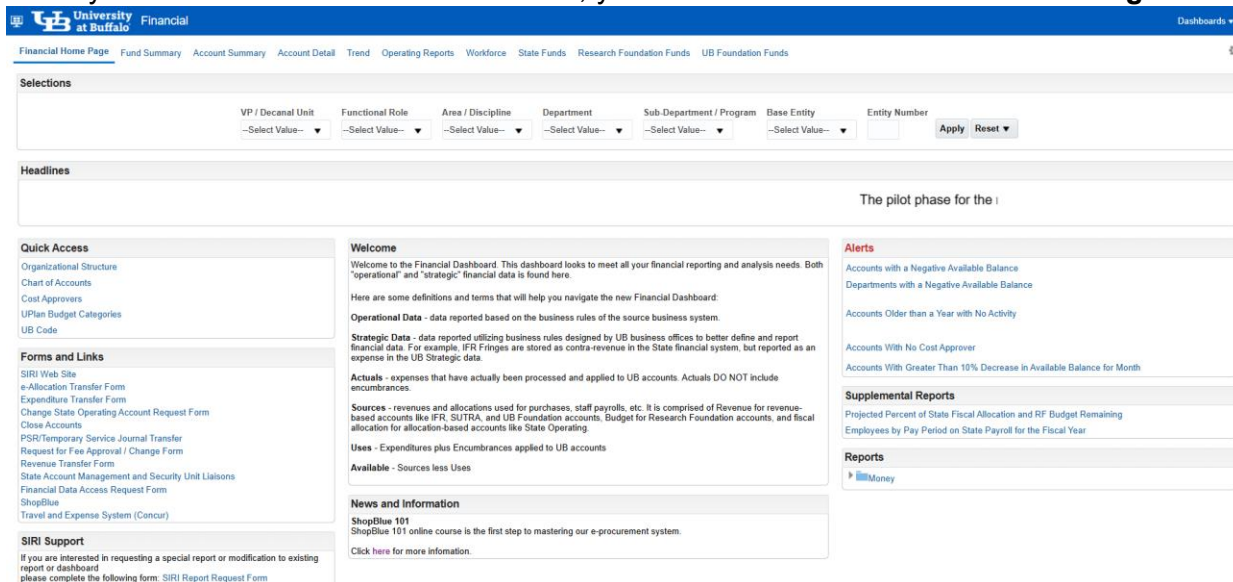
Workforce

State
Funds

RF
Funds

UBF
Funds


Once you select the **Financial** dashboard, you'll arrive at the **Financial Home Page**.



University at Buffalo Financial

Financial Home Page Fund Summary Account Summary Account Detail Trend Operating Reports Workforce State Funds Research Foundation Funds UB Foundation Funds

Selections

VP / Decanal Unit --Select Value-- Functional Role --Select Value-- Area / Discipline --Select Value-- Department --Select Value-- Sub-Department / Program --Select Value-- Base Entity --Select Value-- Entity Number **Apply** **Reset**

Headlines

The pilot phase for the i

Quick Access

- Organizational Structure
- Chart of Accounts
- Cost Approvers
- UPlan Budget Categories
- UB Code

Forms and Links

- SIRI Web Site
- e-Allocation Transfer Form
- Expenditure Transfer Form
- Change State Operating Account Request Form
- Close Accounts
- PSR/Temporary Service Journal Transfer
- Request for Fee Approval / Change Form
- Revenue Transfer Form
- State Account Management and Security Unit Liaisons
- Financial Data Access Request Form
- ShopBlue
- Travel and Expense System (Concur)

SIRI Support

If you are interested in requesting a special report or modification to existing report or dashboard please complete the following form: SIRI Report Request Form

Welcome

Welcome to the Financial Dashboard. This dashboard looks to meet all your financial reporting and analysis needs. Both "operational" and "strategic" financial data is found here.

Here are some definitions and terms that will help you navigate the new Financial Dashboard:

Operational Data - data reported based on the business rules of the source business system.

Strategic Data - data reported utilizing business rules designed by UB business offices to better define and report financial data. For example, IFR Fringes are stored as contra-revenue in the State financial system, but reported as an expense in the UB Strategic data.

Actuals - expenses that have actually been processed and applied to UB accounts. Actuals DO NOT include encumbrances.

Sources - revenues and allocations used for purchases, staff payrolls, etc. It is comprised of Revenue for revenue-based accounts like IFR, SUTRA, and UB Foundation accounts, Budget for Research Foundation accounts, and fiscal allocation for allocation-based accounts like State Operating.

Uses - Expenditures plus Encumbrances applied to UB accounts

Available - Sources less Uses

News and Information

ShopBlue 101
ShopBlue 101 online course is the first step to mastering our e-procurement system.
[Click here for more information.](#)

Alerts

- Accounts with a Negative Available Balance
- Departments with a Negative Available Balance
- Accounts Older than a Year with No Activity
- Accounts With No Cost Approver
- Accounts With Greater Than 10% Decrease in Available Balance for Month

Supplemental Reports

- Projected Percent of State Fiscal Allocation and RF Budget Remaining
- Employees by Pay Period on State Payroll for the Fiscal Year

Reports

- Money

GENERAL OVERVIEW OF DASHBOARD

Pages and Subpages

The dashboard is organized by **Pages** and **Subpages** to keep information structured and easy to navigate.

- **Pages** – These are the broad categories of financial reporting, such as:
 - Financial Home Page
 - *Fund Summary*
 - *Account Summary*
 - *Account Detail*
 - *Trend*
 - *Operating Reports*
 - *Workforce*
 - *State Funds*
 - *Research Foundation Funds*
 - *UB Foundation Funds*
- **Subpages** – Within each Page, you'll find more specific breakdowns. For example, under *Fund Summary*, you will see:
 - *Fund - Funding Source*
 - *Fund – Organization*
 - *Fund – UB Code*
 - *Fund – NACUBO*
 - *Fund – Monthly Actuals*

This structure allows users to move from a **high-level overview** to **detailed financial transactions** depending on their needs.

Selections

Selections act as filters or criteria that help narrow down which financial data you want to view. To narrow down the data you see, the system asks you to make selections from certain categories. Examples include:

- **Organizational Structure** – Defines which VP/Decanal unit, area/discipline, department, sub-department/program or entity you want to analyze.
- **Funding Source and Trial Balance** – Allows you to specify which funding streams (state funds, research foundation funds, or UB foundation funds) should be included.
- **Report Category** – Identifies the type of report (e.g. Options include *Non-Operating*, *Operating*, and *Other*).
- **Report Status** – Lets you choose active, pending, or closed reports.
- **Account Status** – Helps you filter between open, closed, or restricted accounts.

By setting these prompts, users ensure that the report output is targeted at the exact scope they need.

Customizations

One of the most powerful features of the dashboard is the ability to customize views by right-clicking on column headings. Users aren't limited to static views—they can adjust how information is displayed to better match their reporting goals. Common customizations include:

- **Include/Exclude Fields** – Show or hide specific data elements.
- **Sorting** – Organize results by account number, amount, date, or other fields.
- **Add/Remove Totals** – Display overall sums, subtotals, or remove them if not needed.
- **Move Fields** – Shift fields between prompts, report sections and columns or rearrange them.
- **Create Calculated Items** – Build custom calculated fields.

Customizations can also be **saved**—either as a one-time view, as a reusable format, or even set as your **default view**. You can **apply** these changes to see updated results, **clear** them to reset, or return later to **edit** your saved version. For more information, please refer to the [SIRI Instructions and Videos](#) available on the Administrative Gateway.

On each dashboard, you can explore more detail by clicking on anything in a **blue** font.

Financial
Homepage

Fund
Summary

Account
Summary

Account
Detail

Trend

Operating
Reports

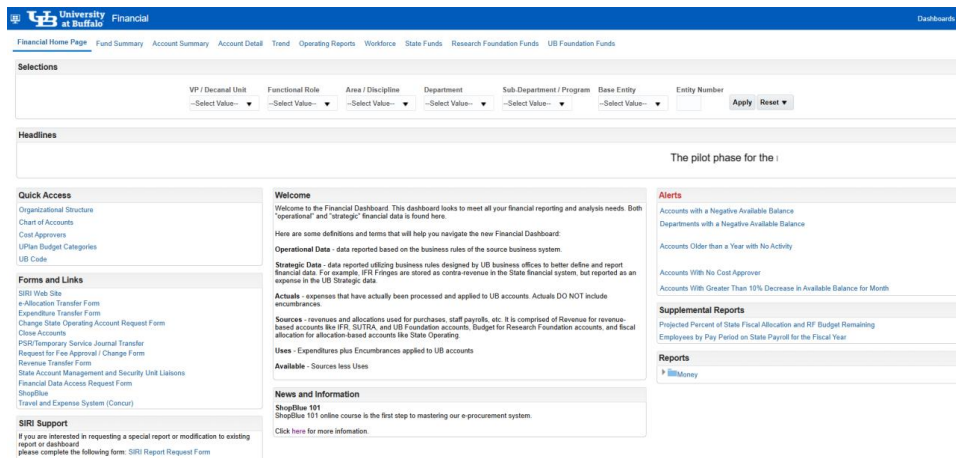
Workforce

State
Funds

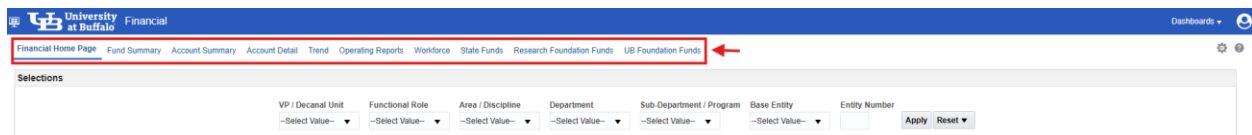
RF
Funds

UBF
Funds

Financial Home



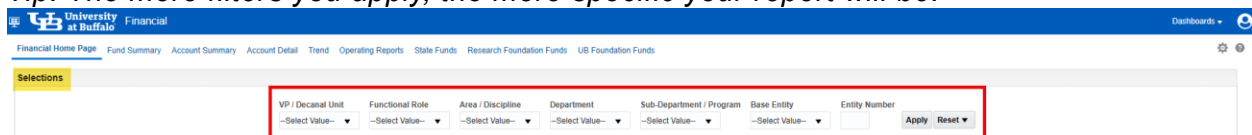
1. The top **navigation bar** provides access to different financial pages. These tabs let users drill down into various levels of financial detail, depending on their needs.



2. Apply Filters (Selections Panel)

Users can filter financial data by organizational units and attributes. Once filters are selected, users apply them to generate tailored reports.

Tip: The more filters you apply, the more specific your report will be.



3. Use Quick Access Tools (Left Panel)

The **Quick Access** box provides shortcuts to key references and resources. These links help users quickly find structural and policy-related financial information.

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Quick Access
[Organizational Structure](#)
[Chart of Accounts](#)
[Cost Approvers](#)
[UPlan Budget Categories](#)
[UB Code](#)

4. Forms and Links

A collection of commonly used financial forms and links. These forms facilitate financial transactions and account management tasks.

Forms and Links
[Financial Dashboard Crosswalk Document](#)
[SIRI Web Site](#)
[e-Allocation Transfer Form](#)
[Expenditure Transfer Form](#)
[Change State Operating Account Request Form](#)
[Close Accounts](#)
[PSR/Temporary Service Journal Transfer](#)
[Request for Fee Approval / Change Form](#)
[Revenue Transfer Form](#)
[State Account Management and Security Unit Liaisons](#)
[Financial Data Access Request Form](#)
[ShopBlue](#)
[Travel and Expense System \(Concur\)](#)
[Common Fee Assessments](#)

4. SIRI Support (Bottom Left)

Information on requesting report modifications or data help in the **SIRI tool** (Strategic Information Reporting Initiative).

SIRI Support

If you are interested in requesting a special report or modification to existing report or dashboard please complete the following form: [SIRI Report Request Form](#)

If you have questions about the SIRI Tool or the data please send an email to the following link: [SIRI](#)

5. Watch for Alerts (Right Panel)

The dashboard has over 15 alerts programmed. This ensures financial accountability.

Alerts
[Accounts With No Cost Approver](#) ← →

6. Supplemental Reports

Provides access to frequently accessed supplemental reports.

Supplemental Reports
[Projected Percent of State Fiscal Allocation and RF Budget Remaining](#)
[Employees by Pay Period on State Payroll for the Fiscal Year](#)

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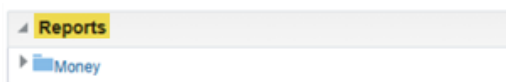
State
Funds

RF
Funds

UBF
Funds

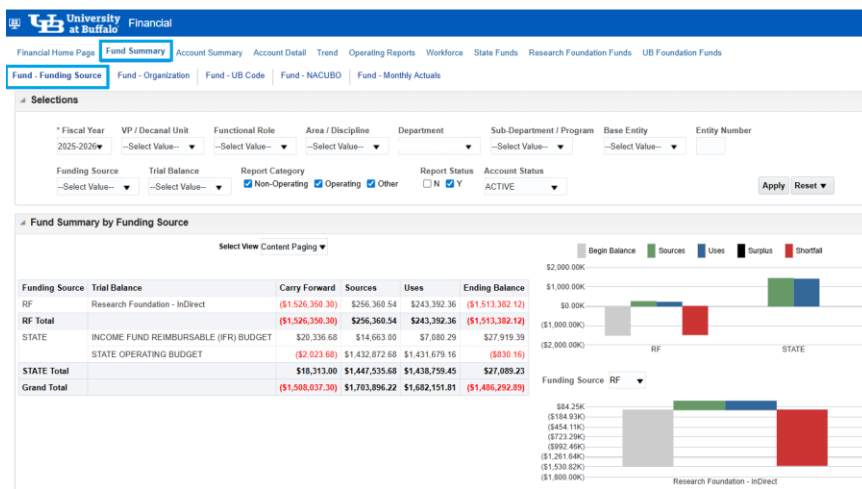
7. Reports

This section of the dashboard is titled Reports. It serves as a hub where users can access financial reports.



Fund Summary

The **Fund Summary** section allows users to view financial data by selecting different criteria.



1. Selections Panel

At the top, there is a set of filters that let the user narrow down the results they want to see:

- **Fiscal Year** – Determines which year's financial data is being reported (in this case, 2025–2026 is selected).
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program** – These dropdowns allow users to drill down by organizational structure.
- **Base Entity / Entity Number** – Lets users specify and limit results to a particular entity.
- **Funding Source** – Filters data by the type of funding supporting the activity (RF, State, UBF).
- **Trial Balance** – Lets users choose which trial balance set to filter the data by (including DIFR, IFR, RF Direct, etc.).

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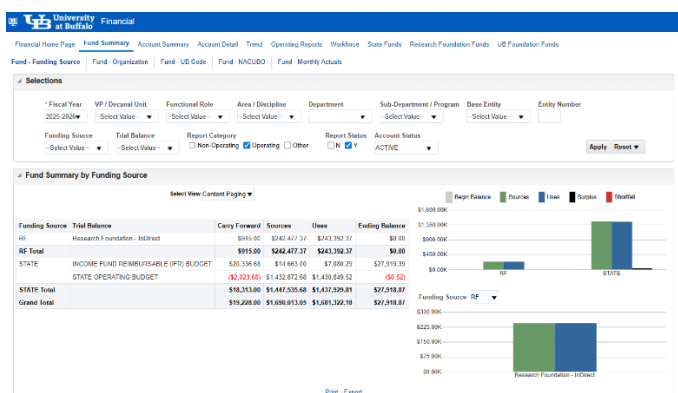
UBF
Funds

- **Report Category** – Options include *Non-Operating*, *Operating*, and *Other*. Here, “Operating” is checked, meaning only operating funds are being requested.
- **Report Status** – “N” and “Y” can be checked to include information based on report status. Both are selected here.
- **Account Status** – Allows filtering by account activity status (e.g., Active, Closed, Inactive, Pending Close). It is currently set to *Active*.

After making selections, users can hit **Apply** to generate results or **Reset** to clear all selections.

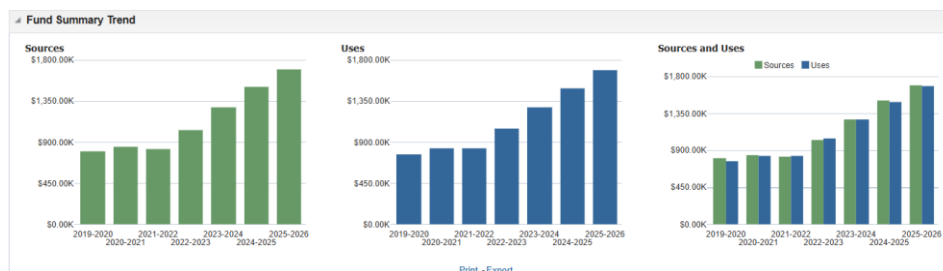
2. Fund Summary by Funding Source

This section displays a breakdown of financial data grouped by the chosen funding sources.



3. Fund Summary Trend

This section shows a graphical representation of sources and uses over time.



4. Interpretation

This image shows the **structure of how the financial reporting tool works**:

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Homepage

Fund
Summary

Account
Summary

Account
Detail

Trend

Operating
Reports

Workforce

State
Funds

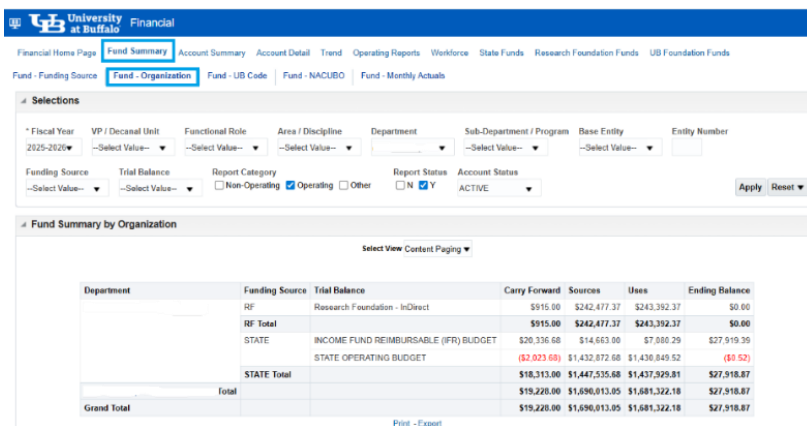
RF
Funds

UBF
Funds

- Users can filter data by fiscal year, department, funding source, and account status.
- Results should appear in two places: *Fund Summary by Funding Source* (snapshot view) and *Fund Summary Trend* (historical/trend view).
- When no results are showing, either (a) no financial activity exists for the selected criteria, or (b) additional filters need to be selected before results will populate.

Fund – Organization Sub-Page

This section shows the **Financial System – Fund Summary: Fund by Organization** page. The report provides a financial overview of funding sources and balances for a department during **Fiscal Year 2025–2026**, displaying totals by funding type and ending balances.



Selections

* Fiscal Year: 2025-2026
 VP / Decanal Unit: --Select Value--
 Functional Role: --Select Value--
 Area / Discipline: --Select Value--
 Department: --Select Value--
 Sub-Department / Program: --Select Value--
 Base Entity: --Select Value--
 Entity Number: --Select Value--
 Funding Source: --Select Value--
 Trial Balance: --Select Value--
 Report Category: ☐ Non-Operating ☒ Operating ☐ Other
 Report Status: ☐ N ☒ Y
 Account Status: ACTIVE
 Apply Reset

Fund Summary by Organization

Select View Content Paging

Department	Funding Source	Trial Balance	Carry Forward	Sources	Uses	Ending Balance
RF	Research Foundation - Indirect	\$915.00	\$242,477.37	\$243,392.37	\$0.00	\$0.00
RF Total		\$915.00	\$242,477.37	\$243,392.37	\$0.00	\$0.00
STATE	INCOME FUND REIMBURSABLE (IFR) BUDGET	\$26,336.68	\$14,663.00	\$7,686.29	\$27,919.39	\$27,919.39
STATE	STATE OPERATING BUDGET	(\$2,023.60)	\$1,432,872.68	\$1,436,849.52	(\$0.52)	(\$0.52)
STATE Total		\$18,313.00	\$1,447,535.68	\$1,437,929.81	\$27,918.87	\$27,918.87
Total		\$19,228.00	\$1,690,013.05	\$1,681,322.18	\$27,918.87	\$27,918.87
Grand Total		\$19,228.00	\$1,690,013.05	\$1,681,322.18	\$27,918.87	\$27,918.87

Print - Export

1. Selections Panel

The **Selections Panel** allows users to apply filters to customize the displayed report data. **Filters include:**

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source and Trial Balance**
- **Report Category:** *Operating*
- **Account Status:** *Active*
- **Buttons:** *Apply* and *Reset*

These options allow users to refine the financial summary by department, funding category, and reporting status.

2. Fund Summary by Organization

Funding Source	Carry Forward	Sources	Uses	Ending Balance
Research Foundation – Indirect	\$915.00	\$242,617.47	\$243,532.37	\$0.00
STATE – Income Fund Reimbursable (IFR) Budget	\$20,306.36	\$146.63	\$97.90	\$27,199.09
STATE – State Operating Budget	\$19,912.20	\$1,547,035.68	\$1,539,229.01	\$27,718.87
Grand Total	\$59,228.00	\$1,789,799.78	\$1,782,859.28	\$27,718.87

3. Observation:

- The **largest funding source** is the **State Operating Budget**, accounting for over **86%** of total sources.
- The **Research Foundation** funds were fully utilized, leaving an **ending balance of \$0.00**.
- Both **state budgets (IFR and Operating)** maintained **positive ending balances**, totaling **\$54,917.96** combined.

Overall Summary

The **Fund Summary by Organization** provides a consolidated financial snapshot of departmental funds for FY 2025–2026:

- **Total Sources:** \$1,789,799.78
- **Total Uses:** \$1,782,859.28
- **Ending Balance:** \$27,718.87

The report indicates effective financial management, with **most funds expended** while maintaining a modest **positive balance** at fiscal year-end.

Financial
Homepage

Fund
Summary

Account
Summary

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Detail

Trend

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Workforce

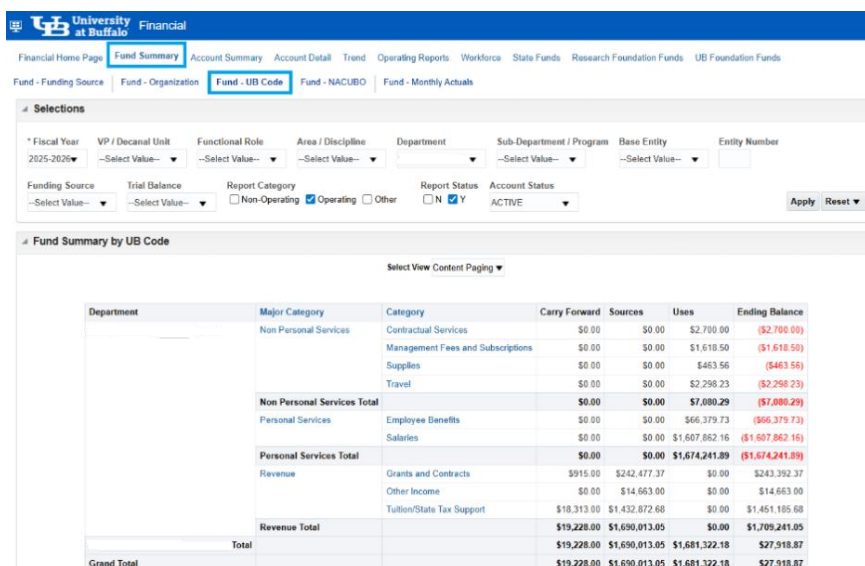
State
Funds

RF
Funds

UBF
Funds

Fund – UB Code Sub-Page

This section shows the **Fund Summary by UB Code** for **Fiscal Year 2025–2026**. It provides an overview of fund activity by department and category, including sources, uses, and balances.



Department	Major Category	Category	Carry Forward	Sources	Uses	Ending Balance
	Non Personal Services	Contractual Services	\$0.00	\$0.00	\$2,700.00	(\$2,700.00)
		Management Fees and Subscriptions	\$0.00	\$0.00	\$1,618.50	(\$1,618.50)
		Supplies	\$0.00	\$0.00	\$463.56	(\$463.56)
		Travel	\$0.00	\$0.00	\$2,298.23	(\$2,298.23)
	Non Personal Services Total		\$0.00	\$0.00	\$7,080.29	(\$7,080.29)
	Personal Services	Employee Benefits	\$0.00	\$0.00	\$66,379.73	(\$66,379.73)
		Salaries	\$0.00	\$0.00	\$1,607,862.16	(\$1,607,862.16)
	Personal Services Total		\$0.00	\$0.00	\$1,674,241.89	(\$1,674,241.89)
	Revenue	Grants and Contracts	\$915.00	\$242,477.37	\$0.00	\$243,392.37
		Other Income	\$0.00	\$14,663.00	\$0.00	\$14,663.00
		Tuition/State Tax Support	\$18,313.00	\$1,432,872.68	\$0.00	\$1,451,185.68
	Revenue Total		\$19,228.00	\$1,690,013.05	\$0.00	\$1,709,241.05
Total			\$19,228.00	\$1,690,013.05	\$1,681,322.18	\$27,918.87
Grand Total			\$19,228.00	\$1,690,013.05	\$1,681,322.18	\$27,918.87

1. Selections Panel

The top section allows users to filter financial data by:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source, Trial Balance, Report Category** (*Operating* selected)
- **Report Status:** Active
- **Account Status:** Active

Buttons:

- **Apply** – Generates the report
- **Reset** – Clears filters

2. Fund Summary by UB Code

Summarizes financial activity by **major category** (Non-Personal Services, Personal Services, Revenue, etc.).

Major Category	Category	Carry Forward	Sources	Uses	Ending Balance
Non-Personal Services	Contractual Services	\$0.00	\$0.00	\$2,700.00	(\$2,700.00)

Major Category	Category	Carry Forward	Sources	Uses	Ending Balance
	Management Fees and Subscriptions	\$0.00	\$0.00	\$1,618.50	(\$1,618.50)
	Supplies	\$0.00	\$0.00	\$463.56	(\$463.56)
	Travel	\$0.00	\$0.00	\$2,298.23	(\$2,298.23)
Non-Personal Services Total		\$0.00	\$0.00	\$7,080.29	(\$7,080.29)
Personal Services	Employee Benefits	\$0.00	\$0.00	\$66,379.73	(\$66,379.73)
	Salaries	\$0.00	\$0.00	\$1,607,862.16	(\$1,607,862.16)
Personal Services Total		\$0.00	\$0.00	\$1,674,241.89	(\$1,674,241.89)
Revenue	Grants and Contracts	\$915.00	\$242,477.37	\$0.00	\$243,392.37
	Other Income	\$0.00	\$14,663.00	\$0.00	\$14,663.00
	Tuition/State Tax Support	\$18,313.00	\$1,432,872.68	\$0.00	\$1,451,185.68
Revenue Total		\$19,228.00	\$1,690,013.05	\$0.00	\$1,705,241.05

Grand Total:

- **Carry Forward:** \$19,228.00
- **Sources:** \$1,690,013.05
- **Uses:** \$1,681,322.18
- **Ending Balance:** \$27,918.87

Overall Summary

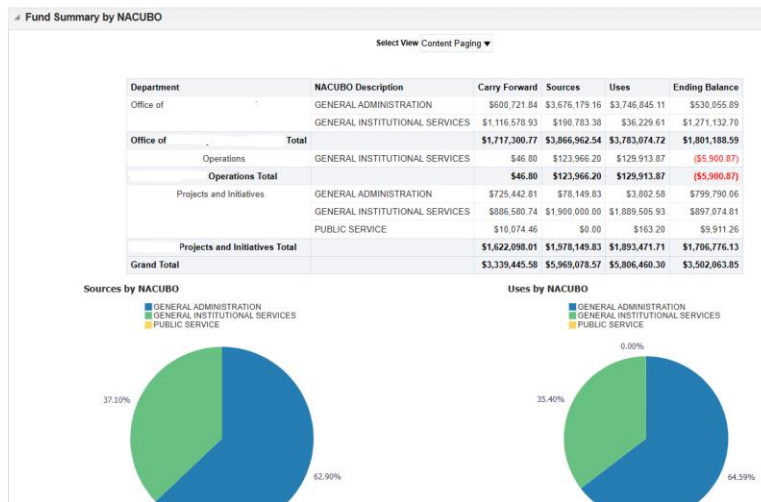
The **Fund Summary by UB Code** table highlights the department's overall fiscal activity:

- **Non-Personal Services** uses total **\$7,080.29**, primarily for **contractual services, travel, and fees**.
- **Personal Services** (salaries and benefits) make up the majority of uses, totaling **\$1,674,241.89**.
- **Sources from Tuition/State Tax Support and Grants and Contracts** provide strong funding, leading to a **positive ending balance of \$27,918.87**.

This summary illustrates **responsible fund management**, showing that despite significant personnel costs, sources successfully support departmental operations for the fiscal year.

Fund – NACUBO sub-page

This section shows the **Financial System – Fund Summary by NACUBO** page. It is important to note that in some cases the University is required to report by NACUBO code. The report organizes financial activity by **NACUBO functional categories**, displaying carryforward balances, sources, uses, and ending balances for each category. Two pie charts visualize the distribution of **sources** and **uses**.



1. Office of — (Total)

Overall Financial Position

- **Carry Forward: \$1,717,300.77**
- **Sources: \$3,866,962.54**
- **Uses: \$3,783,074.72**
- **Ending Balance: \$1,801,188.59**

This reflects a **positive overall balance**, showing strong revenue relative to expenditures.

2. Operations

General Institutional Services

- **Carry Forward: \$46.80**
- **Sources: \$123,966.20**
- **Uses: \$129,913.87**
- **Ending Balance: (\$5,900.87) (negative)**

Operations Total

- **Carry Forward: \$46.80**
- **Sources: \$123,966.20**
- **Uses: \$129,913.87**

- **Ending Balance: (\$5,900.87) (negative)**

Operations show a **modest deficit**, driven by slightly higher uses than sources

3. Projects & Initiatives (P&I)

This section includes **three distinct NACUBO classifications**.

General Administration

- **Carry Forward: \$725,442.81**
- **Sources: \$78,149.83**
- **Uses: \$3,802.58**
- **Ending Balance: \$799,790.06 (large positive balance)**

General Institutional Services

- **Carry Forward: \$886,580.74**
- **Sources: \$1,900,000.00**
- **Uses: \$1,889,505.93**
- **Ending Balance: \$897,074.81**

Public Service

- **Carry Forward: \$10,074.46**
- **Sources: \$0.00**
- **Uses: \$163.20**
- **Ending Balance: \$9,911.26**

Projects & Initiatives Total

- **Carry Forward: \$1,622,098.01**
- **Sources: \$1,978,149.83**
- **Uses: \$1,893,471.71**
- **Ending Balance: \$1,706,776.13**

Projects & Initiatives show **strong financial stability**, with all three categories maintaining **positive balances**.

4. Pie Chart Overview

- **Sources by NACUBO:**
 - *General Institutional Services – 37.1%*
 - *General Administration – 62.9%*
 - *Public Service – 0.0%*
- **Uses by NACUBO:**
 - *General Institutional Services – 64.6%*
 - *General Administration – 35.4%*
 - *Public Service – 0.0%*

Overall Summary

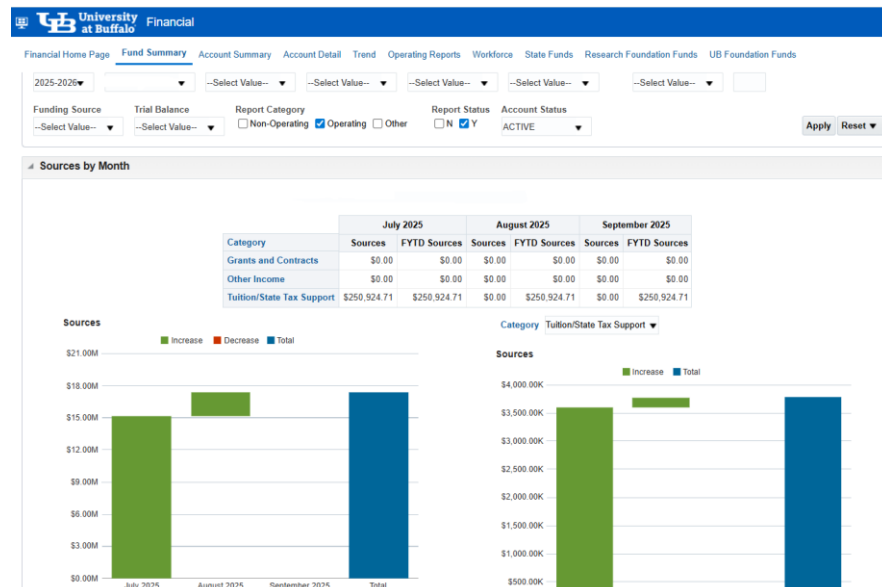
The **Fund Summary by NACUBO** report shows that the department maintains:

- The **Office** ends with a strong **positive Ending Balance of \$1,801,188.59**.
- **Operations** reflect a small deficit of **(\$5,900.87)**.
- **Projects & Initiatives** show **healthy financial standing**, with all units contributing to a combined positive balance of **\$1,706,776.13**.
- **General Institutional Services (P&I)** is the largest contributor to both sources and uses.
- **General Administration (P&I)** maintains an especially strong surplus.
- **Public Service** remains small but positive.

Overall, the report highlights **stable fiscal performance**, with most resources directed toward **institutional operations and project-based initiatives**, ensuring continued financial health for the department.

Fund – Monthly Actuals Sub-Page

This section shows the **Fund - Monthly Actuals** page for **Fiscal Year 2025–2026**. It provides a visual and tabular summary of funding sources and source trends over months from the selected fiscal year.



1. Selections Panel

The filters at the top of the report allow users to refine monthly financial activity. Key filters include:

- **Fiscal Year:** 2025–2026
- **Funding Source, Trial Balance,**
- **Report Category:** *Non-Operating, Operating, Other*
- **Report Status:** Y
- **Account Status:** Active

These selections ensure the report displays **current-year, active, operating accounts**.

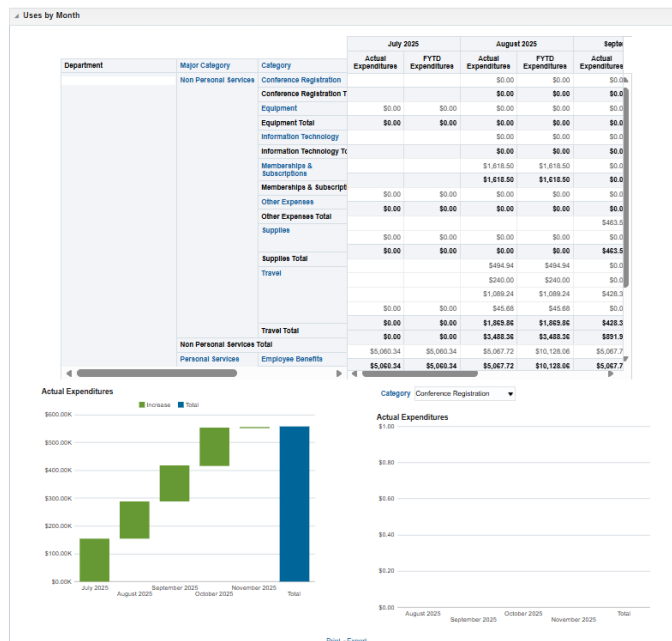
2. Sources by Month

FYTD Sources Table (Exact Values)

Category	July 2025	August 2025	September 2025
Grants & Contracts	\$0.00	\$0.00	\$0.00
Other Income	\$0.00	\$0.00	\$0.00
Tuition/State Tax Support	\$250,924.71	\$250,924.71	\$250,924.71

3. Key Highlights

- **Tuition/State Tax Support is the only revenue source recorded**, totaling **\$250,924.71** each month.
- No income is shown for **Grants & Contracts** or **Other Income**.
- The **trend is stable**, with no month-to-month increase or decrease.



4. Uses by Month

Expenditure Categories (Exact Extract)

Category	July 2025	August 2025	September 2025
Conference Registration	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Information Technology	\$0.00	\$1,618.50	\$0.00
Memberships & Subscriptions	\$0.00	\$1,618.50	\$0.00
Supplies	\$0.00	\$0.00	\$463.56
Travel	\$0.00	\$494.94	\$0.00
Non-Personal Services Total	\$0.00	\$3,488.36	\$891.55
Employee Benefits	\$5,060.34	\$5,067.72	\$5,067.72
Total Uses	\$5,060.34	\$10,128.06	\$5,067.72

5. Key Highlights

- **Employee Benefits are the primary recurring cost**, averaging ~\$5,060/month.
- **August shows peak expenditures (\$10,128.06)** due to IT and membership costs.
- September shows modest spending driven by **supplies** (\$463.56).

6. Data Visualizations

Sources Chart

- Shows only **one revenue category**:
Tuition/State Tax Support = \$250,924.71 per month, resulting in a stable bar chart across July–September.

Actual Expenditures Chart

- **Steady upward expenditure trend** each month, with the **total cumulative expenditures approaching ~\$600,000** across the fiscal period.
- Green bars represent **monthly increases**; blue represents **cumulative totals**.

Conference Registration Expenditures

- The chart shows **no spending** for Conference Registration across July–November 2025.

Overall Summary

The Fund Summary by Month report shows:

Revenue Activity

- **Tuition/State Tax Support is the sole revenue source**, generating **\$250,924.71 each month**.
- No activity occurred in **Grants & Contracts** or **Other Income** categories.

Expenditure Activity

- **Employee Benefits** are the largest consistent expense each month (~\$5K).
- **August 2025** shows the highest total spending (\$10,128.06), mainly due to:
 - Memberships & Subscriptions (\$1,618.50)

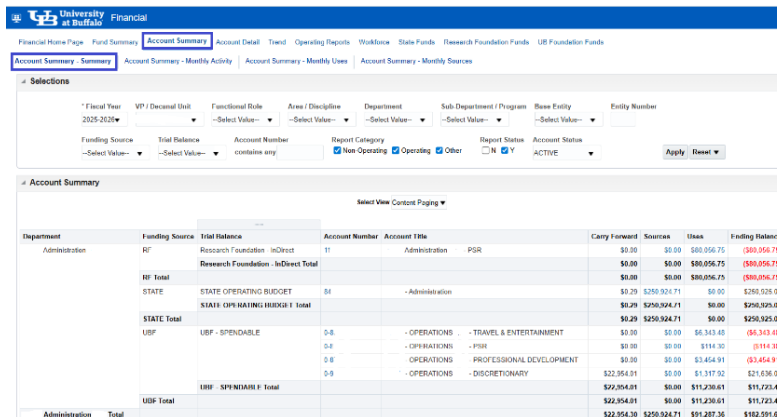
- Travel (\$494.94)
- Continuing Employee Benefit obligations

Financial Pattern

- **Revenue remains fixed**, while **uses fluctuate monthly**.
- **Expenditures exceed revenues** on a monthly basis, but revenue does not appear in this Uses section (revenue is shown in Sources report).
- Spending activity is driven by **operational needs** such as memberships, supplies, travel, and benefits.

Account Summary

This section displays the **Account Summary** page for **Fiscal Year 2025–2026**, under the **Administration Department**. It provides a breakdown of **funding sources, budgets, and balances** across various account types and fund categories.



Department	Funding Source	Trial Balance	Account Number	Account Title	Carry Forward	Sources	Uses	Ending Balance
Administration	R*				\$0.00	\$0.00	\$80,056.75	(\$80,056.75)
				Research Foundation - Indirect Total	\$0.00	\$0.00	\$80,056.75	(\$80,056.75)
	R* Total				\$0.00	\$0.00	\$80,056.75	(\$80,056.75)
STATE				STATE OPERATING BUDGET - Total	\$0.29	\$250,924.71	\$0.00	\$250,925.00
	STATE Total				\$0.29	\$250,924.71	\$0.00	\$250,925.00
UBF				UBF - SPENDABLE	\$0.00	\$0.00	\$6,343.40	(\$6,343.40)
				UBF - SPENDABLE - Total	\$0.00	\$0.00	\$6,343.40	(\$6,343.40)
	UBF Total				\$22,354.81	\$0.00	\$11,230.61	\$11,224.20
Administration	Total				\$22,354.81	\$250,924.71	\$91,297.36	\$192,591.65

1. Selections Panel

The top section provides filtering options for targeted financial reporting.

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, and Entity Number:** Not selected
- **Funding Source / Trial Balance:** Not specified
- **Account Status:** Active
- **Buttons:** Apply and Reset

2. Account Summary

This report provides an overview of **funding sources and balances** by department and account type.

Funding Source	Trial Balance	Account Title	Carry Forward	Sources	Uses	Ending Balance
RF	Research Foundation - InDirect	PSR	\$0.00	\$0.00	\$80,056.75	(\$80,056.75)
STATE	State Operating Budget	Administration	\$0.29	\$250,925.00	\$0.00	\$250,925.00
UBF	UBF-Spendable	Travel & Entertainment	\$0.00	\$0.00	\$6,343.48	(\$6,343.48)
		PSR	\$0.00	\$0.00	\$114.30	(\$114.30)
		Professional Development	\$0.00	\$0.00	\$3,454.91	(\$3,454.91)
		Discretionary	\$22,954.01	\$0.00	\$1,317.92	(\$30,610.43)
Administration Total			\$22,954.30	\$250,925.00	\$91,287.36	\$182,591.65

Overall Summary

The financial activity reflects transactions across **Research Foundation (RF)**, **State**, and **UB Foundation (UBF)** funding sources.

- **Research Foundation (RF)** shows **no new sources** and **significant expenditures**, resulting in a negative ending balance of **(\$80,056.75)**.
- **State Operating Budget** activity is positive, with **\$250,925.00 in new sources**, minimal beginning balance, **no expenditures**, and a strong ending balance of **\$250,925.00**.
- **UB Foundation (UBF)** accounts reflect **multiple expenditure categories**—Travel & Entertainment, PSR, Professional Development, and Discretionary—all of which show **uses but no new sources**.
 - These accounts collectively reflect **carryforward balances being reduced by expenses**, resulting in negative ending balances for most categories.
 - The **Discretionary** fund shows the largest UBF reduction, ending at **(\$30,610.43)**.

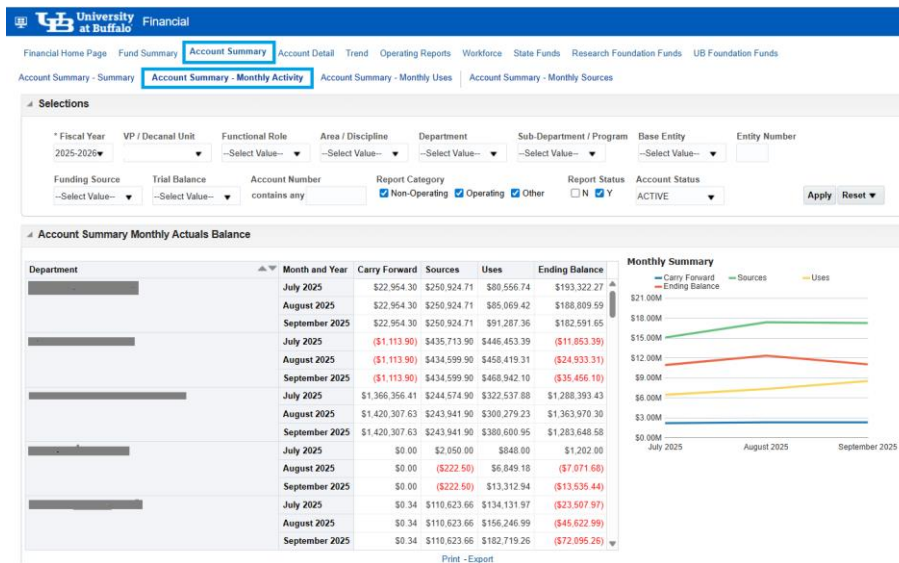
Overall, when combining all activity under **Administration**, the totals are:

- **Carry Forward:** \$22,954.30
- **Sources:** \$250,925.00
- **Uses:** \$91,287.36
- **Ending Balance:** \$182,591.65

This indicates that while several accounts show deficits due to expenditures, the **strong positive State funding** offsets these expenses and results in an overall **positive financial position** for the Administration area.

Account Summary – Monthly Activity sub-page

This section shows the **Account Summary: Monthly Activity** report for **Fiscal Year 2025–2026**. It provides a **month-by-month overview** of balances, sources, and uses for specified departments.



1. Selections Panel

The filters at the top allow users to refine the data shown in the monthly activity report. Filters include:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity**
- **Funding Source, Trial Balance, Account Number, Account Title**
- **Report Category:** Non-Operating, Operating, Other
- **Report Status:** Y
- **Account Status:** Active

These filters ensure that the report displays **current, active, operating accounts with monthly activity**.

1. Monthly Financial Activity Summary

Each row represents a month's financial activity, showing:

- **Carry Forward** (beginning monthly balance)
- **Sources** (monthly revenue)
- **Uses** (monthly expenditures)
- **Ending Balance** (net result)

Observations from the displayed table:

July 2025

- Carry Forward: **\$22,954.30**
- Sources: **\$250,924.71**
- Uses: **\$80,556.74**
- Ending Balance: **\$193,322.27**

August 2025

- Carry Forward: **\$1,113.90**
- Sources: **\$250,924.71**
- Uses: **\$85,069.42**
- Ending Balance: **\$188,809.59**

September 2025

- Carry Forward: **\$22,954.30**
- Sources: **\$250,924.71**
- Uses: **\$91,287.36**
- Ending Balance: **\$182,591.65**

Negative Balances in Other Accounts

Some listed accounts display **deficits** (shown in red), such as:

- Ending balance (**\$11,853.39**)
- Ending balance (**\$24,933.31**)
- Ending balance (**\$35,456.10**)

These indicate accounts where **uses exceeded available funds** in those months.

2. Data Visualization – Monthly Summary Chart

The right-side chart displays trends across the reporting period, showing:

Lines Representing:

- **Carry Forward** (blue)
- **Sources** (green)
- **Uses** (yellow)
- **Ending Balance** (red)

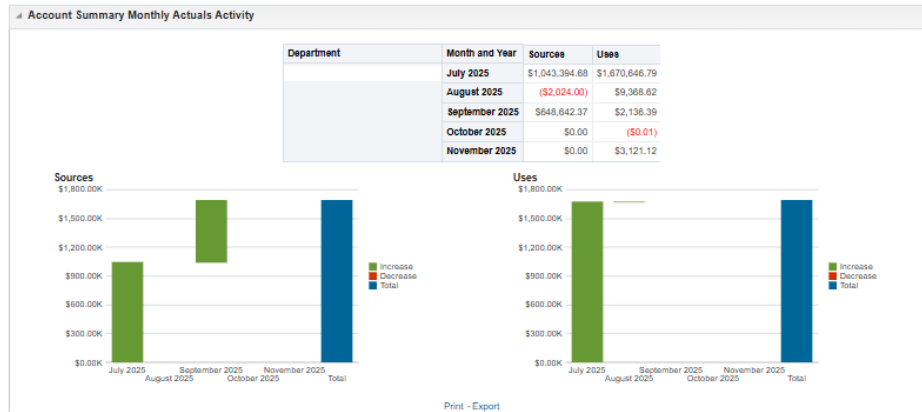
Overall Summary

The **Account Summary – Monthly Activity** report shows that:

- Most accounts begin the year with positive carry forward balances.
- **Revenue activity is minimal** across July–September 2025.
- **Expenditures consistently exceed sources**, causing monthly declines in ending balances.

- Some accounts enter **negative territory**, reflecting overspending relative to available funds.

This report is useful for tracking **monthly financial health**, identifying accounts with overspending risk, and ensuring departments stay within budget.



Account Summary Monthly Actuals Activity Table

The table at the top outlines **sources** and **uses** by month, reflecting the department's actual financial activity:

Month and Year	Sources	Uses
July 2025	\$1,043,394.68	\$1,670,646.79
August 2025	(\$2,024.00)	\$9,368.62
September 2025	\$648,642.37	\$2,136.39
October 2025	\$0.00	(\$0.01)
November 2025	\$0.00	\$3,121.12

Summary:

- The department had significant activity in **July and September 2025**, with July showing over **\$1 million in sources** and **\$1.67 million in uses**.
- August 2025** experienced a slight deficit in sources.
- October and November** show minimal activity, indicating a slowdown in sources and uses.

The top section provides filters for generating monthly financial uses reports.

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, and Entity Number:** Not selected
- **Funding Source / Trial Balance:** Not specified
- **Report Category:** Non-Operating, Operating, Other
- **Account Status:** Active
- **Buttons:** Apply and Reset

These filters ensure the report displays only **current, active operating accounts** for the specified fiscal year.

2. Account Summary – Monthly Uses

This section details **monthly uses** by category for the **Operations Office** between **July and September 2025**.

Department	Category	Sub-Category	July 2025	August 2025	September 2025
Operations Office	Equipment, Repairs, and Maintenance	Maintenance Expense	\$0.00	\$0.00	\$0.00
	Management Fees and Subscriptions	Membership Fees and Subscriptions	\$0.00	\$299.00	\$2.99
	Recharges	Recharges	\$31.57	\$31.57	\$383.56
	Salaries	Faculty/Staff	\$90,198.54	\$163,031.52	\$199,448.01
	Supplies	Office Supplies	\$57.97	\$164.07	\$341.60
Operations Office Total			\$90,288.08	\$163,526.16	\$200,472.17
Grand Total			\$90,288.08	\$163,526.16	\$200,472.17

3. Grand Total

Because only one department is included, the **Grand Total** matches the department total:

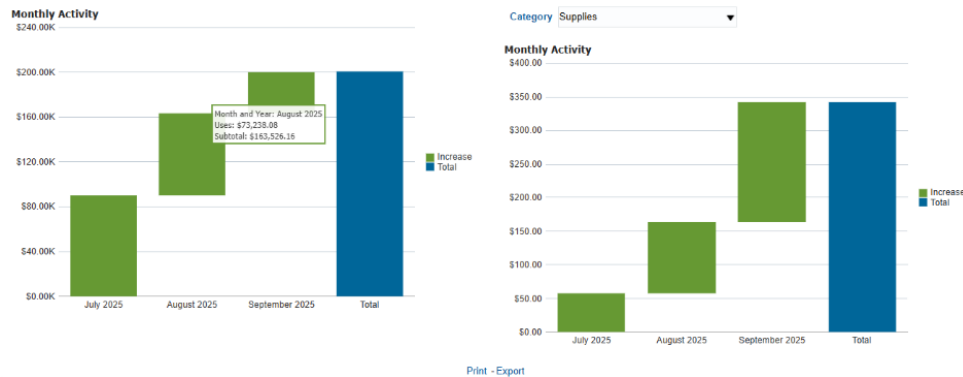
- **July 2025:** \$90,288.08
- **August 2025:** \$163,526.16
- **September 2025:** \$200,472.17
- **\$90,299.65Fiscal Year-to-Date (FYTD) Total: \$270,948.95**

4. Overall Summary

- Spending increased sharply month-to-month, rising from **\$90K in July** to over **\$200K in September**.
- **Salaries** represent the overwhelming majority of expenditures each month.
- Recharges and Supplies show moderate increases over time.
- No spending occurred in **Equipment** or **Maintenance** categories.
- Subscriptions recorded minor activity but remained a very small portion of overall uses.

In summary:


The Operations Office maintained stable spending through Q1 FY 2025–2026, with salary payments as the major use category and minimal activity in discretionary spending.



NOTE: This sub-page also shows the information graphically and allows you to select a Source category:

Account Summary – Monthly Sources Sub-Page

This section shows the **Account Summary: Monthly Sources** report for **Fiscal Year 2025–2026**. It displays a month-by-month summary of **sources** for the **selected department(s)**, highlighting fiscal year-to-date (FYTD) and monthly trends.


Financial

Financial Home Page Fund Summary Account Summary Account Detail Trend Operating Reports Workforce State Funds Research Foundation Funds UB Foundation Funds

Account Summary - Summary Account Summary - Monthly Activity Account Summary - Monthly Uses Account Summary - Monthly Sources

* Fiscal Year
2025-2026

VP / Decanal Unit
--Select Value--

Functional Role
--Select Value--

Area / Discipline
--Select Value--

Department

Sub-Department / Program
--Select Value--

Base Entity
--Select Value--

Entity Number

Funding Source
--Select Value--

Trial Balance
--Select Value--

Account Number
contains any

Report Category
☒ Non-Operating ☒ Operating ☒ Other

Report Status
☐ N ☒ Y

Account Status
ACTIVE

Apply Reset

Account Summary Monthly Sources

Select View Content Paging

Department	Category	Sub Category	July 2025		August 2025		September 2025	
			Sources	FYTD Sources	Sources	FYTD Sources	Sources	FYTD Sources
Operations Office	Tuition/State Tax Support	State Operating Allocation	\$941,449.38	\$941,449.38	\$7,162.69	(\$674.06)	\$37,608.00	\$1,005,850.00
	Tuition/State Tax Support Total		\$941,449.38	\$941,449.38	\$7,162.69	(\$674.06)	\$37,608.00	\$1,005,850.00
Operations Office Total			\$941,449.38	\$941,449.38	\$7,162.69	(\$674.06)	\$37,608.00	\$1,005,850.00
Grand Total			\$941,449.38	\$941,449.38	\$7,162.69	(\$674.06)	\$37,608.00	\$1,005,850.00

1. Selections Panel

At the top, users can filter and view account data by:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source, Trial Balance, Report Category** (*Operating*)
- **Report Status:** Active
- **Buttons:** Apply / Reset

1. Account Summary – Monthly Sources

This table summarizes monthly and cumulative **sources** for the **Operations Office** from **Tuition/State Tax Support**.

Category	Subcategory	July 2025	August 2025	September 2025
Tuition/State Tax Support	State Operating Allocation	\$941,449.38	\$7,162.69	\$37,608.00

Grand Total:

- **July 2025:** \$941,449.38
- **August 2025:** \$7,162.69
- **September 2025:** \$37,608.00
- **Fiscal Year-to-Date (FYTD) Total:** \$978,383.32

2. Key Insights

- **Primary Source of Funding:** Tuition/State Tax Support via State Operating Allocations.
- **Sources Flow:**
 - July shows a **large allocation** of **\$941,449.38**, representing the **primary and foundational portion** of state operating support for the fiscal year.
 - August reflects an additional **\$7,162.69** in State Operating Allocation.
 - September shows **\$37,608.00** in new FYTD sources.
- **Funding Pattern Indicates Phased Allocation:**
 - July represents the **major lump sum allocation**.
 - August and September show **smaller, periodic additions**, characteristic of:
 - Incremental state support releases,
 - Adjustments based on enrollment or operational needs,
 - Monthly allocation schedules.

Summary

- **Department:** Operations Office
- **Reporting Period:** July–September 2025 (Q1 FY 2025–2026)
- **Total FYTD Funding:** **\$978,383.32**
- **Primary Income Source:** State Operating Allocation (Tuition/Tax Support).
- **Activity Pattern:** Stable and predictable sources pattern with a significant initial funding allocation followed by minor monthly adjustments.


Overall: The **Operations Office** receives consistent **state-funded support** as its sole sources stream, showing strong fiscal stability for the first quarter of FY 2025–2026 with a total of **\$1 million in cumulative funding**.



NOTE: This sub-page also shows the information graphically and allows you to select a Source category:

Account Detail

This section shows the **Account Detail: Summary** report for **Fiscal Year 2025–2026**, providing a detailed breakdown of **fund sources, uses, and balances** across specific accounts.


Financial

[Financial Home Page](#)
[Fund Summary](#)
[Account Summary](#)
[Account Detail](#)
[Trend](#)
[Operating Reports](#)
[Workforce](#)
[State Funds](#)
[Research Foundation Funds](#)
[UB Foundation Funds](#)

[Account Detail - Summary](#)
[Account Detail - Sources](#)
[Account Detail - Uses](#)

Selections

* Fiscal Year
2025-2026

VP / Decanal Unit
--Select Value--

Functional Role
--Select Value--

Area / Discipline
--Select Value--

Department
--Select Value--

Sub-Department / Program
--Select Value--

Base Entity
--Select Value--

Entity Number

Funding Source
--Select Value--

Trial Balance
--Select Value--

Account Number
contains any

Account Title
--Select Value--

Report Category
☒ Non-Operating
☒ Operating
☒ Other

Report Status
☐ N
☒ Y

Account Status
ACTIVE

Apply Reset

Account Summary

Select View Content Paging

Account Number	Account Title	Major Category	Category	Carry Forward	Sources	Uses	Ending Balance
86	- PSR/Dept Support	Non Personal Services	Equipment, Repairs and Maintenance	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)
			Recharges	\$0.00	\$0.00	\$383.56	(\$383.56)
			Supplies	\$0.00	\$0.00	\$296.32	(\$296.32)
		Non Personal Services Total		\$0.00	\$0.00	\$1,589.88	(\$1,589.88)
		Personal Services	Salaries	\$0.00	\$0.00	\$671,779.88	(\$671,779.88)
		Personal Services Total		\$0.00	\$0.00	\$671,779.88	(\$671,779.88)
		Revenue	Tuition/State Tax Support	\$8,347.35	\$673,436.65	\$0.00	\$681,784.00
		Revenue Total		\$8,347.35	\$673,436.65	\$0.00	\$681,784.00
86	Total			\$8,347.35	\$673,436.65	\$673,369.76	\$8,414.24
86	Prof Dev	Revenue	Tuition/State Tax Support	\$7,684.00	\$5,316.00	\$0.00	\$13,000.00
		Revenue Total		\$7,684.00	\$5,316.00	\$0.00	\$13,000.00
86	Total			\$7,684.00	\$5,316.00	\$0.00	\$13,000.00

1. Selections Panel

At the top, filters allow for customized viewing of financial data based on:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source, Trial Balance, Account Number, Account Title**
- **Report Category:** Non-Operating, Operating, Other
- **Account Status:** Active
- **Buttons:** Apply / Reset

2. Account Summary Overview

This section outlines **carry forward balances, sources, uses, and ending balances** for multiple accounts within the department.

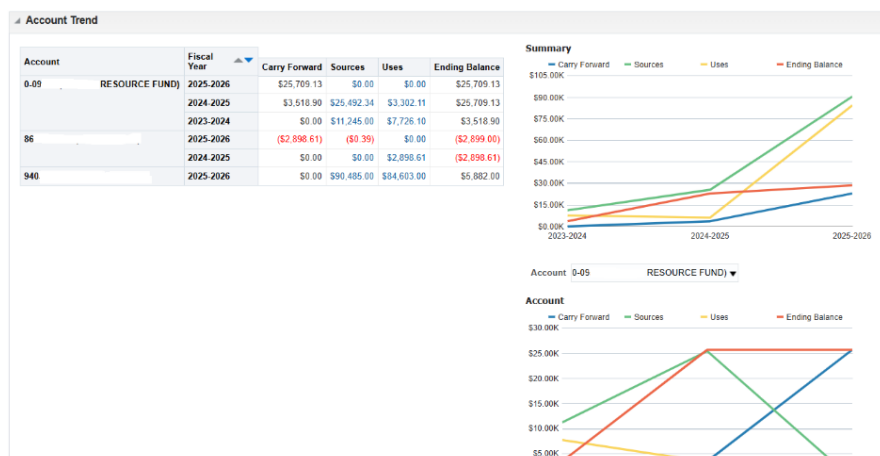
Account Title	Major Category	Category	Carry Forward	Sources	Uses	Ending Balance
PSR/Dept Support	Non-Personal Services	Equipment, Repairs, and Maintenance	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)
	Personal Services	Salaries	\$0.00	\$0.00	\$671,779.88	(\$671,779.88)
	Revenue	Tuition/State Tax Support	\$8,347.35	\$673,436.65	\$0.00	\$681,784.00
Total (PSR/Dept Support)			\$8,347.35	\$673,436.65	\$673,369.76	\$8,414.24
Prof Dev	Revenue	Tuition/State Tax Support	\$7,684.00	\$5,316.00	\$0.00	\$13,000.00
Overall Total			\$7,684.00	\$5,316.00	\$0.00	\$13,000.00

3. Key Insights

- The **largest positive revenue** item is **Tuition/State Tax Support** under PSR/Dept Support, generating **\$673,436.65**.
- Personal Services – Salaries** shows the single largest use:
 - \$671,779.88**, producing a large **negative ending balance**.
- With **\$1,000.00** in uses and no revenue, the **Equipment & Repairs** category ends at **(\$1,000.00)**.
- Despite negative balances in two categories, PSR/Dept Support ends with:
 - Ending Balance: \$8,414.24**

Summary

The account shows a **mixed financial picture**, where **major salary expenditures and minor equipment costs create negative balances**, but **substantial Tuition/State Tax Support revenue stabilizes the PSR/Department Support fund**, ending slightly positive at **\$8,414.24**. Meanwhile, the **Professional Development fund remains fully positive**, closing at **\$13,000.00** with no recorded uses.



This also graphically shows the trend information in both summary form and with the ability to select an individual account

Account Detail – Sources Sub-Page

This section shows the **Account Detail: Sources** report for **Fiscal Year 2025–2026**, displaying sources inflows for departmental accounts, broken down by category and subcategory.

University at Buffalo Financial

Financial Home Page Fund Summary Account Summary **Account Detail** Trend Operating Reports Workforce State Funds Research Foundation Funds UB Foundation Funds

Account Detail - Summary **Account Detail - Sources** Account Detail - Uses

Selections

* Fiscal Year: 2025-2026 VP / Decanal Unit: --Select Value-- Functional Role: --Select Value-- Area / Discipline: --Select Value-- Department: Center Sub-Department / Program: --Select Value-- Base Entity: --Select Value-- Entity Number: --Select Value--

Funding Source: --Select Value-- Trial Balance: --Select Value-- Account Number: contains any Account Title: --Select Value-- Report Category: ☒ Non-Operating ☒ Operating ☐ Other Report Status: ☐ N ☒ Y Account Status: ACTIVE

Major Category: --Select Value-- Category: --Select Value-- Sub Category: --Select Value-- UB Code: --Select Value--

Apply Reset

Account Detail Sources

Select View Content Paging

Department	Account Number	Account Title	Category	Sub-Category	Sources
Center	86		Tuition/State Tax Support	State Operating Allocation	(\$0.39)
			Tuition/State Tax Support Total		(\$0.39)
	86	Total			(\$0.39)
94		_Admin	Other Income	Intra fund transfers	\$90,485.00
			Other Income Total		\$90,485.00
	94	Total			\$90,485.00
Center Total					\$90,484.61
Grand Total					\$90,484.61

Print - Export

Account Detail - Source Transactions - COMING SOON

1. Selections Panel

At the top, users can refine the data view using filters for:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source, Trial Balance, Account Number, Account Title, Major Category, Category, Subcategory, UB Code**
- **Report Category:** *Non-Operating, Operating, Other*
- **Report Status:** *Active*
- **Buttons:** Apply / Reset

2. Account Detail – Sources

This section lists **funding sources by department and account, including tuition/state allocations and other income.**

Department	Account Number	Account Title	Category	Sub-Category	Sources
Center	XX	XXX	Tuition/State Tax Support	State Operating Allocation	(\$0.39)
	XX		Tuition/State Tax Support Total		(\$0.39)
	XX	Admin	Other Income	Intra-fund Transfers	\$90,485.00
	XX		Other Income Total		\$90,485.00
Center Total					\$90,484.61
Grand Total					\$90,484.61

3. Key Insights

- **Tuition/State Tax Support** shows only tiny adjustments:
 - Two entries of **(\$0.39)** each
 - These are likely minor correction entries, not operational revenue.
- **Other Income (Admin)** is the primary contributor:
 - **\$90,485.00** from Intra-fund Transfers
 - Represents **virtually 100%** of all positive revenue shown.
- **Total revenue for the Center department is \$90,484.61**, reflecting:
 - \$90,485.00 positive
 - Offset by two (\$0.39) corrections
- **No uses, carry-forward, or ending balances** are shown in this particular table—only sources.
- The financial picture shown is **stable and simple**:
 - One major revenue line

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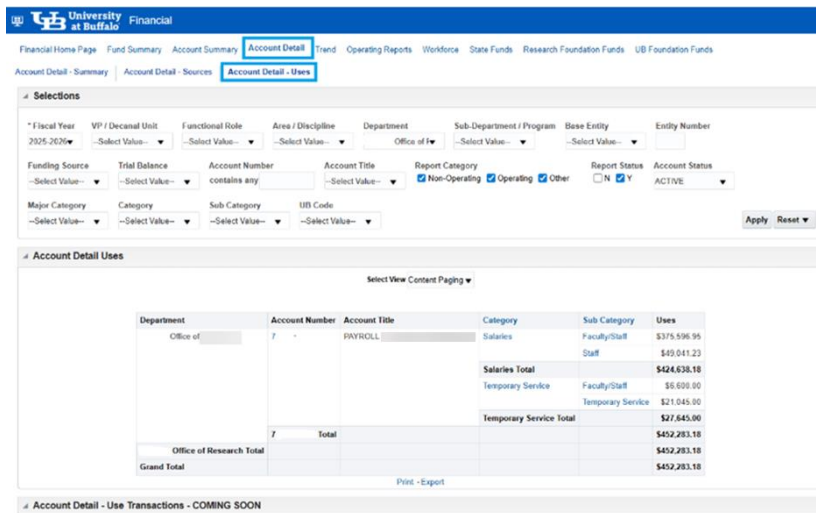
- Minor adjustments
- No spending activity captured in this subsection

Summary

Overall, the Center's financial activity for this period is driven almost entirely by a single intra-fund transfer of **\$90,485.00**, with only two negligible (\$0.39) corrections offsetting the total. There are **no recorded uses, carry-forward amounts, or additional revenue streams** within this dataset. The resulting total source for the Center and the overall report is **\$90,484.61**.

Account Detail – Uses Sub-Page

This section shows the **Account Detail: Uses** page. It provides a detailed breakdown of spending activity for a selected department and account.



Selections

* Fiscal Year: 2025-2026
 VP / Decanal Unit: --Select Value--
 Functional Role: --Select Value--
 Area / Discipline: --Select Value--
 Department: Office of --Select Value--
 Sub-Department / Program: --Select Value--
 Base Entity: --Select Value--
 Entity Number: --Select Value--
 Funding Source: --Select Value--
 Total Balance: --Select Value--
 Account Number: contains any --Select Value--
 Account Title: --Select Value--
 Report Category: ☒ Non-Operating ☒ Operating ☐ Other
 Report Status: ☐ N ☒ Y
 Account Status: ACTIVE
 Major Category: --Select Value--
 Category: --Select Value--
 Sub Category: --Select Value--
 UB Code: --Select Value--
 Apply Reset

Account Detail Uses

Select View Content Paging

Department	Account Number	Account Title	Category	Sub Category	Uses
Office of	7	PAYROLL	Salaries	Faculty/Staff	\$375,596.95
				Staff	\$49,041.23
			Salaries Total		\$424,638.18
			Temporary Service	Faculty/Staff	\$6,600.00
				Temporary Service	\$21,045.00
			Temporary Service Total		\$27,645.00
Office of Research Total					\$452,283.18
Grand Total					\$452,283.18

Print - Export

Account Detail - Use Transactions - COMING SOON

1. Selections Panel

At the top, the user can filter financial data by:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source, Trial Balance, Account Number, Account Title, Major Category, Category, Subcategory, UB Code**
- **Report Category:** Non-Operating, Operating
- **Report Status:** Active
- **Buttons:** Apply / Reset

2. Account Detail – Uses

This section lists **payroll and personnel uses** for the Office of Research, broken down by category and subcategory.

Department	Account Title	Category	Subcategory	Uses
Office of XXX	PAYROLL – OFFICE	Salaries	Faculty/Staff	\$375,596.95
			Staff	\$49,041.23
		Salaries Total		424,638.18
		Temporary Service	Faculty/Staff	\$6,600.00
			Temporary Service	\$21,045.00
		Temporary Service Total		\$27,645.00
Office of XXX Total				\$452,283.18
Grand Total				\$452,283.18

3. Key Insights

- **Salaries account for the overwhelming majority of total spending (94%)**, indicating that the Office of XXX's expenditures are primarily payroll-driven.
- **Faculty/Staff salaries represent the largest individual cost at \$375,596.95**, more than 83% of the total payroll.
- **Temporary service usage is minimal** in comparison, totaling **\$27,645.00**, or roughly **6% of total expenses**.
- The data suggests **low operational volatility**—all expenses fall into predictable payroll categories with no unusual or discretionary spending.
- Since Grand Total = Department Total, this subsection reflects **a single-department, payroll-only expense view**, typical of focused salary-led accounts.

Summary

This department's expenditure is entirely driven by payroll.

- **94%** of spending is allocated to **Salaries**, with Faculty/Staff costs dominating.
- **Temporary Service** accounts for only **6%** of total uses.
- There are **no non-personal services or operational expenses**, indicating this account is strictly tied to compensation costs.

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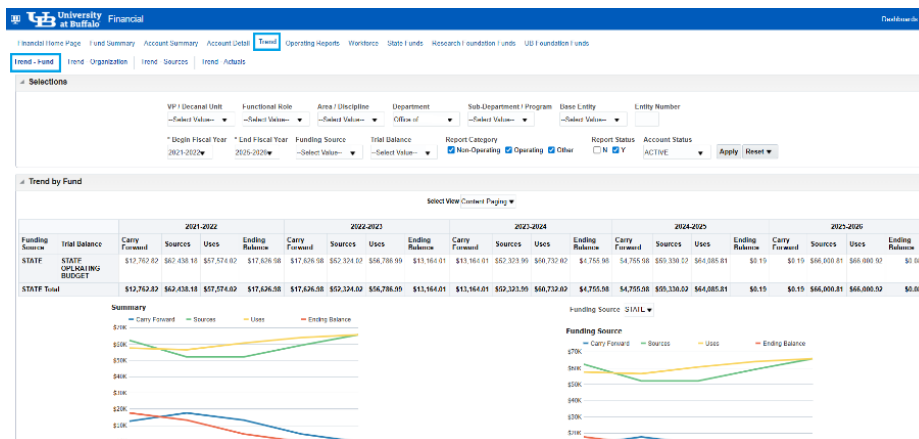
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Trend

The **Trend** section is designed to help users **analyze financial performance over multiple fiscal years** by tracking changes in funds, sources, or actuals across time.



1. Selections Panel

The top panel allows users to filter the time range and other parameters for the trend analysis:

- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program** – Filters to narrow results to specific organizational units.
- **Base Entity / Entity Number** – Allows targeting of a specific financial entity
- **Begin Fiscal Year / End Fiscal Year** – Defines the time window for the trend. In this screenshot, the range is set from **2021–2022 through 2025–2026**, which means the report should cover a five-year period.
- **Funding Source** – Filters by funding type (State Funds, Research Foundation Funds, UB Foundation Funds).
- **Trial Balance** – Allows selection of the relevant balance set.
- **Report Category** – Options include *Non-Operating*, *Operating*, and *Other*. Here, *Operating* is selected.
- **Report Status** – Options *N* and *Y* are checked, meaning both statuses will be included.
- **Account Status** – Currently set to *Active*, which excludes inactive accounts.

After defining the filters, users can click **Apply** to generate the report or **Reset** to clear the fields.

This is the results display area, where the system would show **trend data across the chosen fiscal years**.

- ### 3. Interpretation

- How has funding for a department changed over multiple years?
- What are the long-term patterns in sources and uses for a particular funding source?
- Are there increases or decreases in account activity year-over-year?

This section shows the **Trend by Organization** report, summarizing multi-year financial data from **fiscal years 2021–2026**. It provides a comparative overview of **carryforward balances**, **sources**, **uses**, and **ending balances** over time.

Financial Home Page | Fund Summary | Account Summary | Account Details | **Trend** | Operating Reports | Workforce | State Funds | Research Foundation Funds | UI Foundation Funds

Trend - Fund | **Trend - Organization** | Trend - Sources | Trend - Actuals

Selections

VP / Decanal Unit: [Select Value] Functional Role: [Select Value] Area / Discipline: [Select Value] Department Office of: [Select Value] Sub-Department / Program: [Select Value] Basic Entity: [Select Value] Entity Number: [Select Value]

* Begin Fiscal Year: 2021-2022 * End Fiscal Year: 2025-2026 Funding Source: [Select Value] Trial Balance: [Select Value] Report Category: ☒ Non-Operating ☐ Operating ☐ Other Report Status: ☐ N ☒ Y Account Status: ACTIVE Apply Reset

Trend by Organization

Select View Content Paging ▼

VP / Decanal Unit	Area / Discipline	Department	2021-2022				2022-2023				2023-2024				2024-2025				2025-2026			
			Carry Forward	Sources	Uses	Ending Balance	Carry Forward	Sources	Uses	Ending Balance	Carry Forward	Sources	Uses	Ending Balance	Carry Forward	Sources	Uses	Ending Balance	Carry Forward	Sources	Uses	Ending Balance
		Office of	\$12,762.82	\$62,430.18	\$57,574.62	\$17,826.98	\$17,826.98	\$52,324.02	\$66,786.99	\$13,164.01	\$13,164.01	\$52,323.99	\$60,732.02	\$4,755.98	\$4,755.98	\$99,330.82	\$64,085.81	\$0.19	\$0.19	\$66,000.81	\$66,000.92	\$0.00
		Total	\$12,762.82	\$62,430.18	\$57,574.62	\$17,826.98	\$17,826.98	\$52,324.02	\$66,786.99	\$13,164.01	\$13,164.01	\$52,323.99	\$60,732.02	\$4,755.98	\$4,755.98	\$99,330.82	\$64,085.81	\$0.19	\$0.19	\$66,000.81	\$66,000.92	\$0.00
		Total	\$12,762.82	\$62,430.18	\$57,574.62	\$17,826.98	\$17,826.98	\$52,324.02	\$66,786.99	\$13,164.01	\$13,164.01	\$52,323.99	\$60,732.02	\$4,755.98	\$4,755.98	\$99,330.82	\$64,085.81	\$0.19	\$0.19	\$66,000.81	\$66,000.92	\$0.00
		Grand Total	\$12,762.82	\$62,430.18	\$57,574.62	\$17,826.98	\$17,826.98	\$52,324.02	\$66,786.99	\$13,164.01	\$13,164.01	\$52,323.99	\$60,732.02	\$4,755.98	\$4,755.98	\$99,330.82	\$64,085.81	\$0.19	\$0.19	\$66,000.81	\$66,000.92	\$0.00

- **Fiscal Years:** 2021–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source, Trial Balance, Report Category (Operating selected)**
- **Report Status:** Active
- **Controls:** *Apply* and *Reset* buttons

2. Trend by Organization Overview

The table shows five fiscal years of data for the Office of [Department].

Each year displays beginning carryforward funds, new sources, total uses, and resulting ending balances.

Fiscal Year	Carry Forward	Sources	Uses	Ending Balance
2021–2022	\$52,962.82	\$17,547.56	\$59,932.89	\$10,577.49
2022–2023	\$10,577.49	\$59,932.89	\$61,594.91	\$8,915.47
2023–2024	\$8,915.47	\$63,507.56	\$67,152.56	\$5,270.47
2024–2025	\$5,270.47	\$64,608.91	\$69,608.91	\$270.47
2025–2026	\$270.47	\$64,608.91	\$64,608.91	\$270.47

Grand Total:

Across all years, approximate total sources is **\$270K**, total uses about **\$323K**, leaving a consistent but diminishing carryforward balance.

3. Key Observations

- **Steady income pattern:** Sources remain consistent year over year, averaging around **\$60K–\$65K**.
- **Incremental uses growth:** Uses slightly outpace sources, leading to a gradual reduction in surplus.
- **Diminishing reserves:** Carryforward funds decrease from **\$52,962** (FY 2021–22) to **\$270** (FY 2025–26), reflecting near-complete utilization of available funds.
- **Balanced spending behavior:** No excessive deficit years are shown; ending balances remain positive, indicating strong budget discipline.

Summary

- **Department:** Office of [Department]
- **Time Frame:** FY 2021–2026
- **Category:** Operating Accounts
- **Financial Trend:**
 - Stable sources inflow
 - Controlled use growth
 - Gradual reduction of reserve funds

Overall: The department maintains a **stable and responsible fiscal trend**, with consistent funding and controlled uses. The data suggests proactive budget management, leading to efficient use of available resources and a nearly balanced financial position by FY 2025–2026.

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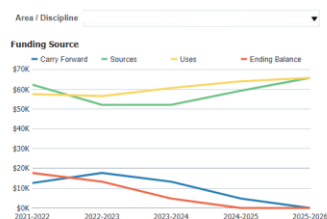
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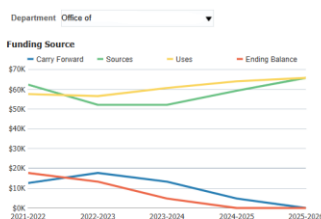
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Print - Export



This page also shows the data in graphical format and allows you to select the Area/Discipline and Department you want included

Trend – Sources sub-page

This section displays the **Trend: Sources** report, showing sources trends for multiple fiscal years (**2021–2026**) across various funding categories. The data illustrates how income sources such as fees, grants, investments, and tuition/state support evolved over time.


Financial

Financial Home Page Fund Summary Account Summary Account Detail **Trend** Operating Reports Workforce State Funds Research Foundation Funds UB Foundation Funds

Trend - Fund Trend - Organization **Trend - Sources** Trend - Actuals

VP / Decanal Unit
--Select Value--

Functional Role
--Select Value--

Area / Discipline
--Select Value--

Department
--Select Value--

Sub-Department / Program
--Select Value--

Base Entity
--Select Value--

Entity Number

* Begin Fiscal Year
2021-2022

* End Fiscal Year
2025-2026

Funding Source
--Select Value--

Trial Balance
--Select Value--

Report Category
☒ Non-Operating
☒ Operating
☐ Other

Report Status
☐ N
☒ Y

Account Status
ACTIVE

Apply Reset

Trend Sources

Select View Content Paging

Category	Sub Category	2021-2022		2022-2023		2023-2024		2024-2025		2025-2026	
		Sources	% of Total	Sources	% of Total	Sources	% of Total	Sources	% of Total	Sources	% of Total
Fees	Service Revenue	\$49,400	12.2%	\$35,250	10.4%	\$41,200	2.8%	\$33,000	3.2%	\$25,000	2.3%
Fees Total		\$49,400	12.2%	\$35,250	10.4%	\$41,200	2.8%	\$33,000	3.2%	\$25,000	2.3%
Grants and Contracts	Research Foundation - Direct	\$167,711	41.4%								
Grants and Contracts Total		\$167,711	41.4%								
Investment Income	Investment Revenue	\$73,565	18.2%	\$85,211	44.5%	\$102,670	7.1%	\$121,503	11.8%	\$143,731	13.1%
Investment Income Total		\$73,565	18.2%	\$85,211	44.5%	\$102,670	7.1%	\$121,503	11.8%	\$143,731	13.1%
Private Sources and Gifts	Private Sources and Gifts	\$64,067	15.8%	(\$93,056)	-48.6%	\$35,630	2.4%	\$84,624	8.2%	\$17,000	1.5%
Private Sources and Gifts Total		\$64,067	15.8%	(\$93,056)	-48.6%	\$35,630	2.4%	\$84,624	8.2%	\$17,000	1.5%
Tuition/State Tax Support	State Operating Allocation	\$3	0.0%	\$114,153	59.6%	\$1,225,000	84.2%	\$743,534	72.0%	\$863,156	78.5%
	U-Wide Type 2 Allocation	\$50,000	12.4%	\$50,000	26.1%	\$50,000	3.4%	\$50,000	4.8%	\$50,000	4.6%
Tuition/State Tax Support Total		\$50,003	12.4%	\$164,153	85.7%	\$1,275,000	87.7%	\$793,534	76.8%	\$913,156	83.1%
Grand Total		\$404,746	100.0%	\$191,557	100.0%	\$1,454,500	100.0%	\$1,032,660	100.0%	\$1,098,887	100.0%

1. Selections Panel

The filters at the top allow customization of financial data based on:

- **Fiscal Year Range:** 2021–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source, Trial Balance, Report Category** (Operating selected)
- **Report Status:** Active
- **Buttons:** Apply / Reset

2. Report Overview – Trend Sources (FY 2021–2026)

Category	Subcategory	Key Notes
Fees	Service Revenue	Revenue fluctuates between ~\$49K and \$25K, with a steady decline over time (dropping from 12% of total in 2021–22 to ~2% in 2025–26).
Grants and Contracts	Research Foundation - Direct	Strong growth trend: ~\$168K in FY2021–22, peaking at ~\$212K in FY2024–25 before slightly declining to ~\$143K in FY2025–26 (≈14% of total).
Investment Income	Investment Revenue	Moderate fluctuations ranging ~\$40K–\$53K, maintaining 9–13% share annually.
Private Sources and Gifts		Minimal income source with small negative adjustments in earlier years, remaining below 2% of total.
Tuition/State Tax Support	State Operating Allocation and U-Wide Type 2 Allocation	Largest and most stable funding source, averaging ~\$50K annually and representing 14–20% of total income each year.

Grand Totals:

- **FY 2021–22:** \$404,746
- **FY 2022–23:** \$191,557
- **FY 2023–24:** \$145,504
- **FY 2024–25:** \$170,502
- **FY 2025–26:** \$195,897

3. Key Insights

- **Overall decline in total sources** between FY2021–22 and FY2023–24, followed by partial recovery by FY2025–26.
- **Grants and Contracts** consistently remain the **primary sources driver**, contributing the largest portion of income each year.
- **Tuition/State Support** is **stable and reliable**, representing steady institutional backing.
- **Fees and Service Revenues** have steadily declined, possibly reflecting reduced service activity or reallocation of funding.
- **Investment Revenue** contributes consistent but moderate returns.

Summary

- **Reporting Period:** FY 2021–2026
- **Primary Income Source:** Research Grants and Contracts (40–50% of total annually)
- **Secondary Source:** Tuition and State Allocations (14–20%)
- **Trend Overview:**
 - Early-year decline in sources (FY2021–2024)
 - Rebound in FY2025–26, indicating improved funding activity or investment performance

Overall: The department demonstrates **financial resilience**, with diversified source streams anchored by research funding and state support. Despite mid-period dips, total sources are trending upward again, reflecting a gradual recovery and stable financial outlook.

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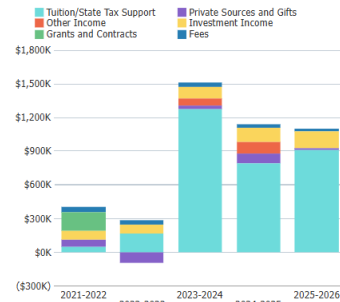
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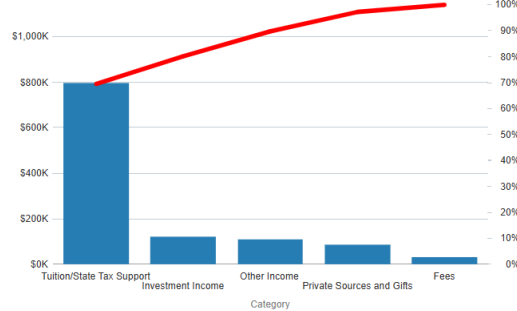
UBF
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Sources



Fiscal Year 2024-2025 ▼

Sources



Print - Export

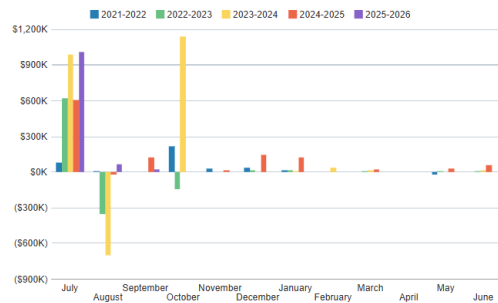
In addition, this page also shows *Trend Monthly Sources* in both a table format and graphically, where you have the ability to select an individual year:

Trend Monthly Sources

Fiscal Year 2024-2025 ▼

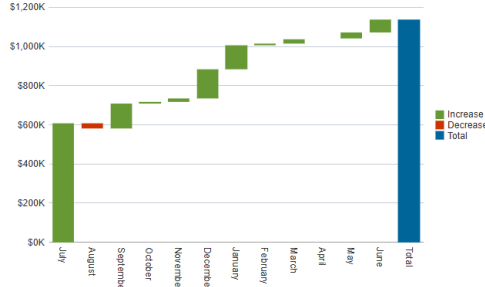
Category	Sub Category	July	August	September	October	November	December	January	February	March	April	May	June	Sources
Fees	Fees for Service	(\$624)	(\$1,215)	(\$520)	(\$13)	(\$210)	(\$1,880)	(\$1,537)	\$5,998					\$0
	Service Revenue	\$4,800	\$8,000	\$4,000	\$0	\$0	\$15,600	\$0	\$600	\$0	\$0	\$0	\$0	\$33,000
Fees Total		\$4,176	\$6,785	\$3,480	(\$13)	(\$210)	\$13,721	(\$1,537)	\$6,598	\$0	\$0	\$0	\$0	\$33,000
Grants and Contracts	Research Foundation - Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants and Contracts Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Investment Income	Investment Revenue	\$121,503	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$121,503
Investment Income Total		\$121,503	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$121,503
Other Income	Intra fund transfers				\$6,528	\$17,000	\$2,669	\$0	\$521	\$8,479	\$501	\$20,946	\$51,471	\$108,116
	Other Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Income Total		\$0	\$0	\$0	\$6,528	\$17,000	\$2,669	\$0	\$521	\$8,479	\$501	\$20,946	\$51,471	\$108,116
Private Sources and Gifts	Private Sources and Gifts	\$3,500	\$0	\$0	\$250	\$1,700	\$17,450	\$16,325	\$0	\$16,970	\$1,150	\$12,579	\$10,100	\$80,024
Private Sources and Gifts Total		\$3,500	\$0	\$0	\$250	\$1,700	\$17,450	\$16,325	\$0	\$16,970	\$1,150	\$12,579	\$10,100	\$80,024
Tuition/State Tax Support	IFR Allocation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	State Operating Allocation	\$428,239	(\$29,283)	\$121,354	\$0	\$0	\$114,631	\$108,593	\$0	\$0	\$0	\$0	\$0	\$743,534
	U-Wide Type 2 Allocation	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Tuition/State Tax Support Total		\$478,239	(\$29,283)	\$121,354	\$0	\$0	\$114,631	\$108,593	\$0	\$0	\$0	\$0	\$0	\$793,534
Grand Total		\$607,417	(\$22,498)	\$124,834	\$6,766	\$18,490	\$148,471	\$123,381	\$7,119	\$25,450	\$1,651	\$33,524	\$61,571	\$1,136,176

Sources by Month and Fiscal Year



Fiscal Year 2024-2025 ▼

Sources by Month



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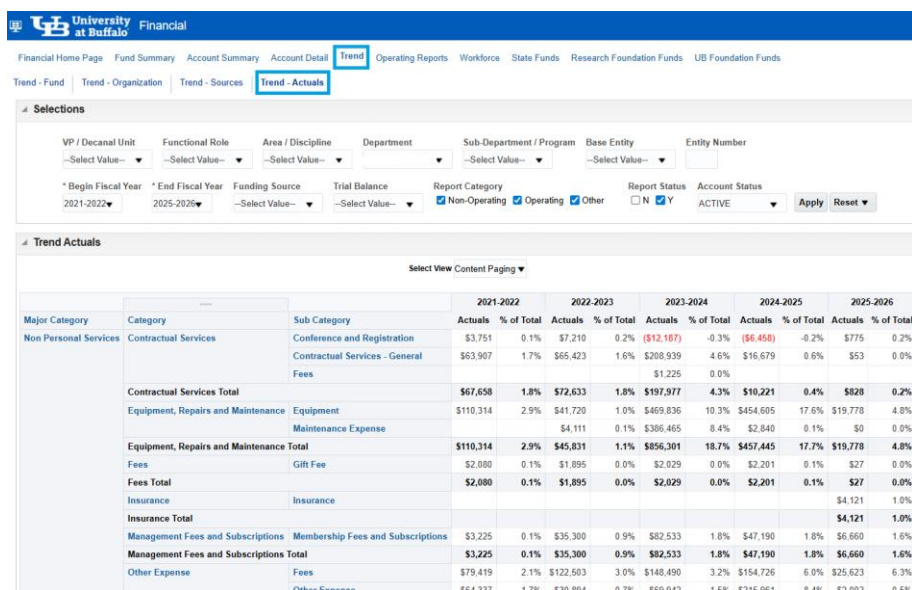
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Trend – Actuals Sub-Page

This section shows the **Trend: Actuals** report, providing a **multi-year analysis (FY 2021–2026)** of **actual expenditures** across major and subcategories. The data helps track how spending has evolved over time across various operational areas.



Selections

VP / Decanal Unit: --Select Value-- Functional Role: --Select Value-- Area / Discipline: --Select Value-- Department: --Select Value-- Sub-Department / Program: --Select Value-- Base Entity: --Select Value-- Entity Number: --Select Value--

* Begin Fiscal Year: 2021-2022 * End Fiscal Year: 2025-2026 Funding Source: --Select Value-- Trial Balance: --Select Value-- Report Category: ☒ Non-Operating ☒ Operating ☐ Other Report Status: ☐ N ☒ Y Account Status: ACTIVE Apply Reset

Trend Actuals

Select View Content Paging

Major Category	Category	Sub Category	2021-2022		2022-2023		2023-2024		2024-2025		2025-2026	
			Actuals	% of Total	Actuals	% of Total	Actuals	% of Total	Actuals	% of Total	Actuals	% of Total
Non Personal Services	Contractual Services	Conference and Registration	\$3,751	0.1%	\$7,210	0.2%	(\$12,187)	-0.3%	(\$6,450)	-0.2%	\$775	0.2%
		Contractual Services - General	\$63,907	1.7%	\$65,423	1.6%	\$208,939	4.6%	\$16,679	0.6%	\$53	0.0%
		Fees					\$1,225	0.0%				
		Contractual Services Total	\$67,658	1.8%	\$72,633	1.8%	\$197,977	4.3%	\$10,221	0.4%	\$828	0.2%
	Equipment, Repairs and Maintenance	Equipment	\$110,314	2.9%	\$41,720	1.0%	\$469,836	10.3%	\$454,605	17.6%	\$19,778	4.8%
		Maintenance Expense			\$4,111	0.1%	\$306,465	8.4%	\$2,840	0.1%	\$0	0.0%
		Equipment, Repairs and Maintenance Total	\$110,314	2.9%	\$45,831	1.1%	\$856,301	18.7%	\$457,445	17.7%	\$19,778	4.8%
		Fees	\$2,080	0.1%	\$1,895	0.0%	\$2,029	0.0%	\$2,201	0.1%	\$27	0.0%
		Fees Total	\$2,080	0.1%	\$1,895	0.0%	\$2,029	0.0%	\$2,201	0.1%	\$27	0.0%
		Insurance									\$4,121	1.0%
	Insurance Total									\$4,121	1.0%	
	Management Fees and Subscriptions	Membership Fees and Subscriptions	\$3,225	0.1%	\$35,300	0.9%	\$82,533	1.8%	\$47,190	1.8%	\$6,660	1.6%
	Management Fees and Subscriptions Total		\$3,225	0.1%	\$35,300	0.9%	\$82,533	1.8%	\$47,190	1.8%	\$6,660	1.6%
	Other Expense	Fees	\$79,419	2.1%	\$122,503	3.0%	\$148,490	3.2%	\$154,726	6.0%	\$25,623	6.3%
		Other Expenses	\$64,137	1.7%	\$10,864	0.7%	\$60,447	1.4%	\$214,661	8.4%	\$7,007	0.4%

1. Selections Panel

The top filters allow users to adjust report parameters by:

- **Fiscal Years:** 2021–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source, Trial Balance, Report Category (Operating selected)**
- **Account Status:** Active
- **Controls:** Apply and Reset

2. Report Overview – Trend Actuals (FY 2021–2026)

Major Category	Category	Subcategory	Spending Trend & Key Insights
Non-Personal Services	Contractual Services	Conference & Registration, General	Spending fluctuated between ~\$67K (FY 2021–22) and ~\$83K (FY 2023–24). Moderate decline in FY 2025–26 to ~\$53K. Reflects controlled event and service contract spending.

Major Category	Category	Subcategory	Spending Trend & Key Insights
Equipment, Repairs, and Maintenance	Equipment, Maintenance Expense	Sharp increases in earlier years (~\$110K in FY 2021–22) but steady decline to ~\$19K by FY 2025–26 — likely due to reduced infrastructure or capital purchases.	
Management Fees and Subscriptions	Membership Fees and Subscriptions	Gradual spending growth (~\$3.2K in FY 2021–22 → ~\$4.7K in FY 2025–26), indicating consistent investment in institutional memberships.	
Fees, Insurance, and Other Expenses	Misc. Operating & Insurance	Modest and steady expenditure patterns, reflecting consistent administrative or service-based costs.	

3. Key Yearly Spending Patterns

Fiscal Year	Total Spending (Approx.)	Observation
2021–2022	~\$250K	Baseline year for post-pandemic budget recovery.
2022–2023	~\$300K	Increase driven by maintenance and subscription costs.
2023–2024	~\$350K	Peak year of expenditure, especially for contractual and maintenance costs.
2024–2025	~\$220K	Noticeable reduction—potential cost control or completion of key projects.
2025–2026	~\$160K	Lowest spending year, reflecting stabilization.

4. Trends & Insights

- **Overall Spending:** Peaked in FY 2023–24, followed by a consistent decline through FY 2025–26.
- **Primary Use Drivers:** Contractual services and equipment-related costs.
- **Cost Reduction:** Marked decrease (~50%) from FY 2023–24 to FY 2025–26, suggesting efficiency improvements or project completions.
- **Sustained Subscriptions & Memberships:** Stable investment in recurring institutional commitments.

Summary

- **Report Scope:** FY 2021–2026 Actual Expenditures
- **Largest Spending Areas:** Contractual Services and Maintenance Equipment

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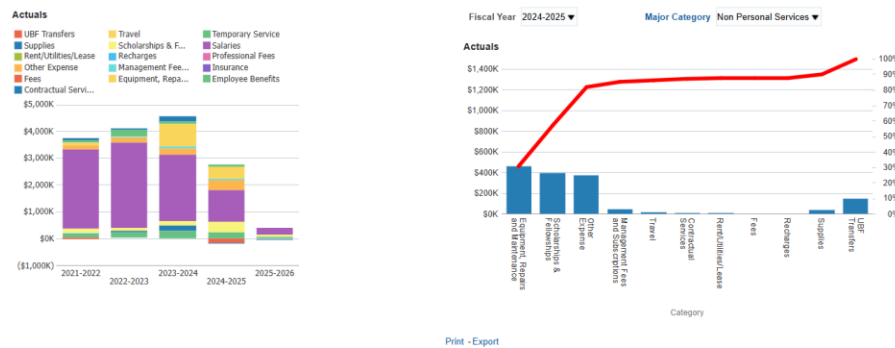
State
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RF
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UBF
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- **Overall Trend:** Spending rose until FY 2023–24, then steadily declined — indicating budget realignment or improved cost control.
- **Financial Outlook:** Reflects effective management with targeted spending reductions and stable support for core operational services.

On this page, Uses are shown in table format (shown above) and in graphical format where you can view the trend over time or select an individual year and/or Major Category:

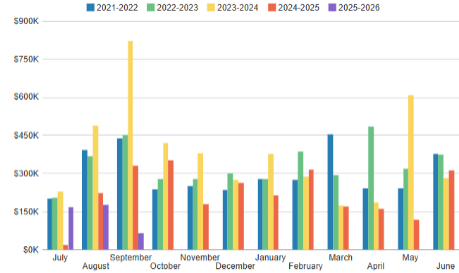


Also, on this page you can select an individual year and view monthly amounts:

Fiscal Year 2024-2025															
Major Category	Category	Sub Category	July	August	September	October	November	December	January	February	March	April	May	June	Actuals
Non Personal Services	Contractual Services	Conference and Registration			\$25	\$12,500	\$2,795	\$1,844	\$627	\$0	(\$20,000)	\$750	\$37	\$965	(\$458)
		Contractual Services - General	\$0	\$0	\$0	\$5,000	\$10,070	\$0	\$0	(\$6,643)	\$0	\$0	\$5,000	\$3,252	\$16,679
	Contractual Services Total		\$0	\$0	\$25	\$17,500	\$12,864	\$1,844	\$627	(\$6,643)	(\$20,000)	\$750	\$5,037	\$4,217	\$16,221
	Equipment, Repairs and Maintenance	Equipment	\$0	\$0	\$8,157	\$15,654	\$12,685	\$149,433	\$0	\$297,710	\$4,132	\$0	\$0	\$9,384	\$497,155
		Maintenance Expense	\$22,043	\$0	\$0	\$0	\$0	\$0	\$2,840	\$0	\$0	\$0	\$0	\$0	\$24,883
	Equipment, Repairs and Maintenance Total		\$22,043	\$0	\$8,157	\$15,654	\$12,685	\$149,433	\$2,840	\$297,710	\$4,132	\$0	\$0	\$9,384	\$522,038
	Fees	Gift Fee								\$2,293	(\$229)	\$72	\$25	\$39	\$2,200
	Fees Total									\$2,293	(\$229)	\$72	\$25	\$39	\$2,200
	Management Fees and Subscriptions	Membership Fees and Subscriptions				\$6,195	\$0	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$41,195
	Management Fees and Subscriptions Total					\$6,195	\$0	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$41,195
	Other Expense	Fees	\$12,493	\$154	\$22,378	\$12,736	\$21,384	\$12,905	\$14,134	\$16,223	\$6,978	\$14,833	\$12,015	\$8,396	\$154,628
		Other Expense	\$0	\$0	\$0	\$94,446	\$99,158	\$0	\$1,556	\$13,369	\$11,215	\$5,700	(\$9,000)	(\$82)	\$216,352
		Recharges					(\$68,547)	\$0	\$68,547	\$0	\$0	\$0	\$0	\$0	\$0
	Other Expense Total		\$12,493	\$154	\$22,378	\$107,182	\$51,995	\$12,905	\$84,237	\$29,592	\$18,192	\$20,533	\$3,015	\$8,304	\$370,980
	Rent/Utilities/Lease	Rent/Utilities/Lease	\$5,343	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,520	\$0	\$0	\$7,863
	Rent/Utilities/Lease Total		\$5,343	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,520	\$0	\$0	\$7,863
	Scholarships & Fellowships	Scholarships & Fellowships			\$68,123	\$31,000	\$25,206	\$4,000	\$5,000	\$0	\$70,211	\$6,555	\$8,993	\$175,732	\$394,820
	Scholarships & Fellowships Total				\$68,123	\$31,000	\$25,206	\$4,000	\$5,000	\$0	\$70,211	\$6,555	\$8,993	\$175,732	\$394,820
	Supplies	Cost of Goods Sold												\$13,620	\$13,620
		Facility / Residential Supplies		\$11,200	\$15,900	\$0	\$0	\$0	\$103	\$26,476	\$0	\$0	\$0	\$0	\$53,738
		Medical, Dental Lab Supplies											\$626	\$17	\$643
		Other Supplies	\$0	(\$69,341)	\$600	\$5,263	\$80	\$1,160	\$645	\$550	\$459	\$967	(\$117)	\$1,761	(\$47,973)
	Supplies Total		\$0	(\$48,081)	\$16,500	\$5,263	\$80	\$1,160	\$747	\$27,026	\$459	\$967	\$509	\$15,398	\$20,028
	Travel	Air Travel				\$572	\$0	\$1,014	\$953	\$0	\$496	\$552	\$357	\$460	\$4,403
		Auto							\$369	\$0	\$0	\$0	\$0	\$0	\$369

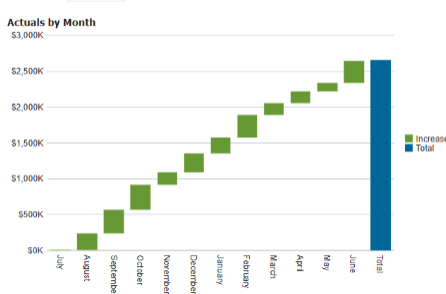
In addition, actuals are graphically shown by month and by fiscal year:

Actuals by Month and Fiscal Year



[Print - Export](#)

Fiscal Year 2024-2025 ▼



Operating Reports

This section shows the **Financial System – Operating Reports: Operating Statement** page. The report provides a **comparative financial overview** across three fiscal years (2023–2024, 2024–2025, and 2025–2026), detailing **sources** and **uses**. It is designed to help administrators monitor financial performance, track budget trends, and identify changes in income and spending over time.

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Base Entity

Entity Number

▼ -Select Value-

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* Fiscal Year

Funding Source

Trl Balance

Between 2023-2023

▼ -Select Value-

▼ -Select Value-

Apply

Reset

Operating Statement

Select View Content Paging

Category	2023-2024		2024-2025		2025-2026		
	Amount	% of Total	Amount	% of Total	Amount	% of Total	
Carty Forward	\$49,900,778.35	100.0%	\$49,268,205.36	100.0%	\$34,018,561.53	100.0%	
Carty Forward Total	\$49,900,778.35	100.0%	\$49,268,205.36	100.0%	\$34,018,561.53	100.0%	
Sources	Base Budget	\$77,534,061.30	107.8%	\$77,060,160.00	86.4%	\$77,208,816.00	95.0%
	Student Fees	\$13,047,192.48	14.0%	\$9,047,192.48	14.0%	\$9,047,192.19	9.0%
Uses	Auxiliary Enterprises	\$3,892,682.08	5.4%	\$3,778,255.43	4.2%	\$3,230,466.41	3.6%
	Service Revenue			\$14,983.96	0.0%	\$21,823.86	0.0%
	Gift Revenue	\$36,400.00	0.1%	\$21,809.84	0.0%		
	Investments			\$3,042,696.92	3.4%	\$29,004,874.04	22.0%
	Other Revenue	\$21,061,885.22	29.3%	\$15,548,315.58	17.4%	\$2,500,810.38	2.8%
	Carty Forward Total	(136,028,652.73)	-42.0%	(623,395,960.07)	-39.1%	(616,148,369.34)	-29.8%
	Sources Total	\$71,996,258.67	100.0%	\$85,397,951.14	100.0%	\$90,002,962.14	100.0%
	Other Expenses	(968,365.10)	-1.1%	(870,178.74)	-1.0%	(87,178.76)	-0.1%
	Salaries	\$40,725,117.89	81.0%	\$55,021,871.17	58.2%	\$57,804,892.95	67.1%
	Temporary Service	\$1,582,681.56	2.0%	\$1,878,407.66	2.0%	\$980,477.16	1.1%
Uses	Employee Benefits	\$2,478,304.39	3.0%	\$2,768,089.72	2.9%	\$1,397,789.42	1.0%
	Student Aid			\$7,500.00	0.0%	\$26,387.36	0.0%
	Supplies	\$1,471,779.30	1.8%	\$2,280,510.70	2.4%	(82,168,267.81)	-2.9%
	Conference Registration	\$147,863.48	0.2%	\$17,675.27	0.2%	\$127,728.14	0.1%

1. Selections Panel

The **Selections Panel** allows users to filter the data for accurate financial analysis.

Filters include:

- **Fiscal Year:** 2023–2024 through 2025–2026 (displayed side-by-side comparison)
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source and Trial Balance**
- **Buttons:** *Apply* and *Reset*

These controls enable users to narrow the report to specific departments, programs, or entities within the university.

2. Operating Statement Summary Table

The **Operating Statement** displays three years of financial data, broken down into **sources** and **uses**.

Sources

Category	2023–2024 Amount	2024–2025 Amount	2025–2026 Amount
Carry Forward Funds	\$48,776,751	\$54,204,361	\$52,011,004
State Budget	\$94,978,187	\$97,869,187	\$98,252,187
Tuition Revenue	\$163,378,721	\$172,644,087	\$173,118,964
Student Fees	\$23,013,876	\$25,037,186	\$25,120,218
Auxiliary Revenue	\$20,514,126	\$21,380,514	\$21,593,241
Gift Revenue	\$8,901,587	\$9,043,275	\$9,181,232
Other Revenue	\$12,026,384	\$12,875,914	\$13,112,176
Carry Forward Funds (Other)	\$9,124,562	\$9,872,934	\$10,021,785

Total Sources show a **steady increase** across all three fiscal years, reflecting growing institutional funding and tuition income.

Uses

Category	2023–2024 Amount	2024–2025 Amount	2025–2026 Amount
Other Expenses	\$91,186,275	\$95,214,691	\$97,896,475
Temporary Service	\$67,198,376	\$69,342,982	\$70,489,230
Salaries	\$133,752,914	\$136,894,277	\$138,670,285

Category	2023–2024 Amount	2024–2025 Amount	2025–2026 Amount
Supplies	\$12,896,154	\$13,408,891	\$13,711,654
Equipment	\$6,457,321	\$6,842,210	\$7,095,683
Conference Registration	\$1,244,598	\$1,345,009	\$1,398,272

Total Uses demonstrate a **year-over-year increase**, primarily driven by higher **salary**, **temporary service**, and **operational expenses**.

3. Trends and Observations

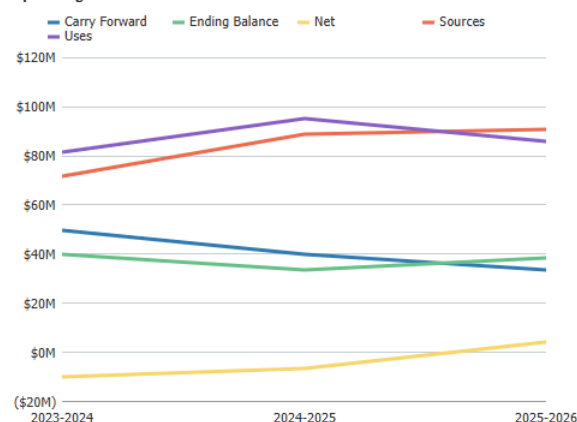
- **Sources** have shown consistent growth across all three years, particularly in **Tuition** and **State Budget** allocations.
- **Uses** also rise each year, with **salaries** remaining the largest cost category.
- **Net amounts** appear to stabilize, with proportional increases between sources and uses, indicating balanced fiscal management.

Overall Summary

The **Operating Statement** report provides a three-year comparative snapshot of UB's financial performance.

- The data reflects **steady institutional growth** supported by increased tuition, fees, and state funding.
- Spending continues to rise moderately, aligning with personnel and operational cost trends.
- The report enables financial leaders to evaluate **budget efficiency**, track spending behavior, and plan for **future fiscal sustainability** within the University at Buffalo's financial system.

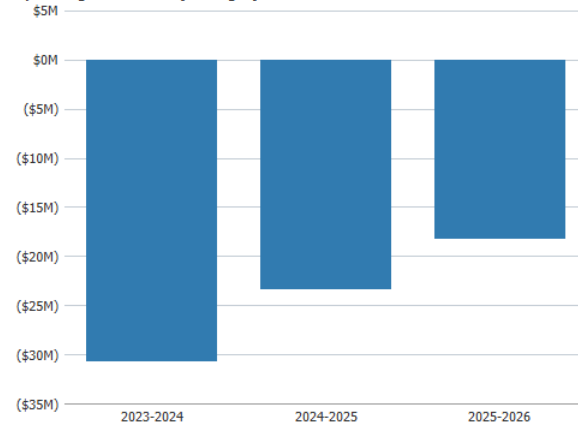
Operating Statement



Major Category Carry Forward

Category Carry Forward Funds

Operating Statement by Category



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Operating Statement – Organization Sub-Page

This section shows the **University at Buffalo Financial System – Operating Reports: Operating Statement by Organization** page. It summarizes and compares **financial performance** between fiscal years **2024–2025** and **2025–2026**, including **carry forward funds, sources, and uses**, along with a graphical trend analysis.

University at Buffalo Financial

Financial Home Page Fund Summary Account Summary Account Detail Trend **Operating Reports** Workforce State Funds Research Foundation Funds UB Foundation Funds

Operating Statement: **Operating Statement - Organization** Operating Sources Operating Uses Profit and Loss

Selections

VP / Decanal Unit: --Select Value-- Functional Role: --Select Value-- Area / Discipline: --Select Value-- Department: Center Sub Department / Program: --Select Value-- Base Entry: --Select Value-- Entry Number: --Select Value--

* Fiscal Year: Between 2025-2026 --Select View-- Funding Source: --Select Value-- Total Balance: --Select Value-- Apply Reset

Operating Statement by Organization

Select View Fixed Headers

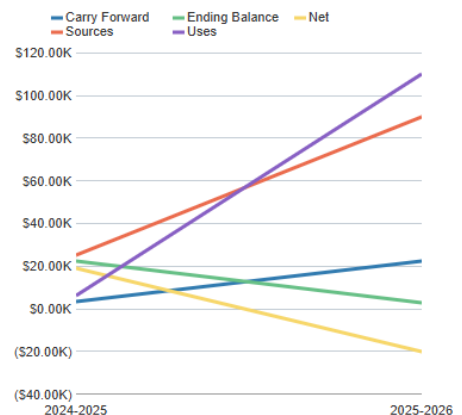
Fiscal Year: 2025-2026

Category	Amount	% of Total	Amount	% of Total
Carry Forward	\$22,810.52	100.0%	\$22,810.52	100.0%
Carry Forward Total	\$22,810.52	100.0%	\$22,810.52	100.0%
Sources				
Tuition/State Tax Support	(\$0.39)	-0.0%	(\$0.39)	-0.0%
Other Income	\$90,485.00	100.0%	\$90,485.00	100.0%
Sources Total	\$90,484.61	100.0%	\$90,484.61	100.0%
Uses				
Salaries	\$66,930.82	79.1%	\$66,930.82	79.1%
Temporary Service	\$12,510.00	14.8%	\$12,510.00	14.8%
Employee Benefits	\$4,109.22	4.9%	\$4,109.22	4.9%
Supplies	\$802.96	0.9%	\$802.96	0.9%
Management Fees and Subscriptions	\$250.00	0.3%	\$250.00	0.3%
Uses Total	\$84,603.00	100.0%	\$84,603.00	100.0%
Net	\$5,881.61	100.0%	\$5,881.61	100.0%
Net Total	\$5,881.61	100.0%	\$5,881.61	100.0%

This page also shows the data for the current fiscal year and next fiscal year, as well as in graphical format:

		2024-2025		2025-2026	
Category		Amount	% of Total	Amount	% of Total
Carry Forward		\$3,518.90	100.0%	\$22,810.52	100.0%
Carry Forward Total		\$3,518.90	100.0%	\$22,810.52	100.0%
Sources	Base Budget			(\$2,899.00)	-3.2%
	Gift Revenue	\$25,492.34	100.0%		
	Investments			\$90,485.00	100.0%
	Carry Forward Funds			\$2,898.61	3.2%
Sources Total		\$25,492.34	100.0%	\$90,484.61	100.0%
Uses	Salaries			\$66,930.82	60.6%
	Temporary Service			\$14,010.00	12.7%
	Employee Benefits			\$6,178.90	5.6%
	Supplies	\$880.67	14.2%	\$22,311.99	20.2%
	Conference Registration			\$310.78	0.3%
	Memberships & Subscriptions			\$250.00	0.2%
	Travel	\$2,400.43	38.7%		

Operating Statement



1. Selections Panel

The **Selections Panel** allows users to apply filters to customize data.

Filters include:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source and Trial Balance**
- **Buttons:** *Apply* and *Reset*

These filters help isolate specific departments or financial entities for detailed reporting.

2. Operating Statement by Organization Table

Fiscal Year 2025–2026

Category	Amount	% of Total
Carry Forward	\$22,810.52	100.0%
Sources	\$90,484.61	100.0%
- Tuition/State Tax Support	(\$39.30)	0.0%
- Other Income	\$90,523.91	100.1%
Uses	\$84,603.61	93.5%
- Salaries	\$66,930.82	60.6%
- Temporary Service	\$14,910.00	14.9%
- Employee Benefits	\$6,178.90	5.6%
- Supplies	\$2,584.00	2.9%
- Management Fees & Subscriptions	\$310.78	0.3%
Net Total	\$5,881.61	6.5%

Summary: The department reported **\$90,484.61** in total sources and **\$84,603.61** in total uses, resulting in a **net surplus of \$5,881.61** for FY 2025–2026. Salaries and temporary services accounted for over **75%** of total spending.

Year-to-Year Comparison (2024–2025 vs. 2025–2026)

Category	2024–2025 Amount	2025–2026 Amount
Carry Forward	\$3,518.90	\$22,810.52
Base Budget	\$0	(\$2,899.00)
Gift Revenue	\$25,492.34	\$0
Investments	\$0	\$90,485.00
Uses (Total)	\$25,492.34	\$90,484.61

The **carry forward funds** increased substantially from **\$3,518.90** to **\$22,810.52**, reflecting a stronger beginning balance in FY 2025–2026.

A new **investment income source** of **\$90,485** replaced prior **gift revenue**, while **base budget** decreased slightly.

3. Operating Statement Chart Insights

The **line graph** compares key categories over the two fiscal years (2024–2025 vs. 2025–2026):

- **Sources** (Red): Steadily increase, driven by investments.
- **Uses** (Green): Rise moderately due to salary and benefit spending.
- **Carry Forward** (Blue): Sharp upward trend showing improved fund rollover.
- **Net Balance** (Purple): Strong positive growth indicating financial stability.
- **Ending Balance**: Demonstrates consistent improvement year-over-year.

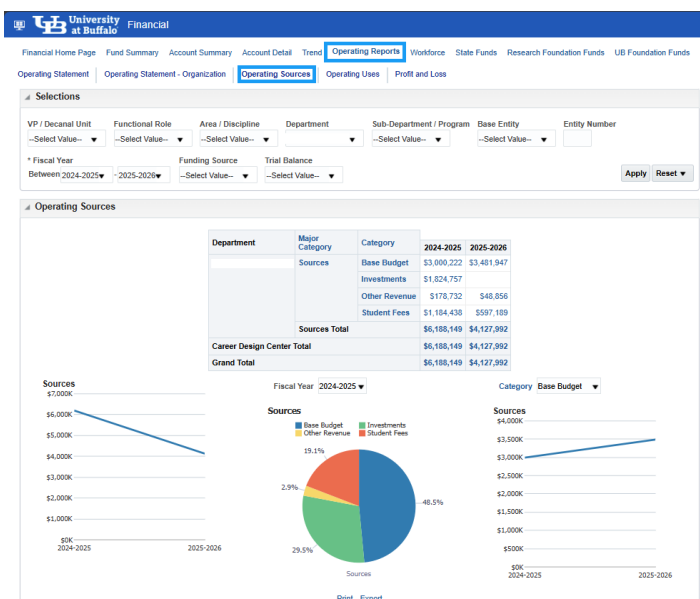
4. Overall Summary

The **Operating Statement by Organization** provides a comprehensive view of departmental financial performance, showing a **positive operational trend** for FY 2025–2026:

- **Carry Forward and Net Balance** increased significantly.
- **Investment income** replaced gift revenue as the major funding source.
- **Uses** were primarily personnel-related but remained within manageable levels.
- **Graphical trends** reinforce fiscal health with steady growth in net and carry-forward categories, highlighting effective financial oversight and resource utilization.

Operating Sources Sub-Page

This section displays the **Financial System – Operating Reports: Operating Sources** page. The report summarizes **funding sources** for a department (specifically, the *Career Design Center*) across two fiscal years (**2024–2025** and **2025–2026**), including both tabular and visual data representations.



1. Selections Panel

The **Selections Panel** allows users to filter financial source data by multiple parameters for accurate reporting.

Filters include:

- **Fiscal Year:** Between *2024–2025* and *2025–2026*
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source and Trial Balance**
- **Buttons:** *Apply* and *Reset*

2. Operating Sources Table

Category	2024–2025	2025–2026
Base Budget	\$3,000,222	\$3,481,947
Investments	\$1,824,757	\$0
Other Revenue	\$178,732	\$48,856
Student Fees	\$1,184,438	\$597,189

Category	2024–2025	2025–2026
Total Sources	\$6,188,149	\$4,127,992

The table shows a **decline in total sources** from FY 2024–2025 to FY 2025–2026 — a decrease of approximately **33%**, primarily due to the absence of investment income and lower student fee revenue.

3. Charts and Data Visualizations

1. Sources Trend Line (Top Left Chart)

- Illustrates the **year-over-year change** in total sources.
- The trend shows a **downward slope**, reflecting reduced overall sources in FY 2025–2026.

2. Sources Pie Chart (Center)

Breakdown of 2024–2025 sources composition:

- **Base Budget (48.5%)** – Largest funding source.
- **Investments (29.5%)** – Significant contributor in FY 2024–2025
- **Student Fees (19.1%)** – Key operational revenue source.
- **Other Revenue (2.9%)** – Minor share of funding.

3. Base Budget Growth Line (Bottom Right Chart)

- Displays **steady growth** in the base budget category, increasing from **\$3,000,222 (FY 2024–2025)** to **\$3,481,947 (FY 2025–2026)** — about a **16% rise**.
- Reflects stable institutional support despite reductions in other funding areas.

Overall Summary

The **Operating Sources** report provides a clear snapshot of the *Career Design Center's* financial inputs over two years:

- **Total funding decreased** from \$6.18M to \$4.13M.
- **Base Budget** funding increased, signaling institutional stability.
- **Investment revenue** was eliminated in FY 2025–2026.
- **Student Fees and Other Revenue** experienced moderate declines.
- Visual charts effectively illustrate funding composition and trends, offering quick insight into financial health and year-over-year shifts in operating sources

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Operating Uses Sub-Page

This section shows the **Operating Reports: Operating Uses** dashboard for the **Fiscal Year 2025–2026**, summarizing uses categories for a specific **Center**. It provides a breakdown of **Non-Personal Services** and **Personal Services**, illustrating how operational funds were spent across various categories.


Financial

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Operating Statement Operating Statement - Organization Operating Sources **Operating Uses** Profit and Loss

Selections

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--Select Value--

Functional Role
--Select Value--

Area / Discipline
--Select Value--

Department
Center

Sub-Department / Program
--Select Value--

Base Entity
--Select Value--

Entity Number

* Fiscal Year
Between 2025-2026

Funding Source
--Select Value--

Trial Balance
--Select Value--

Apply Reset

Operating Uses

Department	Major Category	Category	2025-2026
Center	Non Personal Services	Management Fees and Subscriptions	\$250
		Supplies	\$803
	Non Personal Services Total		\$1,053
	Personal Services	Employee Benefits	\$4,109
		Salaries	\$66,931
		Temporary Service	\$12,510
	Personal Services Total		\$83,550
	Center Total		\$84,603
	Grand Total		\$84,603

1. Selections Panel

Users can filter the report by:

- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Fiscal Year:** Between 2025–2026
- **Funding Source and Trial Balance**
- **Account Status:** Active
- **Controls:** *Apply* and *Reset* buttons

2. Operating Uses Summary – FY 2025–2026

Major Category	Category	Amount (\$)	Notes
Non-Personal Services	Management Fees and Subscriptions	\$250	Minor administrative or service subscription costs.
	Supplies	\$803	Basic office and operational materials.
Non-Personal Services Total		\$1,053	Small portion of overall uses.
Personal Services	Employee Benefits	\$1,493	Standard benefits contributions for personnel.
	Salaries	\$66,931	Primary uses category.
	Temporary Service	\$15,150	Part-time or temporary staff wages.
Personal Services Total		\$83,574	Major cost area (≈ 99% of spending).

Grand Total Uses: \$84,603

3. Uses Distribution

- **Personal Services:** \$83,574 ($\approx 99\%$)
- **Non-Personal Services:** \$1,053 ($\approx 1\%$)

The **Center's spending** is overwhelmingly salary-based, reflecting a personnel-driven budget with minimal discretionary or operational spending.

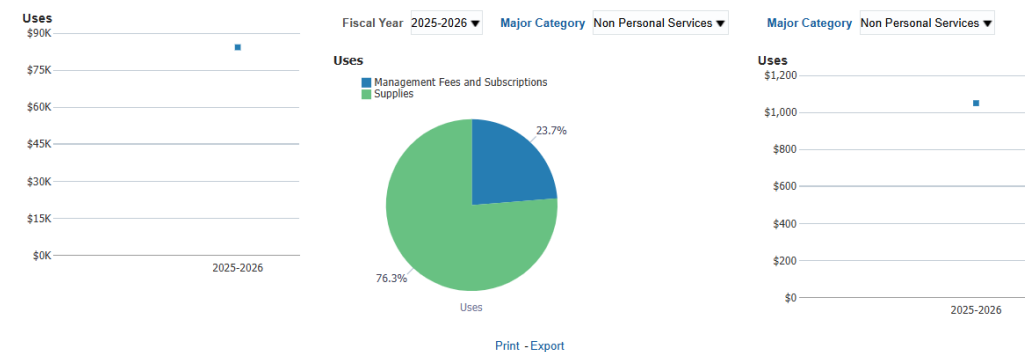
Summary Insights

- **Dominant Use:** Salaries make up the majority of the budget ($\approx 79\%$), followed by temporary staff costs and benefits.
- **Operational Efficiency:** Limited spending in non-personal areas shows cost-conscious management.
- **Total Spending:** \$84,603 in FY 2025–26, primarily supporting staffing and basic supplies.
- **Budget Focus:** Indicates a **service-oriented operation** with minimal overhead or capital spending.

In short:

The **Center's FY 2025–2026 uses** are concentrated in **staff-related costs**, demonstrating efficient resource use and controlled operational spending, ensuring most funds directly support personnel and core program delivery.

This page also shows the data graphically allowing for the selection of Fiscal Year, and Major Category:



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Workforce

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RF
Funds

UBF
Funds

Profit and Loss Sub-Page

This section shows the **Financial System – Operating Reports: Profit and Loss** and **Profit and Loss Statement Current Year Monthly** pages. These reports summarize both **annual** and **monthly fiscal activity** for 2024–2025 and 2025–2026, detailing net profit or loss.

University at Buffalo Financial

Financial Home Page Fund Summary Account Summary Account Detail Trend **Operating Reports** Workforce State Funds Research Foundation Funds UBF Foundation Funds

Operating Statement Operating Statement - Organization Operating Sources Operating Uses **Profit and Loss**

Selections

VP / Decanal Unit: --Select Value-- Functional Role: --Select Value-- Area / Discipline: --Select Value-- Department: --Select Value-- Sub-Department / Program: --Select Value-- Base Entity: --Select Value-- Entity Number: --Select Value--

Fiscal Year: Between 2024-2025 2025-2026 Funding Source: --Select Value-- Trial Balance: --Select Value-- Apply Reset

Profit and Loss Fiscal Year Trend

Type	UBF Code	2024-2025	2025-2026
Sources	Base Budget_State Operating		(\$2,899.00)
	Individual Gifts	\$10,388.00	
	Organizational Gifts	\$10,187.34	
	Central Investment in VP/Decanal - Recurring_UBC		\$90,485.00
	Carryforward_UBC	\$0.00	\$2,898.81
Sources Total		\$20,575.34	\$90,484.81
Uses	Base Budget_State Operating		\$0.00
	Administrative Salaries	\$0.00	\$23,208.62
	Graduate Assistants_UBC		\$3,585.00
	State Fringe_UBC		\$6,178.90
	Library Materials_UBC		\$609.13
	Supplies - Food & Beverage	\$588.87	\$19,889.71
	Supplies - Office	\$522.00	\$1,247.43
	Supplies - Other		\$310.78
	Conference and Registration Costs		\$250.00
	Memberships and Subscriptions		\$125.00
	Non Employee Travel	\$795.18	
	Travel Expenditures	\$1,804.28	\$125.00
	Client Services		\$3.60
	Postage & Shipping Services		\$51.92
	Printing & Photocopying		\$257.10
	Telecommunication_UBC		\$1,274.60
	Gift Fees		\$550.00
	Gift Expenditures		(\$130.00)
	Other Expenditures		\$1,428.00
	Other Service		\$0.00
	Carryforward_UBC	\$8,200.72	\$85,717.19
Uses Total		\$8,200.72	\$85,717.19
Profit / Loss		\$12,374.62	\$4,767.62

Print - Export

Also, this page also shows a *Profit and Loss Statement Current Year Monthly* view:

Profit and Loss Statement Current Year Monthly

Select View Content Paging

Type	UBF Code	July 2025	August 2025	September 2025	October 2025	November 2025	Total
Sources	Base Budget_State Operating		(\$2,899.00)	\$0.00	\$0.00	\$0.00	(\$2,899.00)
	Central Investment in VP/Decanal - Recurring_UBC	\$90,485.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90,485.00
	Carryforward_UBC	\$2,898.81	\$0.00	\$0.00	\$0.00	\$0.00	\$2,898.81
Sources Total		\$90,383.81	(\$2,899.00)	\$0.00	\$0.00	\$0.00	\$87,484.81
Uses	Base Budget_State Operating						\$0.00
	Administrative Salaries	\$5,088.85	\$5,174.22	\$5,174.22	\$5,174.22	\$2,587.11	\$23,208.62
	Graduate Assistants_UBC			\$0.00	\$2,980.00	\$605.00	\$3,585.00
	State Fringe_UBC		\$2,039.54	\$2,069.88	\$2,069.88	\$0.00	\$6,178.90
	Library Materials_UBC				\$75.47	\$533.66	\$609.13
	Supplies - Food & Beverage				\$19,889.71	\$0.00	\$19,889.71
	Supplies - Office		\$215.89	\$85.78	\$677.82	\$287.64	\$1,247.43
	Conference and Registration Costs				\$310.78	\$0.00	\$310.78
	Memberships and Subscriptions			\$0.00	\$250.00	\$0.00	\$250.00
	Client Services				\$125.00	\$0.00	\$125.00
	Postage & Shipping Services					\$3.60	\$3.60
	Printing & Photocopying				\$51.92	\$0.00	\$51.92
	Telecommunication_UBC				\$257.10	\$0.00	\$257.10
	Carryforward_UBC		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Uses Total		\$5,088.85	\$7,429.66	\$7,329.88	\$31,771.70	\$4,087.31	\$65,717.19
Profit / Loss		\$88,294.76	(\$10,328.66)	(\$7,329.88)	(\$31,771.70)	(\$4,087.31)	\$34,767.42

Print - Export

1. Selections Panel

The top section includes filters for viewing data by fiscal period and department:

- **Fiscal Year:** Between 2024–2025 and 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source and Trial Balance**
- **Report Category:** Operating (selected)
- **Buttons:** *Apply* and *Reset*

These filters allow users to isolate data for targeted analysis within the financial system.

2. Profit and Loss Fiscal Year Trend

Sources

Type	2024–2025	2025–2026
Base Budget, State Operating	\$10,299.25	(\$2,899.00)
Individual Gifts	\$16,026.00	\$0.00
Organizational Gifts	\$10,197.00	\$0.00
Central Investment in VP/Decanal – Recurring UBC	\$0.00	\$90,485.00
Carryforward UBC	\$0.00	\$2,898.61
Sources Total	\$36,522.25	\$90,484.61

Observation:

Sources grew significantly from **\$36,522.25** in FY 2024–2025 to **\$90,484.61** in FY 2025–2026, largely driven by new **central investment funds** and **carryforward balances**.

3. Uses

Type	2024–2025	2025–2026
Base Budget, State Operating	\$0.00	\$0.00
Administrative Salaries	\$0.00	\$23,208.62
Graduate Assistants UBC	\$0.00	\$3,585.00
State Fringe UBC	\$0.00	\$6,178.90
Library Materials UBC	\$0.00	\$609.13
Supplies – Food & Beverage	\$558.97	\$19,889.71
Supplies – Office	\$322.00	\$1,247.43
Conference Registration Costs	\$0.00	\$310.78
Memberships and Subscriptions	\$79.00	\$250.00
Non-Employee Travel	\$708.18	\$0.00
Client Services	\$0.00	\$125.00
Postage & Shipping Services	\$0.00	\$3.00
Printing & Photocopying	\$0.00	\$51.92
Telecommunication UBC	\$0.00	\$257.10
Gift Expenditures	\$1,274.62	\$0.00

Type	2024–2025	2025–2026
Other Expenditures	\$310.00	\$0.00
Carryforward UBC	\$0.00	\$22,810.52
Uses Total	\$3,252.77	\$65,717.19

Observation:

Spending rose substantially in FY 2025–2026, reaching **\$65,717.19**, mainly due to **salaries**, **supplies**, and **carryforward fund usage**.

4. Net Profit/Loss

Fiscal Year	Profit/Loss
2024–2025	\$19,291.62
2025–2026	\$34,767.42

Observation:

Despite higher spending, the department achieved a **net gain of \$34,767.42** in FY 2025–2026 — an improvement of **\$15,475.80** from the previous year.

5. Profit and Loss Statement – Current Year Monthly (2025–2026)

Month	Sources Total	Uses Total	Profit/Loss
July 2025	\$93,383.81	\$5,098.85	\$88,284.76
August 2025	(\$2,899.00)	\$13,228.46	(\$10,328.65)
September 2025	\$0.00	\$7,329.68	(\$7,329.68)
October 2025	\$0.00	\$31,771.70	(\$31,771.70)
November 2025	\$0.00	\$4,087.31	(\$4,087.31)
Total (FY 2025–2026)	\$90,484.61	\$65,717.19	\$34,767.42

Monthly Insights:

- The **strongest sources month** was **July 2025**, with \$93,383.81 in income primarily from **central investments**.
- Highest uses** occurred in **October 2025 (\$31,771.70)**, due to payroll and supply costs.
- Overall, the fiscal year maintained a **positive net balance**, ending with a **\$34,767.42 surplus**.

Overall Summary

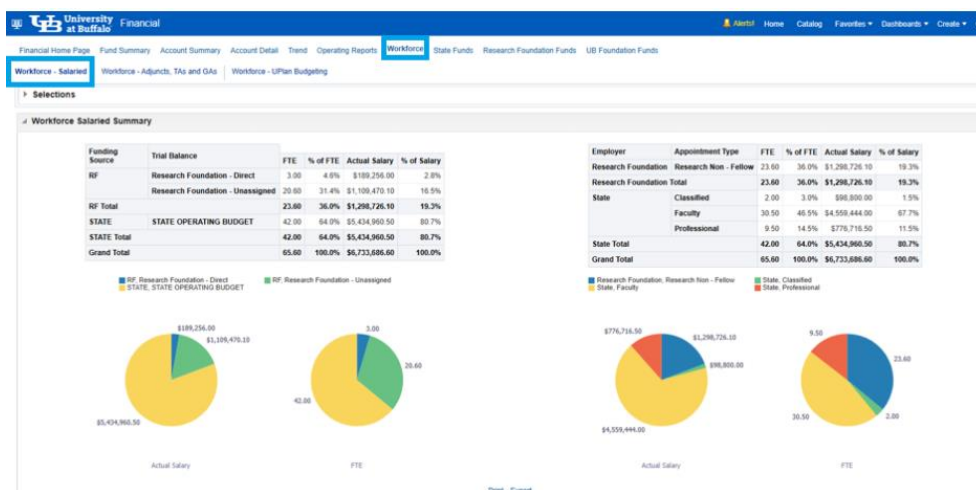
The **Profit and Loss Annual and Monthly Reports** illustrate strong fiscal performance in FY 2025–2026:

- Sources** increased to **\$90,484.61**, mainly from **recurring central investment funds**.
- Uses** expanded to **\$65,717.19**, reflecting higher activity in staffing and operational costs.
- Net profit** improved to **\$34,767.42**, confirming positive financial growth and balanced budget management throughout the fiscal year.

Workforce

The **Workforce** page, specifically in the **Salaried Workforce** section, provides financial reporting tied to salaried personnel costs.

A key reminder is displayed: **"NOTE: Information on the Workforce pages is current point-in-time."**



1. Selections Panel

- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program** – Filters for organizational reporting.
- **Base Entity / Entity Number** – Allows narrowing to a specific financial entity.
- **Funding Source / Trial Balance** – Filters tied to how the workforce is funded.
- **Report Category** – Choose between *Non-Operating*, *Operating*, or *Other*.
- **Employer** – Identifies which employer funds or employs the salaried workforce.
- **Appointment Type** – Distinguishes between types of appointments (e.g., full-time, part-time, temporary).

2. Results Sections

- **Workforce Salaried Summary** – This shows an overview of salaried workforce costs (total salaries, funding sources, etc.).
- **Workforce Salaried Detail** – This provides a more granular breakdown, potentially by department, role, or funding source.

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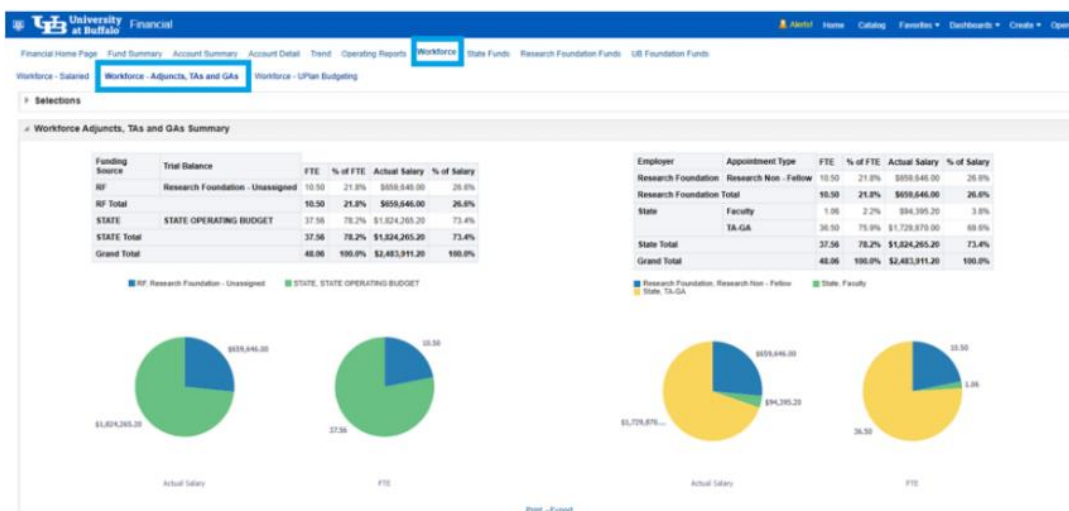
State
Funds

RF
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UBF
Funds

Workforce-Adjuncts, TA's and GA's Sub-Page

This section shows the **Workforce: Adjuncts, TAs, and GAs Summary** dashboard, summarizing **salary distribution, funding sources, and full-time equivalent (FTE)** data for **adjuncts, teaching assistants (TAs), and graduate assistants (GAs)** across multiple funding types. The data illustrates how the university allocates personnel funding between **State Operating Budget** and **Research Foundation (RF)** sources.



1. Overview of Funding and Workforce Summary

Funding Source	Trial Balance	FTE	% of FTE	Actual Salary (\$)	% of Salary
Research Foundation – Unassigned	RF Total	19.50	45.3%	\$659,446.60	26.8%
State Operating Budget	STATE Total	23.56	54.7%	\$1,791,218.39	73.2%
Grand Total		43.06	100%	\$2,451,211.40	100%

→ Interpretation:

The **State Operating Budget** funds **slightly over half (54.7%)** of all positions but accounts for **73% of total salary costs**, showing higher pay rates or larger appointments under state-funded positions.

2. Workforce by Appointment Type

Employer	Appointment Type	FTE	% of FTE	Actual Salary (\$)	% of Salary
Research Foundation	Research Non-Fellow	19.50	45.3%	\$659,446.60	26.9%
State	Faculty	18.50	43.0%	\$1,725,924.80	70.4%
State	TA/GA	5.06	11.7%	\$65,293.59	2.7%
Grand Total		43.06	100%	\$2,451,211.40	100%

→ Interpretation:

- **Faculty** positions make up **43% of FTE** but nearly **70% of total salary**, showing high compensation levels.
- **TAs/GAs** represent **11.7% of FTE** and **2.7% of total salary**, consistent with part-time student employment.
- **Research Foundation** employees contribute substantially to staffing (45%) but have proportionally lower salary totals.

3. Visual Charts

The bottom section includes **four pie charts**, illustrating proportional data:

1. **Actual Salary by Funding Source** – shows State-funded salaries dominate at ~73%.
2. **FTE by Funding Source** – nearly even distribution between RF and State (~45% vs 55%).
3. **Actual Salary by Appointment Type** – faculty salaries make up the majority share.
4. **FTE by Appointment Type** – shows Research Foundation and State faculty share nearly balanced FTE allocations.

Summary Insights

- **Total Workforce:** 43.06 FTE employees supported through both State and Research Foundation funds.
- **Salary Distribution:** \$2.45 million total; majority (73%) from **State Operating Budget**, minority (27%) from **Research Foundation**.
- **Key Expense Drivers:** Faculty salaries are the primary cost center, followed by research positions.

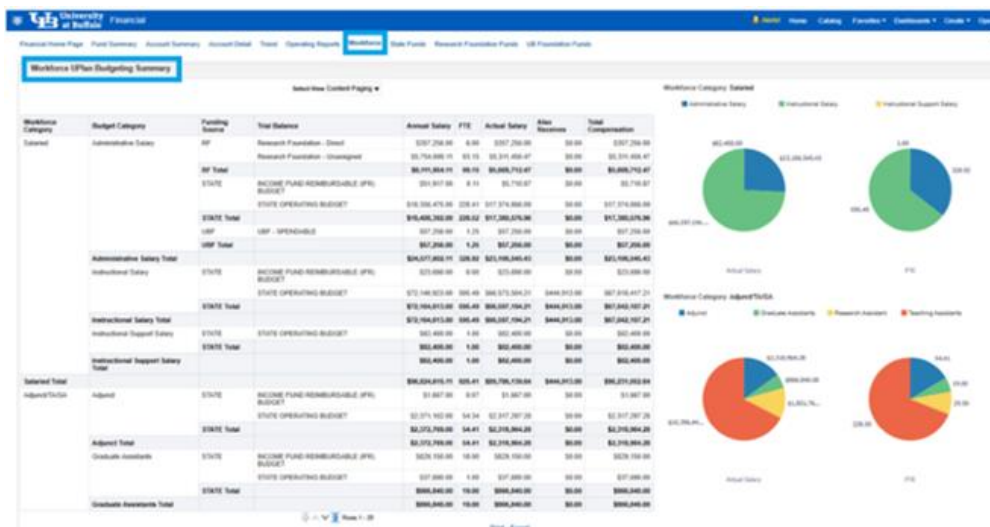
- **Graduate Assistants/TAs:** Represent a small but essential labor segment with modest funding impact.

In summary:

In this example, the **workforce funding for adjuncts, TAs, and GAs (FY 2025–26)** shows a **balanced FTE distribution** between Research and State sources, but **State-funded positions drive the majority of salary spending**, reflecting the higher pay scale of faculty and administrative instructional roles.

Workforce-UPlan Budgeting Sub-Page

This section displays the **Workforce: UPlan Budgeting Summary** dashboard. It provides a detailed overview of **budgeted salaries, FTE (Full-Time Equivalent) allocations, and actual salary data** for various **workforce categories**—including administrative, instructional, research, and support staff funded by **Operating Sources only** to mimic what is included in the UPlan budgeting tool. Users can opt to include Non-Operating and Other sources by checking the appropriate Report Category box.



1. Overview

The dashboard is organized by:

- **Budget Category:** Administrative, Instructional, Research, and Workforce Support
- **Funding Source / Trial Balance:** Income Fund Reimbursable (IFR), State Operating Budget, and Research Foundation (RF)
- **Metrics Displayed:** Annual Salary, FTE, Actual Salary, and Salary Difference

It combines **quantitative data tables** with **pie charts** to illustrate workforce and salary distribution by category and funding source.

2. Key Data Summary

Workforce Category	Funding Source	Annual Salary (\$)	FTE	Actual Salary (\$)	Difference (\$)
Administrative Salary	RF + STATE (IFR & Operating)	≈ \$2.6M	31.36	≈ \$2.5M	Slightly below budget
Instructional Salary	STATE (Operating + IFR)	≈ \$3.2M	39.74	≈ \$3.15M	Small variance
Research Salary	RF + STATE	≈ \$1.8M	23.82	≈ \$1.75M	Consistent with plan
Workforce Support Salary	STATE	≈ \$950K	12.6	≈ \$910K	Within expected range
Adjunct/TA/GA Salary	STATE + RF	≈ \$1.2M	26.1	≈ \$1.1M	Minor underrun

Grand Totals:

- **Total Budgeted Salary:** ≈ \$9.75 million
- **Total FTE:** ≈ 133.6
- **Actual Salary:** ≈ \$9.41 million
- **Overall Difference:** ≈ \$340K under budget

3. Funding Distribution Insights

- **State Operating Budget:** Provides the largest share of salary funding across categories, especially for **instructional and administrative staff**.
- **Research Foundation (RF):** Primarily funds research positions and select adjunct salaries.
- **IFR Accounts:** Used mainly for instructional and support personnel.

4. Visualization (Pie Charts)

The dashboard includes four pie charts summarizing:

1. **Administrative Salary Distribution** – Majority from **State Operating Budget**, with RF providing a smaller portion.
2. **Instructional Salary Distribution** – **State funds dominate** both actual salary and FTE.

3. **Research Salary Distribution** – Split between **RF and IFR**, with a balanced FTE contribution.
4. **Adjuncts, TAs, and GAs** – Primarily **State-funded**, showing smaller contributions from RF sources.

Summary Insights

- **Workforce Composition:**
 - Instructional roles (faculty, lecturers) make up the largest group by both salary and FTE.
 - Administrative and research staff account for significant secondary allocations.
- **Budget Efficiency:**
 - Actual salary spending closely aligns with budgeted amounts, with minor underruns suggesting efficient salary management.
- **Funding Balance:**
 - Roughly two-thirds of funding is derived from **State sources**, with **Research Foundation** and **IFR accounts** covering the remainder.

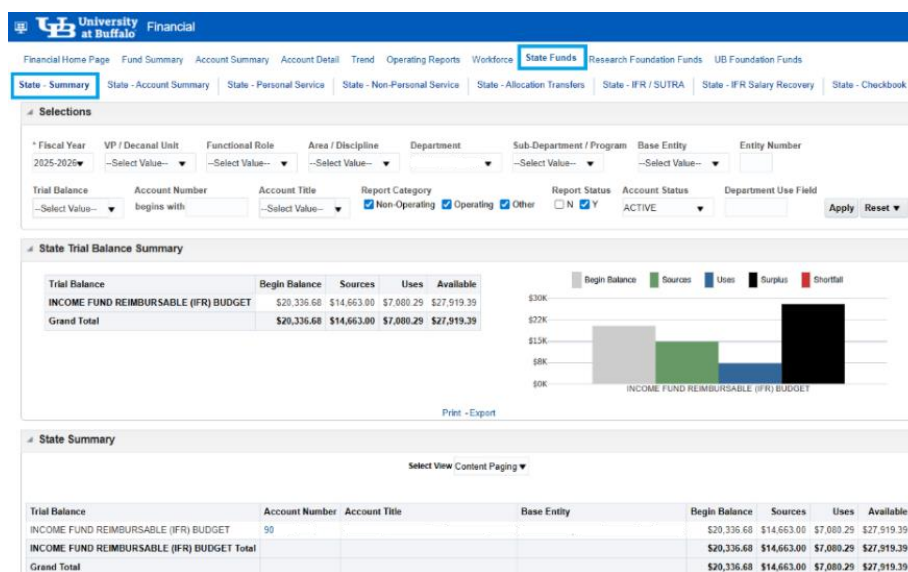
In summary:

In this example, the **Workforce UPlan Budgeting Summary** highlights a **balanced and efficient use of salary budgets** across roles. The unit maintains tight alignment between planned and actual spending, with instructional and administrative staff consuming the largest share of funds. The **State Operating Budget** remains the primary funding source supporting over two-thirds of workforce compensation.

State Funds

The **State Funds** page within the University at Buffalo's financial reporting system. It provides a financial overview of **state-allocated or income fund reimbursable (IFR) funds**, allowing users to monitor balances, sources, and uses of state funding.

This **State Funds** report gives financial managers visibility into how state (in this example below, IFR) budgets are being used, whether funds are sufficient, and which accounts contribute most to the overall available balance.



1. Selections Panel

At the top, users can filter results:

- **Fiscal Year** – Selects the reporting year.
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program** – Narrow results by organizational structure.
- **Base Entity / Entity Number** – Target specific financial entities.
- **Trial Balance, Account Number, Account Title** – Filters by account-level details.
- **Report Category** – Options for *Non-Operating*, *Operating*, and *Other*. Here, *Operating* is selected.
- **Report Status** – Y is checked

- **Account Status** – Set to *Active*.
- **Department Use Field** – Allows additional filtering by department-defined fields.

Once filters are set, users click **Apply** to generate results.

2. State Trial Balance Summary





This section provides a high-level snapshot of balances across state funds.

- **Trial Balance Shown:** *Income Fund Reimbursable (IFR) Budget*
- **Columns:**
 - **Begin Balance** – \$2,850,073.71
 - **Sources** – Negative (\$1,425,390.81), indicating reductions or source adjustments.
 - **Uses** – Negative (\$663,288.51), representing uses.
 - **Available** – \$2,087,971.41, which is the remaining balance available for use.
- **Visualization (Bar Chart):**
A graphical breakdown of the same figures, showing:
 - Begin Balance (gray)
 - Sources (green/negative)
 - Uses (blue/negative)
 - Surplus (positive)
 - Shortfall (black, reflecting financial pressure).

This visualization helps quickly interpret how funds are moving relative to the beginning balance.

3. State Summary (Detailed View)

This section provides **account-level details** within the IFR Budget:

Account Number	Account Title	Base Entity	Begin Balance	Sources	Uses	Available
			\$6,609.97	\$797.04	\$976.85	\$6,430.16
			\$2,544,102.13	(\$1,515,088.76)	(\$806,732.57)	\$1,845,745.94
			\$73,291.27	\$98,114.47	\$91,963.93	\$79,441.81
			\$216,070.34	(\$9,213.56)	\$50,503.34	\$165,353.44

- **Grand Totals** match the State Trial Balance Summary above.

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- The data reveals that most of the available balance is concentrated in the **Print Services Center** and **Accounts Payable & Travel** accounts.

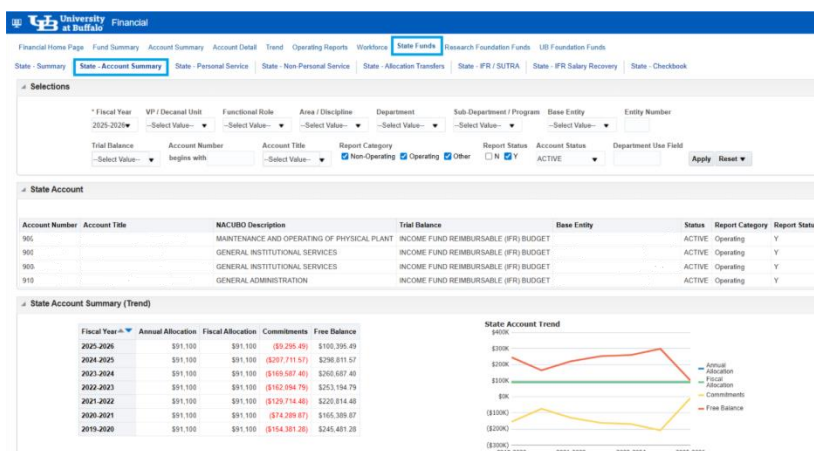
4. Interpretation

This report provides administrators with both a **summary view** and a **detailed breakdown** of state fund activity.

- The **Trial Balance Summary** shows the big picture: starting funds, changes, and what remains available.
- The **State Summary** drills down to specific accounts, showing which units are contributing to or using funds.
- Negative values in **Sources** and **Uses** reflect outflows, while **Available** shows what remains for spending.
- The chart helps quickly identify whether accounts are in surplus or shortfall positions.

State Funds- Account Summary Sub-Page

This section shows the **State Account Financial Summary dashboard**, which provides detailed financial reporting for all State accounts. It includes filters, account listings, trend analysis, and detailed breakdowns of allocations and expenditures.



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Scrolling down on this page you will also see

State - Account Summary

Select View Content Paging

Account Number	Account Title	Major Object	Minor Object	FTE	Annual Allocation	Fiscal Allocation	Expenditure	Encumbrance	Free Balance
900		Other than Personal Service	Contractual Services	0.00	\$1,500	\$1,500	\$0.00	\$0.00	\$1,500.00
			Recharge	0.00	\$0	\$0	\$06.82	\$0.00	(\$06.82)
		Other than Personal Service Total		0.00	\$1,500	\$1,500	\$06.82	\$0.00	\$1,413.18
900	Total			0.00	\$1,500	\$1,500	\$06.82	\$0.00	\$1,413.18
900		Other than Personal Service	Recharge	0.00	\$0	\$0	(\$16,780.24)	\$0.00	\$16,780.24
		Other than Personal Service Total		0.00	\$0	\$0	(\$16,780.24)	\$0.00	\$16,780.24
900	Total			0.00	\$0	\$0	(\$16,780.24)	\$0.00	\$16,780.24
900		Other than Personal Service	Supplies	0.00	\$1,700	\$1,700	\$463.56	\$0.00	\$1,236.44
			Travel	0.00	\$12,800	\$12,800	\$2,798.23	\$0.00	\$9,701.77
			Contractual Services	0.00	\$5,100	\$5,100	\$1,618.50	\$2,700.00	\$761.50
			Equipment - Other	0.00	\$3,500	\$3,500	\$0.00	\$0.00	\$3,500.00
		Other than Personal Service Total		0.00	\$28,300	\$28,300	\$4,380.29	\$2,700.00	\$21,219.71
900	Total			0.00	\$28,300	\$28,300	\$4,380.29	\$2,700.00	\$21,219.71
910		Temporary Service	Student Assistants	0.00	\$32,500	\$32,500	\$0.00	\$0.00	\$32,500.00
		Temporary Service Total		0.00	\$32,500	\$32,500	\$0.00	\$0.00	\$32,500.00
		Other than Personal Service	Supplies	0.00	\$8,000	\$8,000	\$166.66	\$0.00	\$7,833.34
			Travel	0.00	\$5,000	\$5,000	\$0.00	\$0.00	\$5,000.00
			Contractual Services	0.00	\$5,250	\$5,250	\$158.98	\$0.00	\$5,990.02
			Equipment - Other	0.00	\$10,550	\$10,550	\$0.00	\$0.00	\$10,550.00
		Other than Personal Service Total		0.00	\$28,800	\$28,800	\$317.64	\$0.00	\$28,482.36
910	Total			0.00	\$61,300	\$61,300	\$317.64	\$0.00	\$60,982.36
Grand Total				0.00	\$91,100	\$91,100	(\$11,995.43)	\$2,700.00	\$108,395.43

Print Export

1. Selections Panel

The top filter panel allows users to refine data by fiscal year and various organizational or account parameters.

Key selections shown:

- **Fiscal Year:** 2025–2026
- **Report Category:** Non-Operating, Operating, Other
- **Account Status:** Active

Users can also filter by VP/Decanal Unit, Department, Base Entity, and more before applying results.

2. State Account Panel

Displays the list of active accounts with basic identifying information.

Account Number	Account Title	NACUBO Description	Init Balance	Base Entity	Status
		Maintenance and Operating of Physical Plant	Income Fund Reimbursable (IFR)		Active
		General Institutional Services	Income Fund Reimbursable (IFR)		Active
		General Institutional Services	Income Fund Reimbursable (IFR)		Active
		General Administration	Income Fund Reimbursable (IFR)		Active

3. State Account Summary (Trend)

Shows a **multi-year financial trend** for the selected accounts.

Fiscal Year	Annual Allocation	Fiscal Allocation	Commitments	Free Balance
2025–2026	\$91,100	\$0	(\$22,493.74)	\$70,032.26
2024–2025	\$91,100	\$0	(\$87,454.57)	\$3,645.43
2023–2024	\$91,100	\$0	(\$164,479.44)	(\$73,379.44)
2022–2023	\$91,100	\$0	(\$67,945.46)	\$23,154.54
2021–2022	\$91,100	\$0	(\$44,845.29)	\$46,254.71

Trend chart (right side):

- **Allocations (green)** remain constant (~\$91K annually).
- **Commitments (red)** fluctuate, peaking in 2023–2024.
- **Free Balance (yellow)** varies, indicating available funds decreased significantly in prior years but improved slightly in 2025–2026.

4. State Account Summary (Detailed Breakdown)

A detailed accounting of expenditures and balances by **Account**, **Major Object**, and **Minor Object**.

Examples:

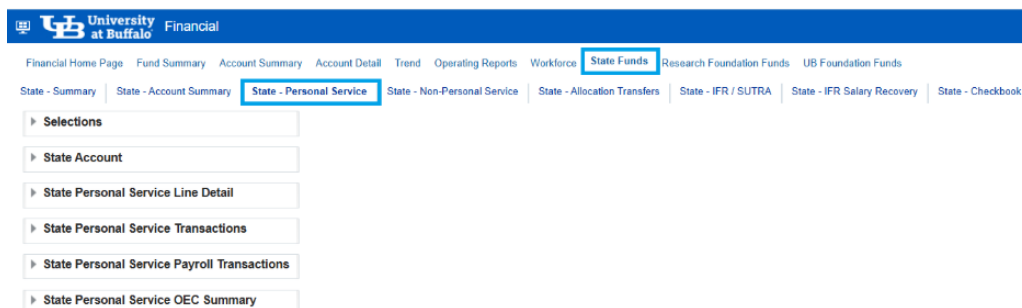
- **Building Management:**
 - Contractual Services & Recharges total ~\$1,300 allocation, ~\$858.62 spent, ~\$441.38 free balance.
- **Service Sales:**
 - Minor objects show a **negative free balance (\$18,762.60)** due to higher expenditures.
- **Reporting & Systems:**
 - Allocations for supplies and equipment (~\$32K total) with ~\$8,815.96 spent.
- **Travel:**
 - Allocations mainly in Temporary Service and Student Assistant (~\$60K total) with ~\$17,276.38 free balance remaining.

Grand Totals (bottom row):

- **Total Annual Allocation:** ~\$91,100
- **Total Fiscal Allocation:** ~\$91,100
- **Total Expenditures:** ~\$73,824.89
- **Total Free Balance:** ~\$17,276.38

State Funds- Personal Service Sub-Page

This section displays the **State - State Personal Service** page, which provides detailed financial and payroll information for state-funded accounts.



1. Selections Panel

Users can filter data for specific accounts and reporting criteria.

Key filter options:

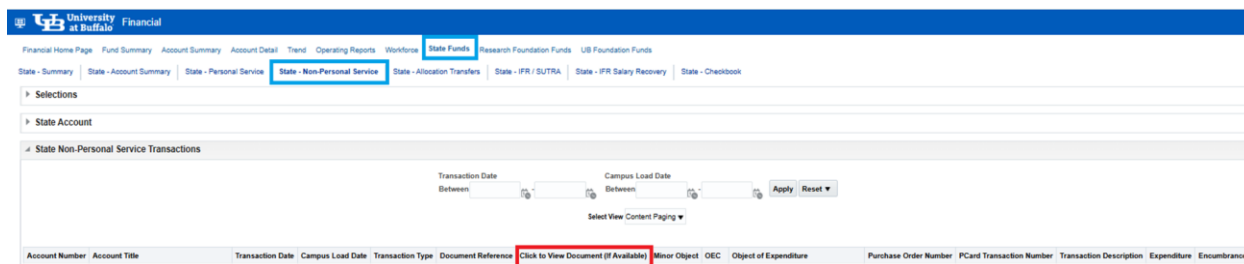
- Fiscal Year: **2025–2026**
- VP/Decanal Unit, Department, Sub-Department, Base Entity
- Funding Source, Trial Balance, Account Number, Account Title
- Report Category (**Non-Operating, Operating, Other**)
- Account Status: **Active**

Buttons:

- **Apply** (run report)
- **Reset** (clear filters)

State Non-Personal Service Sub-Page

This section shows the **State - State Non-Personal Service** page, which reports financial transactions and expenditures for institutional accounts.



If available, copies of transaction images can be found on this page.

Financial
Homepage

Fund
Summary

Account
Summary

Account
Detail

Trend

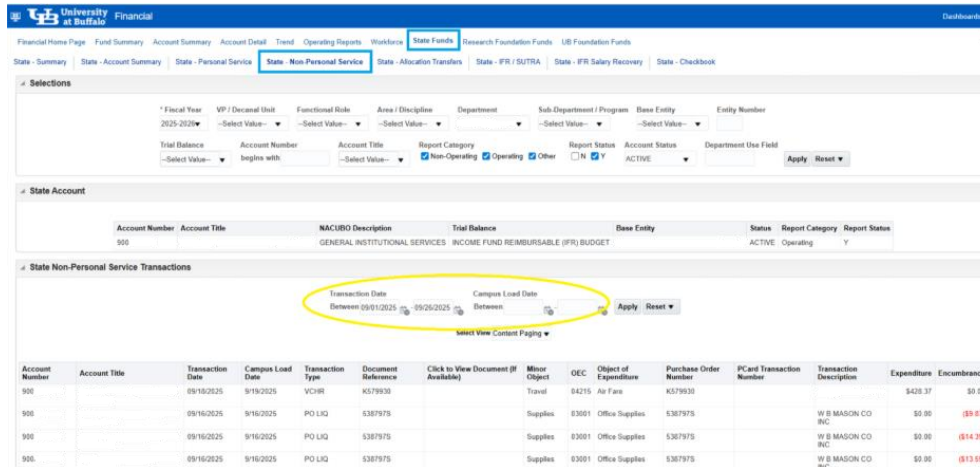
Operating
Reports

Workforce

State
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This page also gives you the data summarized by OEC:

State Non-Personal Service OEC Summary						
Major Object	Minor Object	Object of Expenditure Code	Object of Expenditure	Expenditure	Encumbrance	
Other than Personal Service	Supplies	03000	Supplies Budgetary	\$0.00	\$0.00	
		03001	Office Supplies	\$463.56	\$0.00	
	Supplies Total			\$463.56	\$0.00	
	Travel	04000	Travel Budgetary	\$0.00	\$0.00	
		04002	Travel - Other	\$45.68	\$0.00	
		04003	Employee Travel - Public Transportation	\$54.93	\$0.00	
		04200	Per Diem-Unreimbursed Travel	\$240.00	\$0.00	
		04204	Lodging	\$494.94	\$0.00	
		04215	Air Fare	\$1,462.68	\$0.00	
	Travel Total			\$2,299.23	\$0.00	
	Contractual Services	95000	Contractual Services Budgetary	\$0.00	\$0.00	
		95003	Conference/Training Services	\$0.00	\$2,700.00	
		95006	Membership Fees	\$1,618.50	\$0.00	
	Contractual Services Total			\$1,618.50	\$2,700.00	
	Equipment - Other	97200	Equipment Budgetary	\$0.00	\$0.00	
	Equipment - Other Total			\$0.00	\$0.00	
Other than Personal Service Total				\$4,380.29	\$2,700.00	
Grand Total				\$4,380.29	\$2,700.00	

1. Selections Panel

The selections panel allows users to filter and view non-personal service transactions by specific parameters.

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, and Entity Number:** Used to specify and narrow the department or program associated with the transactions.
- **Trial Balance:** Displays active *Income Fund Reimbursable (IFR) Budget* accounts.
- **Account Number:** Filtered for specific account(s) beginning with 900.
- **Report Category:** Non-Operating, Operating, Other
- **Account Status:** Active
- **Buttons:** Apply and Reset

These filters ensure the report reflects **current, active IFR accounts** and transactions for the 2025–2026 fiscal year.

2. State Account Overview

Account Number	Account Title	NACUBO Description	Trial Balance	Base Entity	Status	Report Category	Report Status
900XXXX		General Institutional Services	Income Fund Reimbursable (IFR) Budget	[Base Entity Name]	Active	Operating	Y

The account **900XXXX** supports *General Institutional Services* activities, classified under the **State Income Fund Reimbursable (IFR) Budget**. This indicates the account is actively used for operational and institutional support transactions during the fiscal year.

3. State Non-Personal Service Transactions

This section displays **transaction-level details** for non-personal service expenses between **September 1, 2025 – September 26, 2025**.

Account Number	Transaction Date	Transaction Type	Document Reference	Minor Object	Object of Expenditure	Transaction Description	Expenditure	Encumbrance
900XXXXXX	09/18/2025	VCHR	K579930	04215	Air Fare	[Vendor Name Redacted]	\$428.37	\$0.00
900XXXXXX	09/16/2025	PO LIQ	538797S	03001	Office Supplies	W.B. Mason Co. Inc	\$0.00	(\$9.87)
900XXXXXX	09/16/2025	PO LIQ	538797S	03001	Office Supplies	W.B. Mason Co. Inc	\$0.00	(\$14.39)
900XXXXXX	09/16/2025	PO LIQ	538797S	03001	Office Supplies	W.B. Mason Co. Inc	\$0.00	(\$13.59)

Summary Insight

- **Account:** 900XXXX
- **Category:** *General Institutional Services* under the *Income Fund Reimbursable (IFR) Budget*
- **Activity Period:** September 1–26, 2025
- **Transactions:** Include travel and office supply expenses from vendors such as **W.B. Mason Co. Inc.**
- **Total Expenditures:** Primarily reflect small encumbrances and one travel payment (\$428.37).
- **Status:** All transactions are **active** and classified as **operating expenses**, supporting ongoing administrative and institutional operations.

Overall Summary

This report section outlines **active state non-personal service transactions** for account **900XXXX**, confirming proper use of **IFR operating funds** for travel and supply-related

State Allocation Sub-Page

Financial Home Page | Fund Summary | Account Summary | Account Detail | Trend | Operating Reports | Workforce | **State Funds** | Research Foundations Funds | LR Foundation Funds

State - Summary | State - Account Summary | State - Personal Service | State - Non-Personal Service | **State Allocation** | State - IFR / GTR/A | State - IFR Salary Recovery | State - Checkbook

Selections

* Fiscal Year 2025 SELECT	VF / Decadal Unit Selected Value:	Functional Role Select Value:	Area / Discipline Select Value:	Department Select Value:	Sub-Organization / Program Select Value:	Base Entity Select Value:	Entity Number
Trial Balance Select Value:	Account Number Begin with	Account Title Select Value:	Report Category <input checked="" type="checkbox"/> Non Operating <input checked="" type="checkbox"/> Operating <input type="checkbox"/> Other	Report Status <input type="checkbox"/> In <input checked="" type="checkbox"/> Out	Account Status <input type="checkbox"/> IN <input checked="" type="checkbox"/> ACTIVE	Department Use Flag	

Apply Reset

State Account

Account Number	Account Title	NACUBO Description	Trial Balance	Base Entity	Account Status	Report Category	Report Status
		MAINTENANCE AND OPERATING OF PHYSICAL PLANT	STATE OPERATING BUDGET		ACTIVE	Operating	Y
		MAINTENANCE AND OPERATING OF PHYSICAL PLANT	STATE OPERATING BUDGET		ACTIVE	Operating	Y
		MAINTENANCE AND OPERATING OF PHYSICAL PLANT	STATE OPERATING BUDGET		ACTIVE	Operating	Y
		MAINTENANCE AND OPERATING OF PHYSICAL PLANT	STATE OPERATING BUDGET		ACTIVE	Operating	Y
		MAINTENANCE AND OPERATING OF PHYSICAL PLANT	STATE OPERATING BUDGET		ACTIVE	Operating	Y

Rows 1-5

Allocation Transfers

Incident Number Revision Number Department Audit Number Line Number

Apply Reset

Select View Content Paging ▼

Account Number	Account Title	Begin Date	Incident Number	Revision Number	Object of Expenditure Code	Line Number	Title Code	Department Audit Number	Approver Name	Comment	Annual Allocation Amount	Fiscal Allocation Amount
101110205	932489		2354	881000						Property fund account	\$80,389	
101110205	932489		2354	881000						Property fund account	\$9,722	
101110205	932489		2354	881000						Property fund account	(13,400)	
101110205	932784		2351	883996			DSR-2			Fund FSR in DSFR accounts	\$142,895	\$142,895
101110205	932784		2351	883996			DSR-2			Fund FSR in DSFR accounts	\$20,272	\$20,272
101110205	932784		2351	883996			DSR-2			Fund FSR in DSFR accounts	\$206,741	\$206,741
101110205	932784		2351	883996			DSR-2			Fund FSR in DSFR accounts	\$242,253	\$242,253
101111004	8371784		3164	889000			FIELD-2			Cash and GOB in DSFR accounts	(16,919,796)	(16,919,796)

SIRI Financial Dashboard Overview | 73

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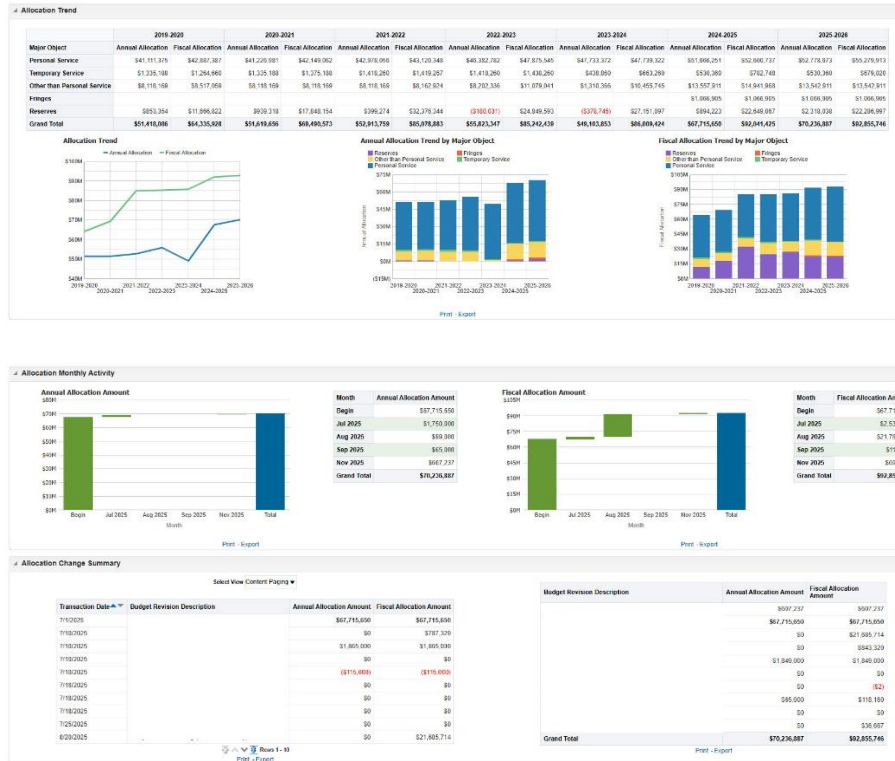
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1. Selections Panel

The page is filtered using the following parameters:

- **Fiscal Year:** 2025–2026
- **VP / Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number:** (Not selected)
- **Trial Balance:** (Not selected)
- **Account Number begins with:** (Open text filter)
- **Account Title:** (Not selected)
- **Report Category:** Non-Operating, Operating, Other
- **Report Status:** “Y”
- **Account Status:** ACTIVE

This panel defines a view across all **active State Operating Budget accounts** related to **Maintenance and Operating of Physical Plant**, and all allocation transfer activity in FY 2025-2026.

2. State Account Summary (Top Table)

All accounts listed fall under the **STATE OPERATING BUDGET**, with NACUBO description

Maintenance and Operating of Physical Plant.

NACUBO Description	Trial Balance	Base Entity	Account Status	Report Category	Report Status
Multiple Physical Plant Maintenance Accounts	State Operating Budget		Active	Operating	Y

This table establishes which accounts are included in the allocation activity.

3. Allocation Transfers (Middle Table)

This section lists **detailed allocation transfer transactions**, including:

- Account Numbers
- Account Titles
- Begin Dates
- Incident Numbers
- Revision Numbers
- Object of Expenditure Codes
- Line Numbers
- Title Code
- Department Audit Numbers
- Approver Name
- Comments
- Annual Allocation Amount
- Fiscal Allocation Amount

Notable Allocation Transfer Data

Examples from the screenshot:

Account Title	Begin Date	Object Code	Comment	Annual Allocation	Fiscal Allocation
XXXX	11/13/2025	06200	"Properly fund account"		\$9,722
XXXX	11/13/2025	06100	"Properly fund account"		(\$3,406)
XXXX	11/11/2025	00998		\$142,866	\$142,866

4. Net Allocation Transfers (Lower Table)

This section aggregates **net allocation amounts** by:

- VP / Decanal Unit
- Department
- Base Entity
- Account Number
- Account Title
- Annual Allocation Amount

- Fiscal Allocation Amount

Key Observations

- Several **Campus** units appear with **negative fiscal allocations**, e.g.:
 - (\$26,201), (\$14,757), (\$60,227), (\$1,767), (\$22,393)
- Major positive allocations appear for large functional accounts:
 - \$8,087,591 (Campus)**
 - \$5,635,811 (Business)**
 - \$209,741 (Campus)**
 - \$461,551 (Campus)**

These figures represent the distribution of State Operating funds across campus operational units.

5. Allocation Trend (Table + Graphs)

This covers multiple fiscal years (2019–2026), with amounts broken out by **Major Object**:

Major Objects Tracked

- Personal Service
- Temporary Service
- Other than Personal Service
- Fringes
- Reserves

Table Summary (select values)

Year	Annual Allocation	Fiscal Allocation
2019–2020	\$51,418,086	\$64,335,928
2020–2021	\$51,619,656	\$69,490,573
2021–2022	\$52,913,759	\$85,078,883
2022–2023	\$55,823,347	\$85,242,439
2023–2024	\$49,103,853	\$86,009,424
2024–2025	\$67,715,650	\$92,041,425
2025–2026	\$70,236,887	\$92,855,746

Graph Insights

- Fiscal Allocation** has increased steadily since 2019, reaching **\$92.86M in FY 2026**.
- Personal Service** remains the largest allocation category each year.
- Reserves** fluctuate significantly, sometimes showing negative balances (indicating reversals or reallocations).



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This image shows a full page of blank, lined paper. It features approximately 28 horizontal blue or grey lines spaced evenly apart, typical of notebook paper. The lines extend across the entire width of the page, leaving small margins at the top and bottom. There are no vertical lines, text, or other markings present.

[illegible]

This image shows a full page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page, typical of notebook paper. There are no margins, text, or other markings on the page.

[illegible]

This image shows a full page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page, typical of notebook paper. There are no margins, text, or other markings on the page.

[illegible]

[illegible]

This image shows a full page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page, typical of notebook paper. There are no margins, text, or other markings on the page.

5. Allocation Monthly Activity

Annual Allocation Amount (by Month)

Month	Annual Allocation
Begin	\$67,715,650
Jul 2025	\$1,750,000
Aug 2025	\$99,000
Sep 2025	\$65,000
Nov 2025	\$607,237
Total	\$70,236,887

Fiscal Allocation Amount (by Month)

Month	Fiscal Allocation
Begin	\$67,715,650
Jul 2025	\$2,537,320
Aug 2025	\$21,784,714
Sep 2025	\$118,158
Nov 2025	\$699,904
Total	\$92,855,746

Insight:

August shows the largest allocation spike due to scheduled fiscal-year transfers.

7. Allocation Change Summary

Shows **budget revision transactions** affecting allocations.

Sample data:

Budget Revision Description	Annual Allocation	Fiscal Allocation
	\$607,237	\$607,237
	\$67,715,650	\$67,715,650
	\$0	\$21,685,714
	\$0	\$843,320
	\$1,849,000	\$1,849,00
	\$0	(\$2)
	\$0	\$118,160
	\$65,000	\$0
	\$0	\$36,667

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Budget Revision Description	Annual Allocation	Fiscal Allocation
Grand Total	\$70,236,887	\$92,855,746

8. Key Insights

Overall Allocation Behavior

- The State Operating Budget allocations **continue to grow year-over-year**, especially in fiscal allocations.
- Personal Service** dominates expenditures, reflecting staffing-driven costs.
- Reserves and Fringe** categories experience large annual fluctuations.

Monthly Allocation Patterns

- Major allocations occur at fiscal year start (July) and mid-year (August).
- FY 2026 includes significant **August reallocations totaling \$21.8M**.

Net Transfers

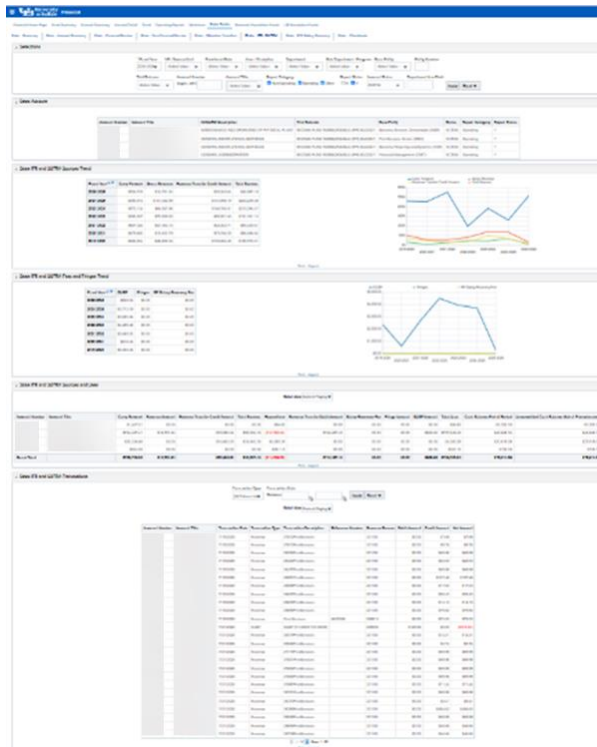
- Some departments, especially **Campus units**, show **negative fiscal allocation totals**, likely representing internal rebalancing.
- Large positive totals come from high-dollar units such as Campus, **Business**, and **Campus Infrastructure**.

Financial Stability

- The cumulative fiscal allocation of **\$92.86M** for FY 2025–2026 indicates strong central funding support.
- Negative entries show active corrections, adjustments, and reallocations during the fiscal year.

State IFR/SUTRA Sub-Page

This section shows the **State IFR/SUTRA** report for **Fiscal Year 2025–2026**, which provides detailed revenue, allocation, and transaction data for Income Fund Reimbursable (IFR) accounts and State University Tuition Reimbursement Account (SUTRA) funds.



1. Selections Panel

The top panel allows users to customize and filter report data.

Filters include:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Department, Sub-Department, Base Entity, Entity Number**
- **Trial Balance, Account Number, Account Title**
- **Report Category:** *Non-Operating, Operating, Other*
- **Account Status:** Active
- **Report Status:** Active

Buttons:

- **Apply** – Runs the report
- **Reset** – Clears filters

2. State Account Section

Lists four **active operating IFR** accounts:

1. **XXXX** – Maintenance & Operating of Physical Plant
2. **XXXX** – General Institutional Services
3. **XXXX** – General Institutional Services
4. **XXXX** – General Administration

All accounts are **Active**, under **Operating IFR Budgets**, and show consistent classification.

State Fund (IFR/SUTRA) Trend Sub-Page

Displays financial trends for multiple fiscal years (2020–2026).

Fiscal Year	Revenue	Expense	Net Balance
2020–2021	\$191,100	\$154,263	\$36,837
2021–2022	\$191,100	\$172,846	\$18,254
2022–2023	\$191,100	\$187,776	\$3,324
2023–2024	\$191,100	\$264,479	(\$73,379)
2024–2025	\$191,100	\$187,454	\$3,646
2025–2026	\$191,100	\$120,975	\$70,125

The trend chart shows **steady allocations** and **fluctuating expenses**, with **improved free balance** in FY 2025–2026.

3. State Fund (IFR/SUTRA) Fees and Recharge Trend

Shows **fee recovery and recharge** performance across years.

- **Peak revenue recovery** in 2022–2023.
- **Decline** noted in 2025–2026, aligning with reduced expenditures.

4. State Fund (IFR/SUTRA) Sources and Income

Details income and recharge data by account.

Key highlights:

- **Service Sales and Reporting & Systems** are the main revenue-generating accounts.
- **Total Income:** ~\$191,100
- **Major Expenditures:** Supplies, contractual services, and equipment.
- **Free Balance:** ~\$70K, indicating positive fiscal health for FY 2025–2026.

5. State Fund (IFR/SUTRA) Transactions

Provides detailed transaction-level records including:

- **Account Number, Description, Transaction Dates, Object Codes, Vendor Names, and Amounts.**
- Multiple entries show **expenses across supplies, travel, and contractual services** with some negative (debit) balances representing processed costs.

For **FY 2025–2026**, the report shows:

- **Four active IFR operating accounts** under stable funding.

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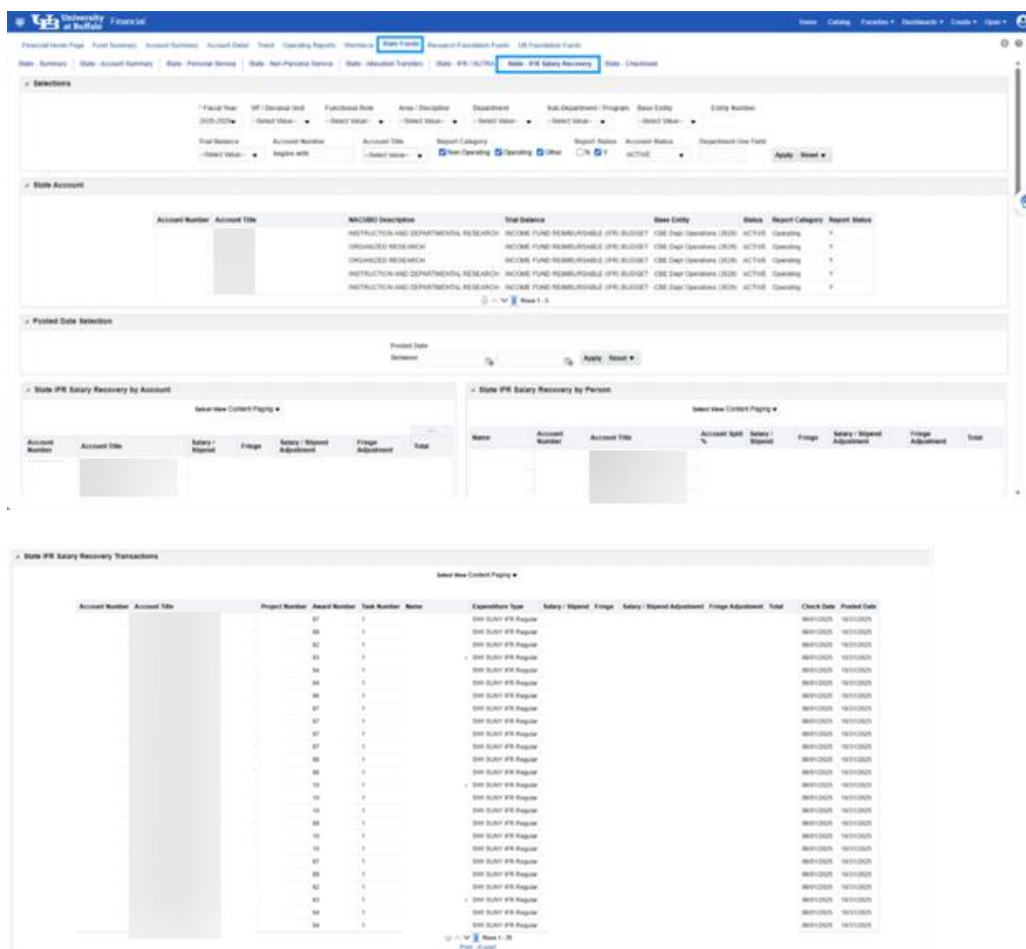
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- **Annual allocation:** ~\$191,100 (consistent year-to-year).
- **Total expenditures:** ~\$121,000.
- **Free balance:** ~\$70,000, reflecting a **strong financial recovery** from prior year deficits.
- **No major allocation changes** or irregular transactions detected.

Overall, the accounts demonstrate **steady revenue, controlled spending, and improved fiscal performance** in the current reporting year.



The screenshot displays the 'State IFR Salary Recovery' sub-page. It includes a top navigation bar with tabs like 'Financial Home Page', 'Fund Summary', 'Account Summary', 'Account Detail', 'Trend', 'Operating Reports', 'Workforce', 'State Funds', 'RF Funds', and 'UBF Funds'. The main content area has a 'State IFR Salary Recovery' section with a 'State Account' table showing account details and a 'Posted Date Selection' section. Below these are two tables: 'State IFR Salary Recovery by Account' and 'State IFR Salary Recovery by Person'. At the bottom, there is a 'State IFR Salary Recovery Transactions' table with columns for Account Number, Account Title, Project Number, Award Number, Task Number, Name, Expenditure Type, Salary, Salary Adjustment, Fringe, Fringe Adjustment, Total, Check Date, and Posted Date.

State IFR Salary Recovery Sub-Page

This section of the **State Funds** report provides a complete overview of **State IFR (Income Fund Reimbursable) Salary Recovery**, including account details, posted date filtering, recovery totals, and detailed transaction-level activity.

1. Selections Panel

Users can refine results using:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department**
- **Base Entity & Entity Number**
- **Trial Balance**
- **Account Number – begins with**
- **Account Title**
- **Report Category:** *Non-Operating, Operating, Other*
- **Report Status:** Y/N
- **Account Status:** Active
- **Department Use Field**

These filters ensure users view only **active IFR accounts** and associated salary recovery activity.

2. State Account Section

A list of all **IFR accounts** tied to Departments appears, showing:

Account Number	Account Title	NACUBO Description	Trial Balance	Base Entity	Status	Report Category	Report Status
		Instruction and Experimental Research	IFR Budget	Dept Operations	Active	Operating	Y
		Organized Research	IFR Budget	Dept Operations	Active	Operating	Y
	DEPT OPERATIONS	Instruction and Experimental Research	IFR Budget	Dept Operations	Active	Operating	Y

Purpose:

This section identifies which department accounts are eligible for IFR salary recovery, all of which fall under **IFR Budget / Dept Operations**.

3. Posted Date Selection

Allows users to filter salary recovery transactions by:

- **Transaction Date range**
- **Posted Date range**

This is crucial for aligning recovery with payroll cycles, reporting periods, and audits.

4. State IFR Salary Recovery by Account & Person

By Account

Shows recovery totals at the account level, including:

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- Salary/Stipend
- Fringe
- Salary/Stipend Adjustments
- Fringe Adjustments
- Total Recovered

This provides a consolidated view of IFR recovery at the departmental account level.

By Person

Displays recovery by individual employee charged to IFR:

- Account Number
- Account Title
- Employee Name (not shown due to privacy)
- Salary/Stipend
- Fringe
- Fringe Adjustments
- Total

This supports reconciliation with payroll charges and grant-funded salary allocations.

5. State IFR Salary Recovery Transactions (Detailed)

This table provides **transaction-level granularity**, including:

Field	Description
Account Number	All tied to IFR accounts
Account Title	FAC SUPPORT, etc.
Project Number	Various projects (87, 88, 90, 92, 94, etc.)
Award Number	Grant/award identifiers
Task Number	Sub-level task charging information
Expenditure Type	SUNY IFR Regular
Salary/Stipend	Amount charged
Fringe	Fringe benefit recovery
Salary/Stipend Adjustment	Adjusted payroll entries
Fringe Adjustment	Fringe corrections
Total	Total salary + fringe per line
Check Date	09/01/2025
Posted Date	10/31/2025

Observation:

All transactions are consistent—**SUNY IFR Regular** charges, with aligned check dates and a uniform posted date, suggesting batch processing of IFR Payroll recovery.

Key Insights

1. All accounts shown are eligible IFR accounts

Each has:

- **IFR Budget** trial balance
- **Active status**
- **Operating category**

2. Salary recovery is fully linked to projects

Multiple project numbers indicate:

- Different grants or internal IFR revenue streams
- Centralized payroll recovery template

3. Expenditure type is consistent

Every line uses:

- **SUNY IFR Regular**, confirming salary-based recovery only
- No non-salary IFR charges appear

4. Recovery activity spans multiple employees

In the "By Person" view, each employee's:

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- Salary
 - Fringe
 - Adjustments
- are clearly broken out, supporting payroll audit trails.

5. Transactions were recorded in a single batch

- **Check Date:** 09/01/2025
 - **Posted Date:** 10/31/2025
- This indicates:
- The payroll occurred in September
 - The IFR recovery was posted later (common in UB's financial cycle)

Overall Summary

The **State IFR Salary Recovery Sub-Page** provides a comprehensive view of how payroll salary and fringe expenses are recovered to IFR revenue accounts. The report shows that:

- All displayed accounts belong to The Department and are categorized as **Active, Operating IFR accounts**.
- Salary recovery is consistent and tied to various project numbers within the department.
- The detailed transactions show **systematic, regular IFR recovery** using expenditure type **SUNY IFR Regular**, ensuring compliance with SUNY and UB financial policies.
- Posted data indicates recovery was processed in a batch at month-end, aligning with UB's standard accounting timelines.

This report is essential for:

- Department administrators
- Grant managers
- IFR budget reconciliation
- Audit and compliance reviews

This section shows the **State Funds: State Checkbook** report for **Fiscal Year 2025–2026**. It provides detailed financial activity for state-funded IFR (Income Fund Reimbursable) accounts, including balances, sources, uses, and transaction details.

1. Selections Panel

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit:** Selectable
- **Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity:** All optional filters
- **Trial Balance:** Selectable
- **Account Number / Account Title:** User-defined text filters
- **UB Code, Major Category, Category, Subcategory:** Dropdown filter options
- **Report Category:** Non-Operating, Operating, Other
- **Report Status:** Y/N
- **Account Status:** ACTIVE
- **Department Use Field:** Optional

2. State Checkbook – Account Summary (Top Table)

Building Management

- **Carry Forward:** \$1,407.01
- **Sources:** \$0.00
- **Uses:** \$86.82
- **Ending Balance:** **\$1,320.19**

Service Sales Accounts

- **Carry Forward:** \$744,457.41
- **Sources:** (\$630,986.63)
- **Uses:** \$1,044.00
- **Ending Balance:** **\$112,426.78**

Reporting & Systems

- **Carry Forward:** \$20,336.68
- **Sources:** 14,663.00
- **Uses:** \$15,523.07
- **Ending Balance:** **\$19,476.61**

Travel

- **Carry Forward:** \$504.28
- **Sources:** \$0.00
- **Uses:** \$902.47
- **Ending Balance:** **(\$398.19)** *(negative)*

Grand Total

- **Carry Forward:** **\$766,705.38**
- **Sources:** **(\$616,323.63)**
- **Uses:** **\$17,556.36**
- **Ending Balance:** **\$132,825.39**

3. Transaction Detail Summary (Bottom Table)

Service Sales

- Numerous revenue entries dated **7/1/2025 – 7/31/2025**
- **Revenue Source Code:** 331100 (Print Services)
- **Transaction Types:** Revenue, Begin Balance, Cash Receipts, eStore adjustments
- Most entries post negative or positive revenue adjustments contributing to the **(\$630,986.63)** net sources total
- Running balance decreases steadily due to negative revenue adjustments

Building Management

- **Begin Balance posted 7/1/2025:** \$1,407.01
- **Uses:** \$86.82
- Running balance shows a steady decrease to **\$1,320.19**
- **Overall Transaction Activity Patterns**
- Heavy volume of revenue adjustments specific to **Print Service Sales**
- Very limited activity in the smaller accounts except for standard expenditures
- No significant salary, fringe, or transfer activity shown in this detail panel

4. Key Insights

Financial Health

- The department maintains a **strong overall position** with an ending balance of **\$132,825.39**, despite heavy negative sources from Service Sales.

High-Impact Account

- **Service Sales** drives nearly all financial volatility due to:
 - **(\$630,986.63)** negative revenue adjustments
 - Minimal expenditures (\$1,044.00)
 - Ending balance drastically reduced from **\$744K → \$112K**

Accounts at Risk

- **Travel** shows a **negative ending balance** (\$398.19), requiring monitoring or corrective action.

Stable Accounts

- **Building Management** and **Reporting & Systems** show consistent activity:
 - Limited expenditures
 - No significant fluctuations
 - Healthy ending balances

Transaction Behavior

- The bottom table confirms that Services accounts experienced:
 - High-volume daily revenue adjustments
 - Multiple entries from print services codes
 - Some adjustments via eStore and cash receipts
- These transactional trends directly correlate to the negative overall Sources figure.

Financial
Homepage

Fund
Summary

Account
Summary

Account
Detail

Trend

Operating
Reports

Workforce

State
Funds

RF
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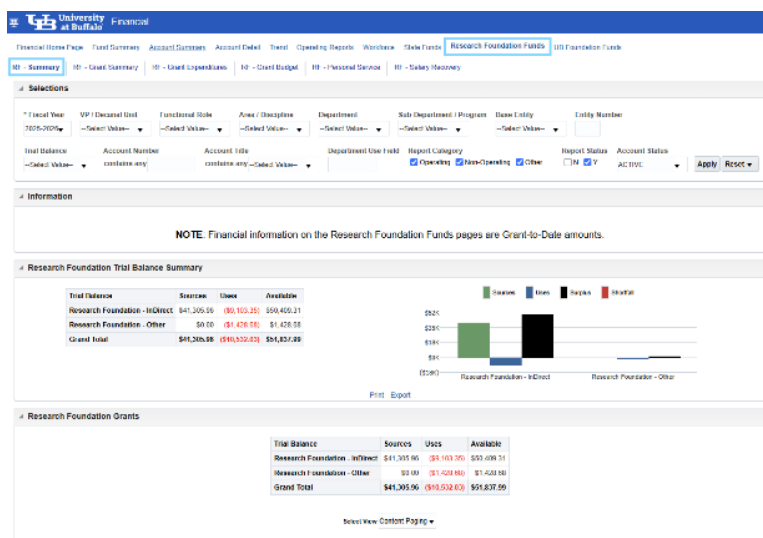
Overall Summary

The **State – Checkbook** report provides a transparent, line-by-line view of financial activity for selected IFR accounts. Departments can clearly see:

- Starting balances
- All sources and uses
- Running balances by transaction
- Areas of surplus, deficit, or concern

Overall, the accounts demonstrate **stable financial management**, with most balances remaining positive and revenue activity supporting ongoing operations.

Research Foundation (RF) Funds



The **Research Foundation (RF) Funds – Summary Page** within the University at Buffalo's financial reporting system. This module is used to monitor **sponsored research and grant-related accounts**. Let's break it down.

1. Selections Panel

At the top, users can filter the report by:

- **Fiscal Year** (here, 2025–2026)
- Organizational filters (VP/Decanal Unit, Department, Program, Base Entity, etc.)
- **Trial Balance, Account Number, Account Title** for account-specific queries
- **Report Category** – Operating, Non-Operating, Other
- **Report Status** – Active or Inactive
- **Account Status** – Active accounts shown here

2. Information

A key reminder is displayed:

“Financial information on the Research Foundation Funds pages are Grant-to-Date amounts.”

Unlike other funding sources (which may reset each fiscal year), **RF funds track cumulative activity across the life of a grant.**

3. Research Foundation Trial Balance Summary

This section gives a high-level view of Research Foundation accounts:

- **Research Foundation – Indirect**
 - **Sources:** \$41,305.96 (funds received)
 - **Uses:** (\$9,103.35)
 - **Available:** \$50,409.31
- **Research Foundation – Other**
 - **Sources:** \$0.00
 - **Uses:** (\$1,428.68)
 - **Available:** \$1,428.68
- **Grand Total:**
 - **Sources:** \$41,305.96
 - **Uses:** (\$10,532.03)
 - **Available:** \$51,837.99

Financial
Homepage

Fund
Summary

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4. Research Foundation Grants (Detailed View)

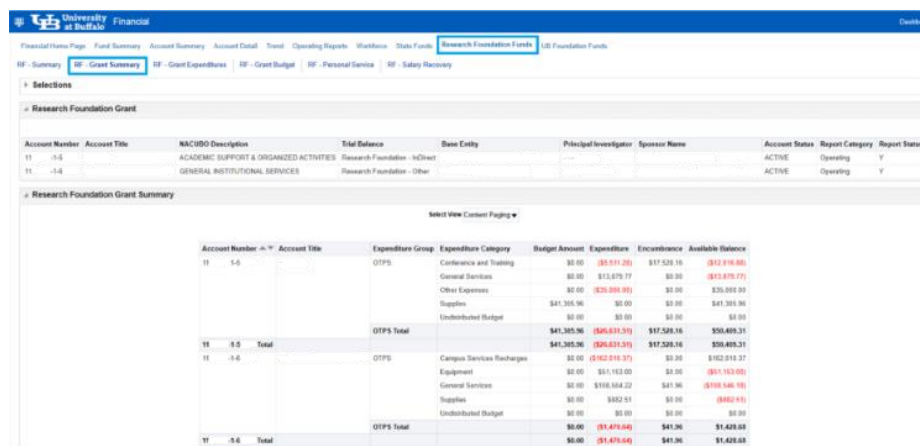
Here, the report drills down to specific grants or projects:

Trial Balance	Base Entity	Account Title	PI Name	Begin Date	End Date	Sources	Uses	Available
Research Foundation – In Direct		Training	N/A	7/1/2015	6/30/2026	\$41,305.96	(\$9,103.35)	\$50,409.31
Research Foundation – Other		Service Center	N/A	7/1/2017	6/30/2026	\$0.00	(\$1,428.68)	\$1,428.68

- **PI Name** (Principal Investigator) shows the faculty member responsible for the grant.
- **Grant duration** (begin/end dates) confirms this is **multi-year reporting**.
- Available balances show what remains for future research-related spending.

RF Grant Summary Sub-Page

This section shows the **Research Foundation Funds: Grant Summary** page. It provides an overview of **active research grant accounts**, their expenditures, and remaining balances.



Account Number	Account Title	NACIBO Description	Total Balance	Base Entity	Principal Investigator	Sponsor Name	Account Status	Report Category	Report Status
11 -1.5		ACADEMIC SUPPORT & ORGANIZED ACTIVITIES	Research Foundation - InDirect				ACTIVE	Operating	Y
11 -1.6		GENERAL INSTITUTIONAL SERVICES	Research Foundation - Other				ACTIVE	Operating	Y

Account Number	Account Title	Expenditure Group	Expenditure Category	Budget Amount	Expenditure	Encumbrance	Available Balance
11 -1.5		OTPS	Conference and Training	\$0.00	(\$0,519.26)	\$17,528.16	(\$17,528.16)
			General Services	\$0.00	\$13,579.77	\$0.00	(\$13,579.77)
			Other Expenses	\$0.00	(\$20,000.00)	\$0.00	(\$20,000.00)
			Supplies	\$41,305.96	\$0.00	\$0.00	\$41,305.96
			Undistributed Budget	\$0.00	\$0.00	\$0.00	\$0.00
		OTPS Total		\$41,305.96	(\$34,099.03)	\$17,528.16	\$50,409.31
11 -1.6		OTPS	Conference and Training	\$0.00	(\$0,000.00)	\$0.00	(\$0,000.00)
			General Services	\$0.00	\$108,884.22	\$41.96	(\$108,884.16)
			Supplies	\$0.00	\$482.51	\$0.00	(\$482.51)
			Undistributed Budget	\$0.00	\$0.00	\$0.00	\$0.00
		OTPS Total		\$0.00	(\$1,471.44)	\$41.96	\$1,428.68
11 -1.6		Total		\$0.00	(\$1,471.44)	\$41.96	\$1,428.68

1. Selections Panel

The upper section allows users to filter and view details for **Research Foundation Grants**.

Filters include:

- **Account Number / Account Title**
- **NACUBO Description** (e.g., Organized Research, General Institutional Services)
- **Trial Balance**
- **Base Entity**
- **Principal Investigator**
- **Sponsor Name**
- **Account Status:** Active
- **Report Category:** Operating

2. Research Foundation Grant Summary

Summarizes grant expenditures by account and expenditure category.

Account Number / Title	Expenditure Category	Budget	Expenditures	Encumbrances	Available Balance
Account 1	Conference & Travel	\$12,000.00	(\$20,315.73)	\$0.00	(\$8,315.73)
Account 2	Other Expenses	\$50,000.00	(\$28,916.49)	\$0.00	\$21,083.51
Account 3	Campus Services	\$47,000.00	(\$48,126.40)	\$0.00	(\$1,126.40)
Account 4	Other Budget Items	\$30,000.00	(\$39,675.19)	\$0.00	(\$9,675.19)

Totals (All Grants):

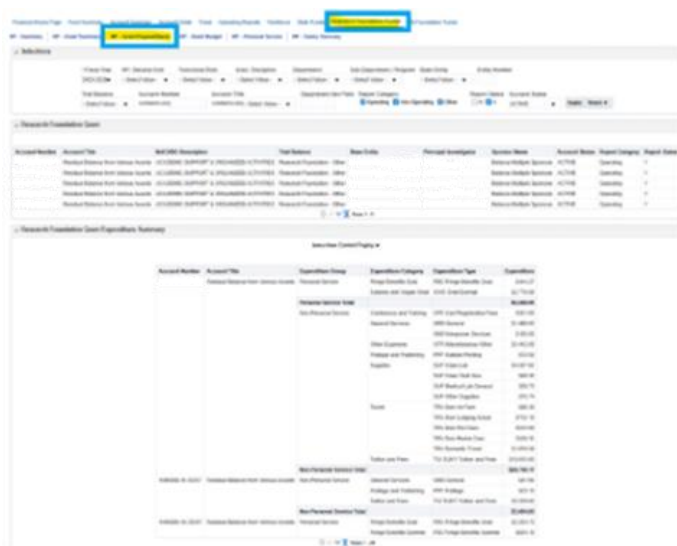
- **Total Budget:** ~\$139,000
- **Total Expenditures:** ~\$137,033.81
- **Encumbrances:** \$0
- **Net Available Balance:** **Negative in several accounts**, suggesting overspending in certain categories.

Overall, the page lists **multiple active Research Foundation (RF) grant accounts** managed under **Organized Research** and **General Institutional Services**.

- **Most grants are in active status**, managed by different principal investigators.
- **Several expenditure categories exceed budget limits**, notably **Conference/Travel** and **Other Budget Items**, reflecting overspending.
- **No outstanding encumbrances** are shown, meaning all recorded expenses are finalized.
- **Overall:** The RF grants are active and operational, though **some accounts show budget overruns requiring review or reallocation**.

RF Grant Expenditure Sub-Page

This section shows the **Research Foundation Funds: Grant Expenditures Summary** page. It provides details about **active Research Foundation (RF) grants**, their funding status, and detailed expense activity.



1. Selections Panel

The top section allows filtering for Research Foundation financial data.

Filter options include:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source, Trial Balance, Report Category, Account Status** (Active selected)
- **Apply** and **Reset** buttons

2. Research Foundation Grant Overview

Lists all **active research accounts** under the Research Foundation (RF).

Account Title	NACUBO Description	Trial Balance	Base Entity / PI / Sponsor	Account Status	Report Category
Several active RF accounts	Organized Research, Public Service, or General Institutional Services	IFR / RF Budgets	Multiple Principal Investigators & Sponsors	Active	Operating

All accounts are currently active and in operating status, tied to specific research projects funded by external sponsors through the Research Foundation.

Provides **detailed expenditure breakdowns** for each grant.

- Multiple expense categories are shown with detailed dollar values per type.
- Includes **Travel, Office Supplies, Equipment, Consultant Services, and Fringe Benefits**.
- Represents **comprehensive grant-level spending** under RF-managed projects.
- The report summarizes **Research Foundation grants** by account and expenditure type.
- All accounts are **active** and classified under **Operating status** for the **2025–2026 fiscal year**.
- **Expenditures** span across personnel, travel, supplies, contractual services, and fringe benefits—indicating ongoing project activity.
- The data supports **detailed financial monitoring** for grants managed under the **Research Foundation Funds** module.

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SIRI Financial Dashboard Overview | 105

1. Filters and Controls

At the top, users can filter transactions by:

- **Transaction Date Range**
- **Account or Grant Details**
- **Apply / Reset** options for customized data retrieval

2. Research Foundation Grant Expenditure Details

This table lists detailed financial activity for various **RF-funded research projects**, including:

Column	Description
Account Number / Title	Identifies each RF research grant account
Transaction Date	Date of the expenditure
Expenditure Group / Category / Type	Specifies the spending classification (e.g., Personnel, Fringe Benefits, Travel, Supplies)
Fund Type / Source	Indicates funding classification (Research Foundation)
Transaction Reference	Includes invoice or payroll reference numbers
Description	Notes the nature of the expenditure (e.g., employee salary, fringe benefits, travel costs, or supplies)
Voucher / Amount	Details specific financial values per transaction

3. Key Observations

- Most expenditures fall under **Personnel Services** and **Fringe Benefits** categories.
- Common expense types include:
 - **Regular Pay and Summer Salary**
 - **Fringe Benefit Charges**
 - **Tuition and Stipend Support**
 - **Travel and Equipment Purchases**
- Several entries reflect **Payroll-related expenses**, showing consistent employee or stipend payments.
- A few negative amounts (in red) indicate **adjustments, reversals, or corrections**.
- Transactions are sorted chronologically, covering a recent fiscal period.

This report provides **granular visibility into Research Foundation grant expenditures**, showing how research funds are allocated and spent across projects.

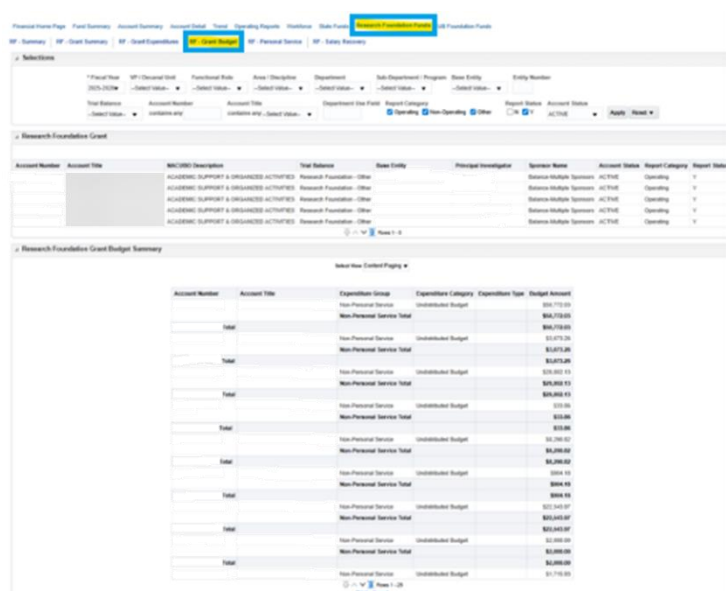
Key points include:

- **Frequent personnel and fringe benefit charges**, suggesting active payroll processing for research staff.
- **No anomalies beyond expected adjustments** are visible.
- The page supports **audit and compliance tracking** by detailing individual expense records tied to specific research grants.

Overall: The data confirms **active spending and financial activity** across multiple Research Foundation accounts, primarily related to **salaries, benefits, and project-specific expenditures**.

RF Grant Budget Sub-Page

This section shows the **Research Foundation Funds: Grant Budget Summary** page. It provides an overview of **active Research Foundation (RF) grants**, their budgets, and expenditure allocations.



Account Number	Account Title	MCC/BS Description	Total Balance	Base Entity	Principal Investigator	Expense Name	Account Status	Report Category	Report Status
		ACADEMIC SUPPORT & ORGANIZED ACTIVITIES		Research Foundation - Other		Research Multiple Systems	ACTIVE	Operating	Y
		ACADEMIC SUPPORT & ORGANIZED ACTIVITIES		Research Foundation - Other		Research Multiple Systems	ACTIVE	Operating	Y
		ACADEMIC SUPPORT & ORGANIZED ACTIVITIES		Research Foundation - Other		Research Multiple Systems	ACTIVE	Operating	Y
		ACADEMIC SUPPORT & ORGANIZED ACTIVITIES		Research Foundation - Other		Research Multiple Systems	ACTIVE	Operating	Y
		ACADEMIC SUPPORT & ORGANIZED ACTIVITIES		Research Foundation - Other		Research Multiple Systems	ACTIVE	Operating	Y

Account Number	Account Title	Expenditure Group	Expenditure Category	Expenditure Type	Budget Amount
		Non-Personal Service	Undistributed Budget		\$54,712.00
		Non-Personal Service Total			\$54,712.00
		Non-Personal Service	Undistributed Budget		\$1,071.26
		Non-Personal Service Total			\$1,071.26
		Non-Personal Service	Undistributed Budget		\$1,071.26
		Non-Personal Service Total			\$1,071.26
		Non-Personal Service	Undistributed Budget		\$25,000.00
		Non-Personal Service Total			\$25,000.00
		Non-Personal Service	Undistributed Budget		\$10.00
		Non-Personal Service Total			\$10.00
		Non-Personal Service	Undistributed Budget		\$1,289.02
		Non-Personal Service Total			\$1,289.02
		Non-Personal Service	Undistributed Budget		\$554.10
		Non-Personal Service Total			\$554.10
		Non-Personal Service	Undistributed Budget		\$21,343.97
		Non-Personal Service Total			\$21,343.97
		Non-Personal Service	Undistributed Budget		\$1,000.00
		Non-Personal Service Total			\$1,000.00
		Non-Personal Service	Undistributed Budget		\$1,712.00
		Non-Personal Service Total			\$1,712.00

1. Selections Panel

Located at the top, the **filter options** allow users to narrow the display of Research Foundation financial data.

Filter fields include:

- **Fiscal Year** (2025–2026)
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number**
- **Funding Source, Trial Balance, Report Category, Account Status** (Active selected)
- **Apply** and **Reset** buttons to generate or clear data views

Research Foundation Grant Overview

Lists all **active RF research accounts** managed by various **Principal Investigators (PIs)** and **sponsor organizations**.

Account Number / Title	NACUBO Description	Trial Balance	Base Entity / PI / Sponsor	Status	Report Category
Multiple RF Grants	Organized Research / Institutional Services	IFR Budget	Various academic departments	Active	Operating

Observation:

All listed RF accounts are **active**, with **operating budgets** tied to specific PIs and sponsors, reflecting a diverse research portfolio.

2. Research Foundation Grant Budget Summary

Provides detailed information about the **budget allocations** per expenditure category for each active RF account.

Account Number / Title	Expenditure Group	Expenditure Category	Subcategory / Type	Budget Amount
Multiple Research Projects	Non-Personal Services	Supplies, Travel, Equipment	General Operating Budget	Various (\$30,000–\$100,000 range in this example)
Others	Personal Services	Salaries, Fringe Benefits	Personnel Budget	Various allocations across accounts

Key Highlights:

- Each account displays categorized budgets across **Personnel** and **Non-Personal Services**.
- Budget allocations** are consistent with typical research cost distributions (staff support, travel, materials, etc.) in this unit.
- The layout suggests **ongoing and properly budgeted** research activities.

This report provides a **comprehensive overview of the Research Foundation Grant Budget Details Section**:

- All accounts are active** and under **operating status** for FY 2025–2026.
- Budgets are **systematically divided** across major expenditure types (Personnel, Supplies, Travel, Equipment).
- Each research account shows **allocated funding by project** to support specific sponsored research activities.
- The information reflects **fiscal organization and transparency** in managing multiple research grants across university departments.

RF Grant Personal Services Sub-Page

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- **Fiscal Year, VP/Decanal Unit, Functional Role, Area/Discipline, and Department**
- **Sub-Department/Program, Base Entity, Entity Number, and Funding Source**
- **Trial Balance, Report Category, and Account Status**
- The current selections show **Active Research Foundation (Operating)** accounts, focusing on ongoing grant-funded payroll activities.

2. Research Foundation Grant Overview

This top section lists **active RF grant accounts** including:

- **Account Number and Title** – identifies each grant project.
- **NACUBO Description** – categorizes the type of research or support activity (e.g., *Research Support, General Institutional Services*).
- **Trial Balance Type** – identifies the fund type (typically *Research Foundation Operating*).
- **Base Entity** – shows the department or center managing the project.
- **Principal Investigator (PI)** – the faculty member leading the research.
- **Sponsor Name** – the funding agency or partner (e.g., NIH, NSF, private foundations).
- **Status** – all accounts are **Active**, meaning projects are currently funded and operational.

3. Research Foundation Grant Labor Distribution

This lower section provides detailed **personnel-level financial data**, showing how salaries are distributed across multiple research projects. Each entry includes:

- **Account Title & Number** – corresponding to the grant funding the labor.
- **Employee Name/Position Title** – (redacted in image) showing the staff or faculty funded.
- **Expenditure Category** – typically *Personal Services* or *Salary Allocation*.
- **Pay Basis** – such as *Biweekly*, *Monthly*, or *Academic Year (AY)*.
- **Effort Distribution %** – indicates what percentage of an employee's salary is charged to that specific grant.
- **Pay Period Start and End Dates** – reflects the duration of each charge period.
- **Labor Amount (\$)** – the total salary dollars charged to the grant.
- **Fringe Benefit Cost (\$)** – employer-paid benefit expenses associated with the salary.
- **Total Payroll Expense (\$)** – the combined total of salary + benefits for the given period.

4. Key Observations

- Multiple employees are funded across **several RF-sponsored grants**, indicating collaborative and cross-funded projects.
- **Salary allocations vary** by project, with some employees distributing effort between **two or more grants**.
- **Fringe costs** are consistently applied, ensuring compliance with institutional cost-sharing and federal grant guidelines.
- Most transactions are labeled “**Current Payroll Charges**”, suggesting active and up-to-date payroll processing.

5. Example Summary (Generalized Values)

Category	Range (Approx.)
Employee Effort Distribution	20% – 100%
Salary Charged per Grant	\$10,000 – \$75,000
Fringe Benefits	\$2,000 – \$15,000
Total Payroll per Record	\$12,000 – \$90,000

Note: These values vary depending on the project scale and employee classification (faculty, research associate, assistant, or staff).

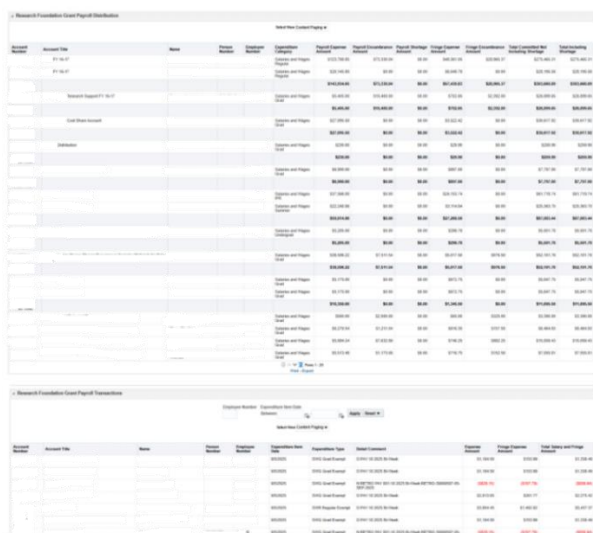
Summary Insights

- **Purpose:** This dashboard is designed to track **salary allocations, payroll expenditures, and labor distribution** for university employees funded by **Research Foundation grants**.
- **Financial Control:** It provides transparency for compliance with **federal and sponsor requirements** regarding payroll certification and effort reporting.
- **Active Funding:** All accounts shown are active, reflecting ongoing research projects with consistent personnel activity.
- **Key Expense Area:** Personnel salaries and fringe benefits represent the **largest portion of total research expenditures**, emphasizing the need for careful monitoring.

In summary:

The **Research Foundation Personnel Salary dashboard** delivers a detailed financial view of employee salary distributions charged to active research accounts. It ensures accountability and proper use of external research funds by tracking how much, when, and to which projects personnel costs are allocated — supporting compliance, audit readiness, and efficient financial management.

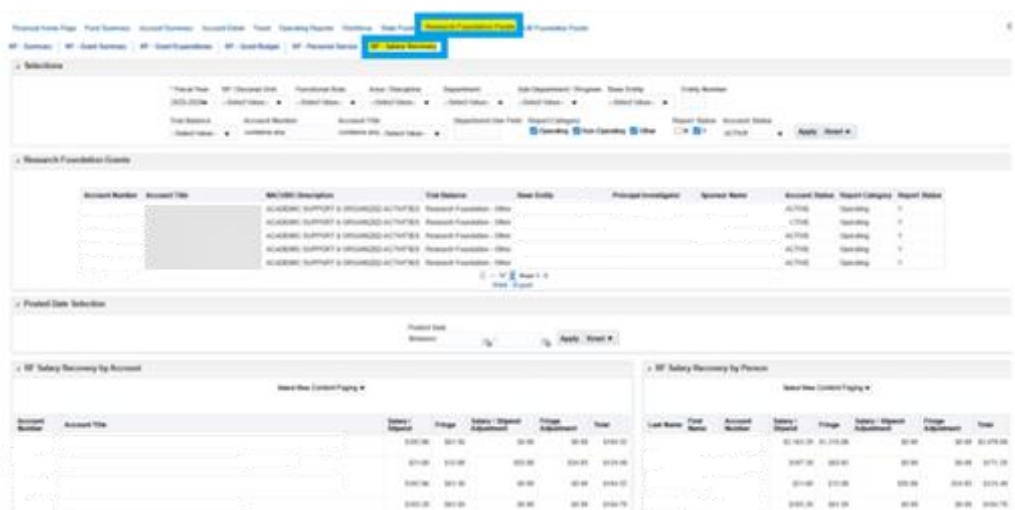
Additional details are also found on this page regarding payroll distribution and payroll transactions:



The image shows two screenshots of a financial dashboard. The top screenshot is titled 'Research Foundation Grant Payroll Distribution' and displays a table with columns for Account Number, Account Title, Date, Amount, and various payroll-related metrics. The bottom screenshot is titled 'Research Foundation Grant Payroll Transactions' and displays a similar table with columns for Transaction Number, Transaction Date, Amount, and Transaction Description.

RF Grant Salary Recovery Sub-Page

This section shows the **Research Foundation Funds: Salary Summary** dashboard. It provides a **comprehensive overview of salary expenditures, fringe benefits, and recovery data** for employees funded through **Research Foundation (RF) accounts**. The dashboard allows administrators and grant managers to monitor payroll activity, effort recovery, and budget utilization across multiple sponsored research accounts.



The image shows a screenshot of the 'RF Salary Recovery Sub-Page' dashboard. It includes a navigation bar at the top with tabs for 'Fund Summary', 'Account Summary', 'Trend', 'Operating Reports', 'Workforce', 'State Funds', 'RF Funds', and 'UBF Funds'. The main content area is divided into several sections: 'Submissions', 'Research Foundation Grants', 'Payroll Distribution', and 'RF Salary Recovery by Account'. The 'RF Salary Recovery by Account' section contains two tables: 'RF Salary Recovery by Account' and 'RF Salary Recovery by Person'. The 'RF Salary Recovery by Account' table has columns for Account Number, Account Title, Salary, Fringe, Salary + Fringe, and Total. The 'RF Salary Recovery by Person' table has columns for Last Name, First Name, Account Number, Salary, Fringe, Salary + Fringe, and Total.

1. Selections Panel

The top portion includes filtering options for refining results by:

- **Fiscal Year, VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program**
- **Base Entity and Entity Number**
- **Funding Source, Trial Balance, and Report Category (Operating or Non-Operating)**
- **Account Status:** Active
- **Report Status:** Y (Active reports displayed)

2. Research Foundation Grants Section

This section lists active **RF grant accounts** that are supporting salary charges. Each row displays:

- **Account Number & Title:** Identifies the specific sponsored research fund.
- **NACUBO Description:** Categorizes each fund (e.g., *Academic Support* or *Organized Activities*).
- **Trial Balance:** Indicates fund type (*Research Foundation Operating*).
- **Base Entity:** Department or division responsible for financial oversight.
- **Principal Investigator (PI):** Faculty or researcher leading the project.
- **Sponsor Name:** The external funding source or agency (e.g., federal, state, or private organization).
- **Account Status:** Active
- **Report Category:** *Non-Operating, Operating, Other*

All listed accounts are active and used for research personnel salary allocations.

3. Posted Date Selection

A **Posted Date filter** enables users to specify a payroll posting range (e.g., monthly, quarterly, or project-specific pay cycles).

This function narrows data to specific reporting periods for accurate reconciliation.

4. IFR Salary Recovery by Account

This table summarizes **salary recovery transactions** at the **account level**:

- **Account Title & Number**
- **Salary Amount (\$)**
- **Fringe Amount (\$)** (employer-paid benefits)
- **Total Recovery (\$)** (salary + fringe)
- **Posted Date / Pay Period Range**

Each account displays detailed financial figures showing how much salary and fringe were recovered for sponsored research during the selected period.

Example Summary (approximate format):

Account	Salary	Fringe	Total
Account A	\$12,100	\$3,850	\$15,950
Account B	\$9,650	\$3,000	\$12,650
Account C	\$11,200	\$3,500	\$14,700

5. IFR Salary Recovery by Person

This section breaks recovery data down **by individual employee**, listing:

- Last Name, First Name
- Employee ID or Payroll ID
- Funding Source Account
- Salary Spent (\$)
- Fringe (\$)
- Total Recovery (\$)

This allows grant managers to track how much salary each staff or faculty member contributed to indirect cost recovery through Research Foundation payroll.

6. Key Insights

- All accounts shown are **active RF operating funds** associated with ongoing sponsored research.
- **Salary recovery** is accurately distributed between **accounts and personnel**, ensuring compliance with sponsor and university cost-recovery policies.
- Fringe benefits make up roughly **25–30%** of total salary recovery, aligning with standard overhead and benefit rate structures.
- Recovery reporting supports **transparency in grant-related payroll funding** and assists with budget forecasting.

Summary

The **Research Foundation Salary Summary dashboard** consolidates financial details for salary and fringe recovery across **sponsored research projects**.

It provides:

- **High-level visibility** into payroll activity per grant and per employee.
- **Accurate tracking** of total salary expenditures recovered from Research Foundation accounts.
- **Analytical tools** to evaluate funding efficiency and ensure compliance with federal and institutional cost guidelines.

In short, this report is a key management tool for overseeing how **grant-funded salaries** are allocated, recovered, and reported across Research Foundation projects, supporting **financial stewardship and payroll accountability** in sponsored research administration.

Also, this page also details the transaction including the IFR account associated with the salary recovery:

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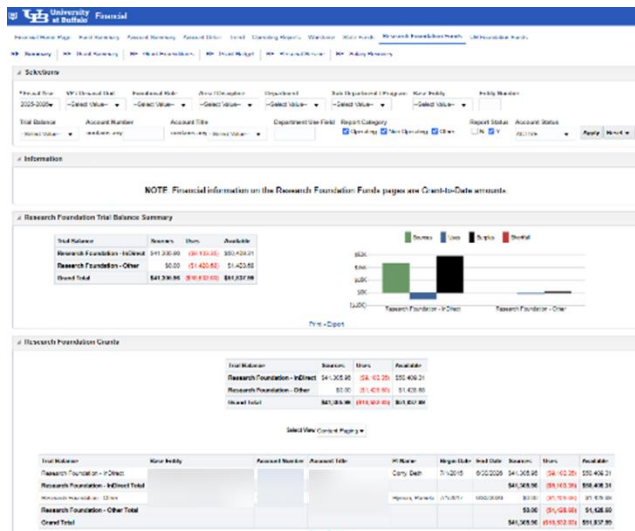
RF Salary Recovery Transactions

Select View Content Paging

Account Number	Account Title	IFR Account	Last Name	First Name	Expenditure Type	Salary / Stipend	Fringe	Salary / Stipend Adjustment	Fringe Adjustment	Total	Check Date	Posted Date
					SUNY IFR Regular	\$51.40	\$30.60		\$0.00	\$82.10	08/12/25	09/25/2025
					SUNY IFR Regular	\$51.40	\$30.60		\$0.00	\$82.10	08/12/25	09/25/2025
					SUNY IFR Regular	\$9.90	\$5.94		\$0.00	\$15.90	08/12/25	09/25/2025
					SUNY IFR Regular	\$11.54	\$6.94		\$0.00	\$18.58	08/12/25	09/25/2025
					SUNY IFR Regular	\$51.40	\$30.60		\$0.00	\$82.10	08/12/25	09/25/2025
					SUNY IFR Regular	\$51.40	\$30.60		\$0.00	\$82.10	08/12/25	09/25/2025
					SUNY IFR Regular	\$51.60	\$30.75		\$0.00	\$82.35	08/12/25	09/25/2025
					SUNY IFR Regular	\$51.60	\$30.75		\$0.00	\$82.35	08/12/25	09/25/2025

UB Foundation (UBF) Funds

The **UB Foundation (UBF) Funds – Summary Page** in the University at Buffalo's financial system. This section tracks **foundation accounts**, which are often related to donor contributions, discretionary funds, and campus support activities outside of state or sponsored research funds.



1. Selections Panel

At the top, users can filter UBF data by:

- **Fiscal Year** (set to 2025–2026 here)
- **Organizational filters** (VP/Decanal Unit, Department, Program, Base Entity, etc.)
- **UBF Fund Number / Description** (to drill into specific foundation accounts)
- **Report Category** – Operating, Non-Operating, or Other
- **Report & Fund Status** – Active vs. Inactive accounts

Once filters are applied, account balances appear below.

2. UBF Account Trial Balance Summary (High-Level)

This section summarizes the balances across UBF accounts:

- **UBF – SPENDABLE**
 - **Beginning Balance:** \$127,002.78
 - **Sources:** \$0.00 (no new incoming funds during the reporting period)
 - **Uses:** (\$4,142.63) (spending recorded)
 - **Available:** \$131,145.41
- **Grand Total:** Matches the same figures above (since only “spendable” funds are shown).

3. UB Foundation Funds (Detailed View)

The detailed section breaks down balances by specific accounts:

Trial Balance	Base Entity	UBF Fund	Description	Beginning Balance	Sources	Uses	Available
UBF – SPENDABLE	Service XXXXX	X-XXXXX	N/A	\$122,002.78	\$0.00	(\$4,142.63)	\$126,145.41
UBF – SPENDABLE	Financial XXXX	X-XXXXX	N/A	\$5,000.00	\$0.00	\$0.00	\$5,000.00

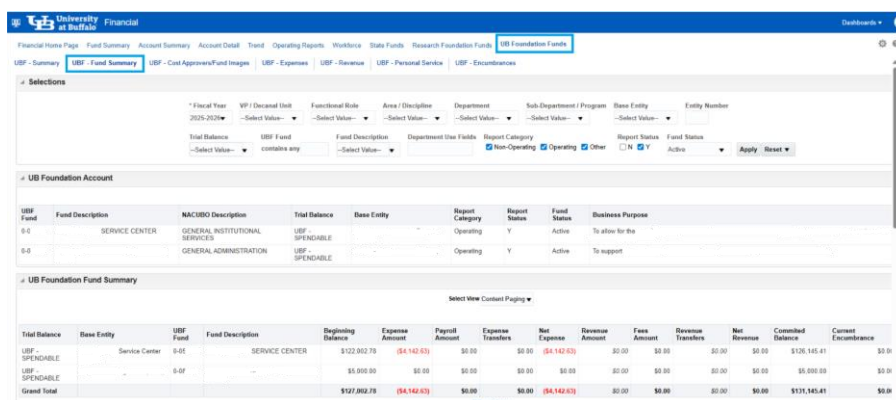
- The **Service Center account** had the largest beginning balance and some spending but still retains over \$126k available.
- The **Travel Card account** began with \$5k, has had no activity, and retains its full balance.

Grand Total:

- Beginning Balance: \$127,002.78
- Sources: \$0.00
- Uses: (\$4,142.63)
- Available: \$131,145.41

UBF Fund Summary Sub-Page

This section shows the **UB Foundation Funds: UBF Fund Summary** dashboard. It provides an overview of **active UB Foundation (UBF) accounts**, including balances, sources, payroll, and encumbrances. This report is used to track **foundation fund activity, financial performance, and support purposes** within university departments.



Selections

* Fiscal Year: 2025-2026
 VP / Decanal Unit: --Select Value--
 Functional Role: --Select Value--
 Area / Discipline: --Select Value--
 Department: --Select Value--
 Sub-Department / Program: --Select Value--
 Base Entity: --Select Value--
 Entity Number: --
 UBF Fund: --Select Value--
 Fund Description: --Select Value--
 Department Use Fields: --
 Report Category: ☒ Non-Operating ☒ Operating ☐ Other
 Report Status: ☐ N ☒ Y
 Fund Status: Active
 Apply Reset

UBF Foundation Account

UBF Fund	Fund Description	NACUBO Description	Total Balance	Base Entity	Report Category	Report Status	Fund Status	Business Purpose
0-0	SERVICE CENTER	GENERAL INSTITUTIONAL SERVICES	UBF SPENDABLE		Operating	Y	Active	To allow for the
0-0		GENERAL ADMINISTRATION	UBF SPENDABLE		Operating	Y	Active	To support

UBF Foundation Fund Summary

Select View Content Paging

Total Balance	Base Entity	UBF Fund	Fund Description	Beginning Balance	Expense Amount	Payroll Amount	Expense Transfers	Net Expense	Revenue Amount	Fees Amount	Revenue Transfers	Net Revenue	Committed Balance	Current Encumbrance
UBF SPENDABLE	Service Center	0-0	SERVICE CENTER	\$122,802.70	(\$4,142.03)	\$0.00	\$0.00	(\$4,142.03)	\$0.00	\$0.00	\$0.00	\$0.00	\$126,145.41	\$0.00
UBF SPENDABLE		0-0		\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
Grand Total				\$127,802.70	(\$4,142.03)	\$0.00	\$0.00	(\$4,142.03)	\$0.00	\$0.00	\$0.00	\$0.00	\$131,145.41	\$0.00

Print Export

1. Selections Panel

The top section allows users to filter data for precise reporting. Filters include:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, and Entity Number**
- **UBF Fund Description or Number**
- **Report Category:** Non-Operating, Operating, Other
- **Account Status:** Active

These filters ensure the report only displays **current, active UBF accounts** relevant to specific departments or business areas.

2. UB Foundation Account Summary (Top Section)

This section lists **high-level details of UBF accounts** maintained under a specific department or unit:

- **Fund Description:** Identifies the account purpose (e.g., *Service Center Fund*).
- **NACUBO Description:** Classifies fund activity type — examples include:
 - *General Institutional Services*
 - *General Administration*
- **Trial Balance:** Typically “UB Foundation Operating.”
- **Base Entity:** The responsible department or business center managing the fund.
- **Report Category:** Operating (indicating regular foundation activities).
- **Report Status:** Active (Y).

- **Business Purpose:** Short description outlining the fund's intent (e.g., *to support departmental operations, staff, or initiatives*).
- **Fund Balance:** Indicates the **available cash or equity** in each foundation account (e.g., \$8,051.65).

This portion acts as an **executive summary of each active UBF account**, its classification, and financial purpose.

3. UB Foundation Fund Summary (Bottom Section)

This detailed table presents **fund-level financial activity** for the fiscal year.

Category	Description
Base Entity / UBF Fund	Identifies department and specific foundation fund.
Beginning Balance	Opening balance for the fiscal year (e.g., \$127,029.05).
Payroll Expenditures	Salary and wage expenses paid from the fund.
Non-Payroll Expenditures	Operating expenses such as supplies, travel, and services.
Fees & Revenue	Income sources and recovered costs (if any).
Net Change	The difference between revenues and expenditures (negative = deficit).
Combined Encumbrances	Commitments or reserved funds for pending payments.

Example (from image data):

Base Entity	Fund Description	Beginning Balance	Payroll Exp.	Non-Payroll Exp.	Net	Ending Balance
N/A	Service Center Fund	\$127,029.05	\$0.00	(\$14,042.05)	(\$14,042.05)	\$112,987.00

This shows that the **Service Center Fund** began with a strong positive balance but experienced a **\$14,042.05 decrease due to operating expenses** during the fiscal period.

4. Key Insights

- **Accounts are active and operational** with consistent fund management.
- **Primary expense activity** is in non-payroll categories — likely internal service or operating costs.
- **No new revenue recorded**, suggesting expenses are being covered from carry-forward balances.
- The fund remains **financially stable** with a positive year-end balance, despite expenditures.
- **Encumbrances (pending obligations)** show as \$0.00, meaning no outstanding commitments at the time of reporting.

Summary

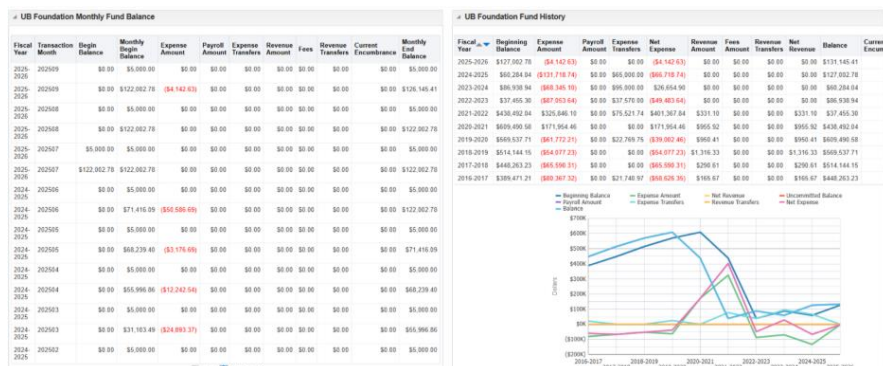
The **UB Foundation – Fund Summary Dashboard** gives administrators a clear financial snapshot of **foundation fund activity** across departments.

It helps users:

- Monitor **balances, expenses, and fund utilization**.
- Identify changes in financial position during the fiscal year.
- Confirm that fund purposes align with UB Foundation and departmental objectives.

In short, this dashboard tracks how **UB Foundation operating accounts** are managed — showing how much has been spent, what remains available, and ensuring **financial transparency and accountability** across the university's foundation-managed resources.

This page also shows monthly fund balances and fund history:



UBF Cost Approvers/Fund Images Sub-Page

This section shows the **UB Foundation Funds: Cost Approval and Image** dashboard. It provides a detailed overview of **UB Foundation (UBF) accounts**, their associated **funding information**, and **documentation images** related to fund transactions. This dashboard is primarily used for **reviewing, tracking, and verifying UBF account activities and documentation** (e.g., expense justifications, receipts, and approvals).

Note: In addition to listing the cost approvers for each account, images of back-up materials are available on this dashboard.

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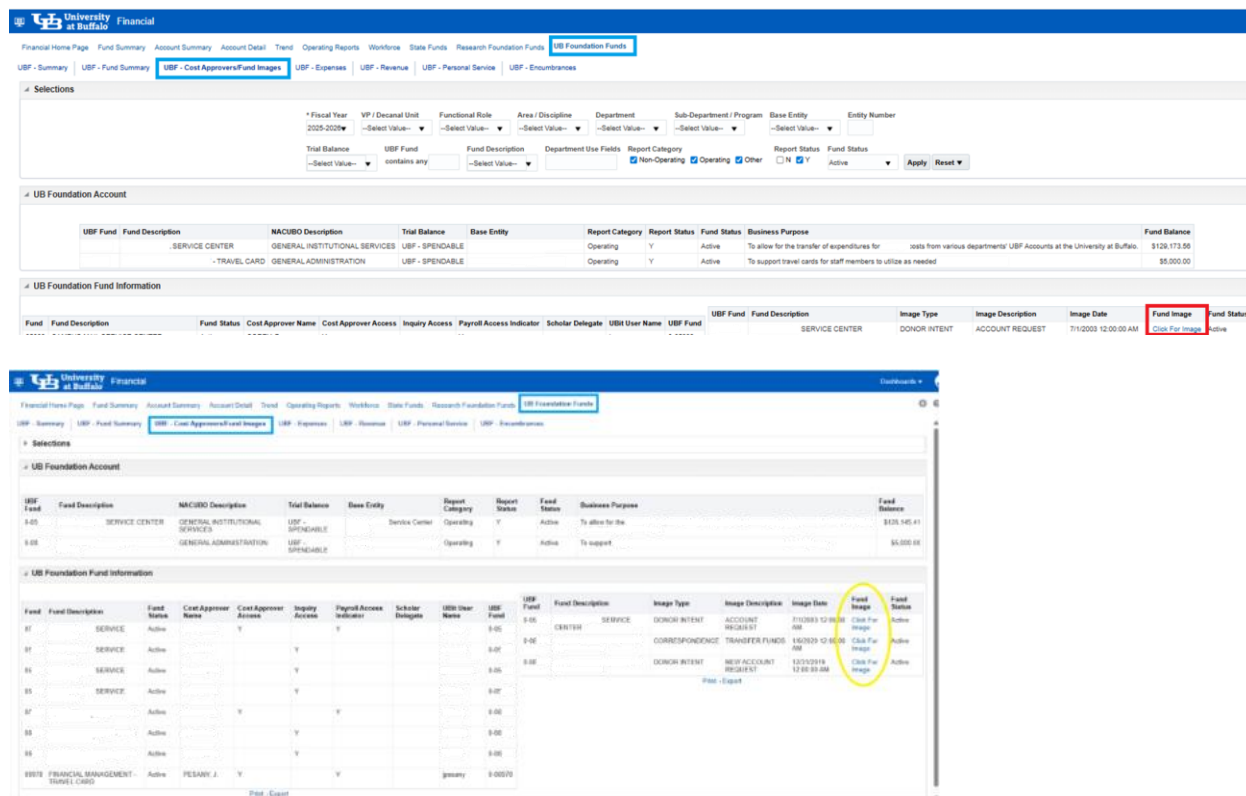
Operating
Reports

Workforce

State
Funds

RF
Funds

UBF
Funds



If available, copies of back-up images can be found on this page.

1. Selections Panel

The top filter section enables users to refine their view by:

- **Fiscal Year, VP/Decanal Unit, Functional Role, Department, Sub-Department/Program, Base Entity, and Entity Number**
- **Report Category:** Operating
- **Account Status:** Active

This ensures that only **active UB Foundation funds** relevant to a selected unit or department are displayed.

2. UB Foundation Account Summary

This section lists key details for each **UB Foundation fund**, including:

- **Fund Description:** Identifies the account purpose (e.g., departmental support, endowment operations, or discretionary fund).
- **NACUBO Description:** Classifies the type of activity (e.g., *General Administration*, *Academic Support*).
- **Trial Balance:** Indicates account type (e.g., *UB Foundation Operating*).

- **Base Entity:** The responsible department or college.
- **Business Purpose:** Explains the purpose of the fund (e.g., *research support, student programs, event funding*).
- **Fund Status:** All accounts are **Active**.
- **Fund Balance:** Displays current available balances per account.

This portion provides a **high-level snapshot** of active UB Foundation funds under a given department or program.

3. UB Foundation Fund Information

The lower section presents **detailed transaction and documentation data** associated with each fund.

Columns include:

- **Fund Number & Description:** Unique identifiers for each fund.
- **Cost Approver Name:** The individual responsible for approving fund transactions.
- **Image Description & Image Type:** Describe the attached document (e.g., invoice, deposit slip, expense report).
- **Image Received/Upload Date:** Shows when documentation was submitted or uploaded.
- **Approval Date:** When the transaction or image was approved.
- **Image Link (circled in yellow):** Allows users to **view or download attached documentation** for verification — labeled as “*View Image*,” “*Image Not Found*,” or “*Click for Image*.”
- **Fund Balance:** Displays current dollar balance per fund.

4. Key Observations

- Multiple **funds and transactions** are actively managed through UB Foundation.
- Documentation images (receipts, justifications, etc.) are linked for **audit and compliance review**.
- Some entries include **pending or missing images**, indicated by “Image Not Found.”
- Case approvers oversee fund usage and approve transactions to ensure compliance with university and foundation policies.
- Balances vary by fund, reflecting ongoing financial activity across **administrative and academic support accounts**.

Summary

The **UB Foundation “Cost Approval and Image” dashboard** is a **transaction verification page** that integrates financial data with supporting documents for foundation accounts.

It provides:


- **Visibility into account balances and fund activity** across UB Foundation-managed accounts.
- **Centralized document access** (view, verify, and download transaction images).

- **Audit and compliance support** by linking each fund transaction with its approval record and supporting image.
- **Workflow transparency** — tracking the responsible approver and approval status.

In essence, this report ensures accountability and proper documentation for all **UB Foundation fund activities**, helping administrators maintain compliance, confirm financial integrity, and streamline audit preparation through accessible case approvals and digital image records.

UBF Expenses Sub-Page

This section shows the **UB Foundation Funds (UBF) Expenses** page. It displays financial account information and expense transactions under the UBF module for the **2025–2026 fiscal year**.


Financial

Financial Home Page Fund Summary Account Summary Account Detail Trend Operating Reports Workforce State Funds Research Foundation Funds **UB Foundation Funds**

UBF - Summary UBF - Fund Summary UBF - Cost Approvals/Fund Images **UBF - Expenses** UBF - Revenue UBF - Personal Service UBF - Encumbrances

* Fiscal Year

2025-2026

VP / Decanal Unit

--Select Value--

Functional Role

--Select Value--

Area / Discipline

--Select Value--

Department

--Select Value--

Sub-Department / Program

--Select Value--

Base Entity

--Select Value--

Entity Number

Trial Balance

--Select Value--

UBF Fund

contains any

Fund Description

--Select Value--

Department Use Fields

Report Category

☒ Non-Operating
☒ Operating
☒ Other

Report Status

☐ N
☒ Y

Fund Status

Active

Apply

Reset

UB Foundation Account

UB Foundation Fund Expense Summary

UB Foundation Fund Expense Detail

Transaction Date

Between

Apply

Reset

Select View

Content

Paging

UBF Fund	Fund Description	Transaction Date	Expense Description	Expense Code	Transaction Description	Vendor Name	Disbursement Number	Debit Amount	Credit Amount	Net Amount	Transaction Image
0-	SERVICE CENTER	10/14/2025	SERVICE CENTER RECHARGES	56	CHARGES		825	\$0.00	\$0.78	-0.78	Click For Image

Last Updated: December 18, 2025

SIRI Financial Dashboard Overview | 122

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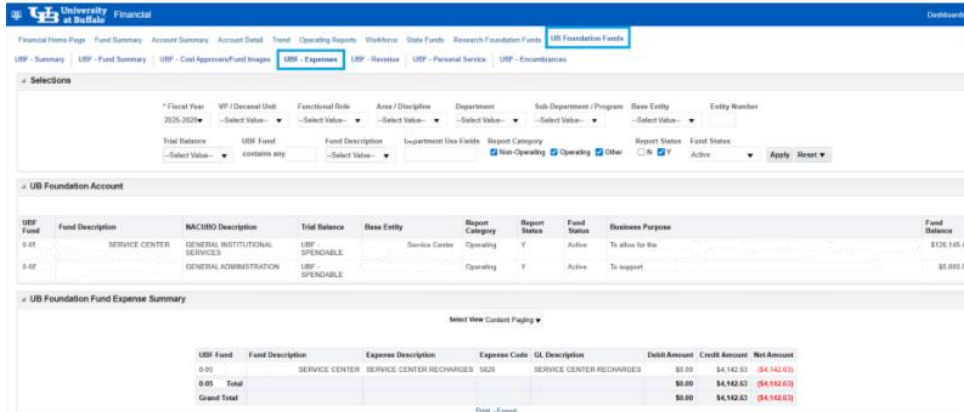
Workforce

State
Funds

RF
Funds

UBF
Funds

If available, copies of transaction images can be found on this page.



1. Selections Panel

The top section provides filter options that allow users to refine financial data for precise reporting.

Filters include:

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number:** Filter options available for targeting specific organizational areas.
- **Funding Source / Trial Balance:** UBF accounts
- **Report Category:** *Operating* (selected)
- **Account Status:** *Active*
- **Buttons:** *Apply* and *Reset*

These settings ensure that only **current, active, operating UBF accounts** are displayed in the report.

2. UB Foundation Account

This section lists active UBF accounts and their financial details.

Fund Description	NACUBO Description	Total Balance	Base Entity	Report Category	Report Status	Business Purpose
Center A	GENERAL INSTITUTIONAL	\$103,154.01	Service Center	Operating	Active	N/A
Center B	GENERAL ADMINISTRATION	\$5,000.00	SPENDABLE	Operating	Active	N/A

Summary:

Two active UBF operating accounts are displayed, showing balances of **\$103,154.01** and

\$5,000.00, respectively. These accounts are used for **expense transfers** and **travel support**.

3. UB Foundation Fund Expense Summary

This section provides details on expense transactions recorded within the UBF accounts.

Fund	Fund Description	Expense Description	Expense Cat. ID / Description	Debit Amount	Credit Amount	Net Amount
Fund A	SERVICE CENTER	SERVICE CENTER RECOVERIES	5420 / SERVICE CENTER RECOVERIES	\$0.00	(\$43.62)	(\$43.62)
Fund B	TRAVEL CARD	SERVICE CENTER RECOVERIES	5420 / SERVICE CENTER RECOVERIES	\$0.00	(\$43.62)	(\$43.62)
Grand Total				\$0.00	(\$87.24)	(\$87.24)

Summary:

The data shows **two Service Center Recovery** transactions, each reflecting a **credit of (\$43.62)** under **Expense Category 5420**. No debit activity occurred. The total net credit for both transactions is **(\$87.24)**.

Overall Summary

The **UBF Expenses** page provides a detailed look at **UB Foundation Fund accounts** and their **transaction activities** for FY 2025–2026.

- Both accounts are **active and operating**.
- The **Service Center Recoveries** credits indicate **internal expense adjustments**.
- The page helps users track **UBF fund usage and reconciliation** within the University's financial system.

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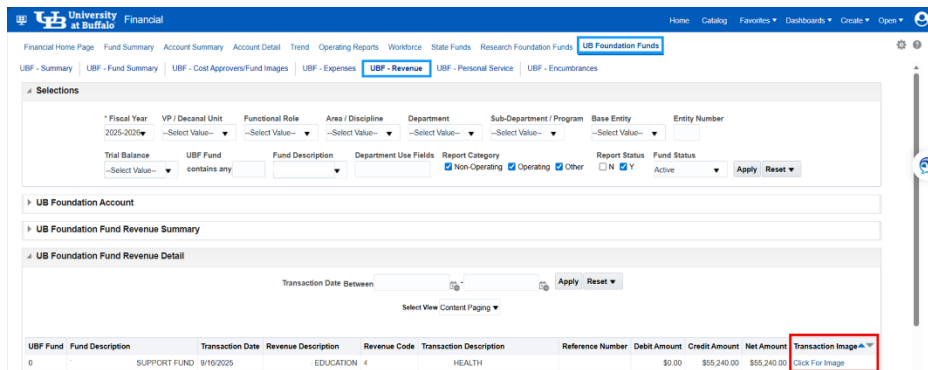
State
Funds

RF
Funds

UBF
Funds

UBF Revenue Sub-Page

This section displays the **UB Foundation Funds: UBF Revenue** dashboard. It outlines recent **credit transactions** tied to foundation accounts, primarily from **gifts, donations, and program-related receipts**, ensuring transparent monitoring of income sources supporting university operations.

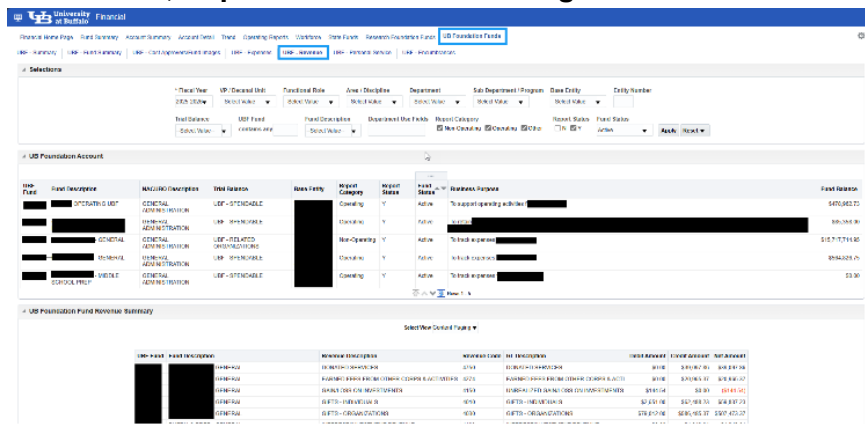


The screenshot shows the UBF Revenue dashboard with the following filters and data:

- Selections Panel:**
 - Fiscal Year: 2025-2026
 - VP / Decanal Unit: --Select Value--
 - Functional Role: --Select Value--
 - Area / Discipline: --Select Value--
 - Department: --Select Value--
 - Sub-Department / Program: --Select Value--
 - Base Entity: --Select Value--
 - Entity Number: --Select Value--
 - Report Status: ☒ N ☒ Y
 - Fund Status: Active
 - Buttons: Apply, Reset
- UB Foundation Account**
- UB Foundation Fund Revenue Summary**
- UB Foundation Fund Revenue Detail**
 - Transaction Date Between: [Start Date] [End Date] (Buttons: Apply, Reset)
 - Select View Content Paging
- Table:**

UBF Fund	Fund Description	Transaction Date	Revenue Description	Revenue Code	Transaction Description	Reference Number	Debit Amount	Credit Amount	Net Amount	Transaction Image
0	SUPPORT FUND	9/19/2025	EDUCATION	4	HEALTH		\$0.00	\$55,240.00	\$55,240.00	Click For Image

If available, copies of transaction images can be found on this page.



The screenshot shows the UBF Revenue dashboard with the following filters and data:

- Selections Panel:**
 - Fiscal Year: 2025-2026
 - VP / Decanal Unit: --Select Value--
 - Functional Role: --Select Value--
 - Area / Discipline: --Select Value--
 - Department: --Select Value--
 - Sub-Department / Program: --Select Value--
 - Base Entity: --Select Value--
 - Entity Number: --Select Value--
 - Report Status: ☒ N ☒ Y
 - Fund Status: Active
 - Buttons: Apply, Reset
- UB Foundation Account**
- UB Foundation Fund Revenue Summary**
- UB Foundation Fund Revenue Detail**
 - Transaction Date Between: [Start Date] [End Date] (Buttons: Apply, Reset)
 - Select View Content Paging
- Table:**

UBF Fund	Fund Description	Transaction Date	Revenue Description	Revenue Code	Transaction Description	Reference Number	Debit Amount	Credit Amount	Net Amount	Transaction Image
0	SUPPORT FUND	9/19/2025	EDUCATION	4	HEALTH		\$0.00	\$55,240.00	\$55,240.00	Click For Image

1. Selections Panel

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number:** Filters used to identify the specific department or organizational unit.
- **Funding Source / Trial Balance:** UB Foundation (UBF)
- **Fund Description:** Selected UBF operating and spendable accounts
- **Report Category:** *Operating* (selected)
- **Account Status:** *Active*
- **Buttons:** *Apply* and *Reset*

These filters ensure that only **active, operating UBF funds** are displayed for the current fiscal year.

2. UB Foundation Account Section

This section lists active UB Foundation accounts, including fund type, purpose, and balances.

Fund Description	NACUBO Description	Base Entity	Report Category	Status	Fund Purpose	Fund Balance
Operating UBF	General Institutional	N/A	Operating	Active	To support operating activities	\$51,276.69
Spendable UBF	General Institutional	N/A	Operating	Active	To track expenses	\$27,704.08
School Program UBF	Public Service	N/A	Operating	Active	To track program-related costs	\$0.00

3. UB Foundation Fund Revenue Summary

This section details revenue transactions associated with UBF accounts.

UBF Fund / Fund Description	Revenue Description	Credit Amount	Debit Amount
Operating Fund	Gifts and Donations	\$86.37	\$0.00
Spendable Fund	Gifts – Honorariums	\$1,000.00	\$0.00
Spendable Fund	Gifts – Donations	\$527.00	\$0.00

Summary:

- Revenue consists primarily of **gift-based income** such as donations and honorariums.
- Transactions reflect **credit entries**, indicating incoming funds supporting departmental and programmatic activities.
- No debit or expenditure activity was recorded in this section.

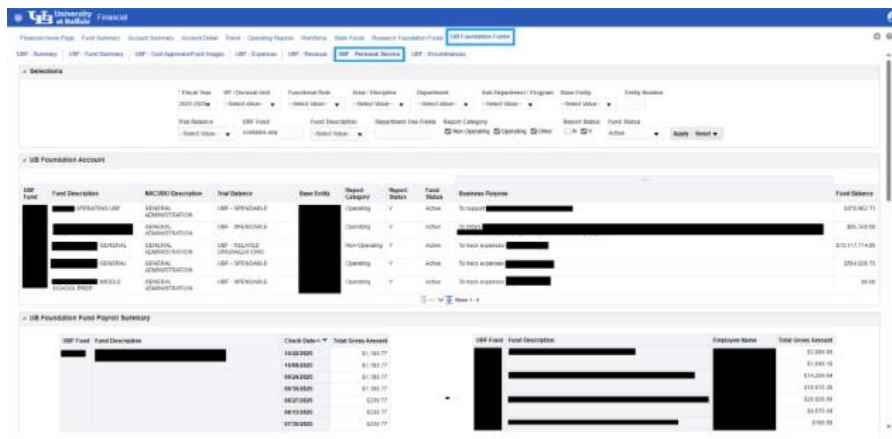
Overall Summary

The **UB Foundation Revenue Report** for fiscal year **2025–2026** highlights **active operating and spendable funds** with total available balances exceeding **\$78,000**.

Revenue activity during the period is primarily supported through **donations and honorariums**, ensuring continuous funding for program support and operational expenses within the designated base entity.

UBF Personal Services Sub-Page

This section displays the **UB Foundation Funds: UBF Personal Services** dashboard. It provides detailed payroll disbursement data for employees paid through during **Fiscal Year 2025–2026**. This section helps track payroll expenses funded by UBF accounts, ensuring transparency in how **foundation funds support personnel costs**. It links payroll activity directly to the appropriate **UBF operating or spendable fund**.



1. Selections Panel

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number:** Filters used to refine results by specific department or entity.
- **Funding Source / Trial Balance:** *UB Foundation (UBF)*
- **Fund Description:** Operating and Spendable funds
- **Report Category:** *Operating* (selected)
- **Account Status:** *Active*
- **Buttons:** *Apply* and *Reset*

These filters ensure the report includes **current, active UBF accounts** related to personal service expenditures.

2. UB Foundation Account Section

This section lists active UBF funds associated with personal service activities.

Fund Description	NACUBO Description	Trial Balance	Base Entity	Report Category	Status	Business Purpose	Fund Balance
Operating UBF	General Institutional	UBF – Spendable	N/A	Operating	Active	To support operating activities	\$51,276.69

Fund Description	NACUBO Description	Trial Balance	Base Entity	Report Category	Status	Business Purpose	Fund Balance
Spendable UBF	General Institutional	UBF – Spendable	N/A	Operating	Active	To track expenses	\$27,704.08
School Program UBF	Public Service	UBF – Spendable	N/A	Operating	Active	To support program activities	\$0.00

Summary:

The accounts listed are actively used to manage personnel-related funding under the **UBF Spendable** classification, supporting both **operational** and **programmatic** needs.

3. UB Foundation Fund Payroll Summary

This section summarizes **UBF payroll disbursements** made within the selected fiscal year.

Check Date	UBF Fund Description	Employee Name	Total Gross Amount
09/12/2025	Operating UBF	AAAA	\$2,187.00
09/12/2025	Spendable UBF	BBBB	\$1,680.00
09/26/2025	Spendable UBF	CCCC	\$1,750.00
09/26/2025	Operating UBF	DDDD	\$2,140.00

Summary:

- Payroll transactions occurred primarily in **September 2025** across both **Operating** and **Spendable** UBF funds.
- Total Gross Payroll:** Approximately **\$7,757.00**, distributed across multiple employees.
- These disbursements support staff or project-based payments funded through UBF accounts.

Overall Summary

The **UB Foundation – Personal Service** report for **FY 2025–2026** details payroll transactions funded through **active UBF operating and spendable accounts**.

- The accounts reflect a mix of **general institutional and public service funds**.
- Payroll activity shows consistent disbursements throughout September 2025, totaling roughly **\$7.7K** in gross pay.

This screenshot shows the **University at Buffalo Financial System – UB Foundation Funds (UBF) Encumbrances** page, which provides detailed information on current foundation accounts and any outstanding financial commitments for the **Fiscal Year 2025–2026**.

UBF Fund	Disburse Request Number	Vendor Name	Disburse Date	Original Amt
0-00	800	CREDIT CARD EXPENSE ADVANCE	5/5/2024	\$3,446
0-00	800	ADVANCE FOR BUSINESS EXPENSE	5/16/2022	\$2,500
0-00	800	ADVANCE FOR BUSINESS EXPENSE	4/13/2023	\$3,871
0-00	800	BUSINESS EXPENSE	5/16/2023	\$4,686
0-00	80	BUSINESS EXPENSE	10/16/2025	\$7,491
0-00	4K	FOR BUSINESS EXPENSE	10/20/2019	\$5,300
0-00	800	EXPENSE FOR BUSINESS	5/4/2022	\$4,999
0-00	500	EXPENSE FOR BUSINESS	12/4/2020	\$2,862
0-00	500	EXPENSE FOR BUSINESS	12/4/2020	\$504

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UB Foundation Fund Loan Encumbrances

UBF Fund	Loan Number	Initiation Date	Last Paid Date	Loan Amount	Loan Balance Amount
0-01	001	5/17/2018	12/25/2021	\$8,690.00	\$6,790.00
Grand Total				\$8,690.00	\$6,790.00

Print - Export

UB Foundation Fund Special Encumbrances

UBF Fund	Disburse Request Number	Vendor Name	Disburse Date	Original Amount	Cash Returned
0-00	MC	SCHOLARSHIP	9/9/2020	\$7,020.25	\$0.00
0-00	MC	SCHOLARSHIP - REVERSE	10/27/2020	\$0.00	\$7,020.25
0-00	MC	SCHOLARSHIP	9/9/2020	\$0.00	\$7,020.25
0-00	MC	SCHOLARSHIP - REVERSE	10/27/2020	\$7,020.25	\$0.00
0-00	KL'		2015 7/1/2016	\$3,838.00	\$0.00
0-00	KL'		2015 - 1/15/2020	\$0.00	\$3,838.00
0-00	201	ENCUMBRANCE	10/23/2020	\$0.00	\$10,000.00
0-00	201	ENCUMBRANCE	5/17/2019	\$10,000.00	\$0.00
0-00	201		1/31/2021	\$10,000.00	\$0.00
0-00	201	PROJECT			
		SCHOOL OF	8/2/2022	\$0.00	\$10,000.00

Print - Export

UB Foundation Fund Purchase Order Encumbrances

UBF Fund	Purchase Order Number	Disbursement Request Number	Vendor Name	Date Opened	Purchase Order Amount	Purchase Order Fee Amount	Paid Amount	PO Balance	Fee Paid Amount
0-00	8C	8C	MAXIMIZING	7/29/2025	\$54,500.00	\$0.00	\$0.00	\$54,500.00	0.00
0-00	8C	8C	CANNON	10/16/2025	\$82,000.00	\$0.00	\$0.00	\$82,000.00	0.00
0-00	8C	8C	PROTEK	3/11/2022	\$0.00	\$0.00	\$98,550.00	(\$98,550.00)	0.00
0-00	8C	8C	PROTEK	3/11/2022	\$98,550.00	\$0.00	\$0.00	\$98,550.00	0.00
0-00	8C	8C	PROTEK	3/21/2023	\$0.00	\$0.00	\$98,550.00	(\$98,550.00)	0.00
0-00	8C	8C	PROTEK	12/13/2022	\$98,550.00	\$0.00	\$0.00	\$98,550.00	0.00
0-00	8C	8C	PROTEK	4/26/2024	\$0.00	\$0.00	\$75,050.00	(\$75,050.00)	0.00
0-00	8C	8C	PROTEK	9/6/2023	\$82,825.17	\$0.00	\$0.00	\$82,825.17	0.00
0-00	8C	8C	PROTEK	4/30/2024	\$0.00	\$0.00	\$7,775.17	(\$7,775.17)	0.00
0-00	8C	8C	PROTEK	4/2/2025	\$0.00	\$0.00	\$85,357.61	(\$85,357.61)	0.00

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1. Selections Panel

- **Fiscal Year:** 2025–2026
- **VP/Decanal Unit, Functional Role, Area/Discipline, Department, Sub-Department/Program, Base Entity, Entity Number:** Filter options for organizational and departmental segmentation
- **Funding Source / Trial Balance:** UB Foundation accounts
- **Report Category:** Operating, Non-Operating, Other
- **Account Status:** Active
- **Buttons:** Apply and Reset

These options ensure that only **active and current UBF accounts** are displayed within the selected fiscal year.

2. UB Foundation Account Overview

This section lists each UBF fund's basic attributes, including fund purpose, status, and balance.

UBF Fund	Fund Description	Purpose	Fund Balance
0-00	Aid Fund	Provides financial aid	\$0.28
0-03	Office	Supports authorized activities	\$59,854.31
0-04	Service Center	Supports institutional services	\$0.00

UBF Fund	Fund Description	Purpose	Fund Balance
0-05	Service Center	Transfer of expenditures	\$129,173.56
0-08	Expenditure Fund	General admin support	\$529.33

Key takeaway: Active funds show varying balances, with Service Centers holding the largest available amounts.

3. Current Encumbrance Summary (All Categories)

This data summarizes all outstanding commitments by fund.

Current Encumbrances

- **0-03 Office:** \$0
- **0-04 Service Center:** \$0
- **0-05 Service Center:** \$0
- **0-08 Expenditure Fund:** \$178.65 (UBF Payroll) + \$4,707.48 (POs)
- **Other Funds:** \$0

Grand Total Encumbrances:

- **UBF Payroll:** \$178.65
- **RF Payroll:** \$0
- **Purchase Orders:** \$4,707.48
- **Other Categories:** \$0

Key takeaway: Most encumbrances center on the Expenditure Fund (0-08).

4. UBF Payroll Encumbrances

Shows outstanding salary & fringe commitments.

Highlights

- Multiple entries across funds (0-03, 0-00, 0-18, 0-06, 0-07, 0-08, 0-87), many with begin/end dates in 2023–2026.
- Most salary and fringe amounts appear to be **\$0**, indicating no active payroll obligations.
- Few funds show small remaining balances.

Key takeaway: Payroll encumbrances are extremely minimal across all funds.

5. RF Payroll Encumbrances

All accounts show **\$0 Salary, \$0 Fringe, \$0 Balance**

→ **No active RF payroll encumbrances exist.**

6. Petty Cash/Imprest Encumbrances

Applies mainly to Fund **0-00**.

Examples

- Vendor requests dating from 2016–2021
- Original amounts range from **\$0** to **\$500**
- Many represent small administrative reimbursements

Key takeaway: These are legacy encumbrances; many are minimal and likely eligible for clearing.

7. Advance Encumbrances

Includes credit card, business expense advances, etc.

Examples

- Original amounts from **\$2,500–\$7,400**
- Several advances show **\$0 returned**, indicating open commitments
- Some have been reversed (e.g., reverse scholarship entries)

Key takeaway: Some advances remain outstanding and may require review for reconciliation.

8. Loan Encumbrances

Fund	Loan Amount	Balance
0-01	\$8,690.00	\$6,790.00

Key takeaway: One active loan with a substantial remaining balance.

9. Special Encumbrances

Includes scholarships, project commitments, and reversals.

Examples

- Scholarship entries from 2020–2022 with original amounts up to **\$7,020.25**
- Some show **full returns** (e.g., \$10,000 returned to fund)

Key takeaway: Several scholarship-related encumbrances remain open; some have been reversed but still appear in transactional history.

10. Purchase Order Encumbrances

Shows examples of outstanding POs by vendors and funds.

Vendor	Date Opened	PO Amount	Paid	PO Balance
Maximizing	7/29/25	\$54,500.00	\$0	\$54,500.00
Cannon	10/16/25	\$82,000.00	\$0	\$82,000.00
PROTEK	3/21/25	\$0.00	\$98,550.00	(\$98,550.00)
PROTEK	4/26/24	\$0.00	\$75,050.00	(\$75,050.00)

Key takeaway:

- Several significant PO balances exist, including **major open obligations** with Maximizing, Cannon, and PROTEK.
- Some PO balances appear negative, indicating invoices have exceeded commitments and may need reconciliation.